



Republic of the Philippines
Department of Justice
BUREAU OF CORRECTIONS
City of Muntinlupa



REQUEST FOR PROPOSAL #2024-102
ENGAGEMENT OF A CERTIFYING BODY (CB) FOR RE-CERTIFICATION OF ISO
9001:2016 QUALITY MANAGEMENT SYSTEM (QMS) OF THE BUREAU
OF CORRECTIONS (BUCOR)
(Nego. Proc.-Small Value Procurement)
ABC: ₱650,000.00

Date: _____

Name of Company: _____

Address: _____

TIN No.: _____

Please quote your best offer for the item/s described below, subject to the Terms and Conditions as stated hereunder.

- a.) Bidders shall provide correct and accurate information required in this form.
- b.) Bidders may propose for all the items.
- c.) Price quotation/s must be valid for a period of *One Hundred Twenty (120) calendar days* from the date of submission.
- d.) Price quotation/s, to be denominated in Philippine peso shall include all taxes, duties and/or levies payable.
- e.) Quotations exceeding the Approved Budget for the Contract shall be rejected.
- f.) Award of contract shall be made to the lowest quotation (for goods and infrastructure) or, the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
- g.) Any alterations, erasures or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representative/s.
- h.) The item/s shall be delivered within **three (3) months** from receipt of Notice to Proceed (NTP).
- i.) The BuCor shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.
- j.) Liquidated damages equivalent to one tenth of one percent (0.001%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The BuCor shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
- k.) Bidders shall submit the required documents together with their bid price in a sealed envelope indicating supplier's name and name of project.
- l.) Submission thru e-mail and fax quotation **will be** allowed/accepted.

REQUIREMENTS TO BE SUBMITTED

Requirements:

1. Eligibility Requirements:

- a. DTI/PAB certification accreditation:**
- b. SEC registration:**
- c.** Mayor's/Business permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zones or Areas. In cases of recently expired Mayor's/Business permits, it shall be accepted together with the official receipt as proof that the bidder has applied for renewal within the period prescribed by the concerned local government unit: Provided, That the renewed permit shall be submitted as a post qualification requirement in accordance with Section 34.2 of the IRR of RA 9184:
- d. PhilGEPS registration certificate/number;**

- e. Statement of the consultant specifying its nationality and confirming that those who will actually perform the service are registered professionals authorized by the appropriate regulatory body to practice these professions and allied professions;
- f. Income/Business Tax Return; and
- g. Omnibus Sworn Statement

2. Technical Proposal:

- a. List of ongoing and completed certification projects;
- b. Curriculum vitae of the proposed certification audit team with audit experience relevant to this project;
- c. Certificate of satisfactory service from at least one (1) of its previous government clients on delivering quality output on time;
- d. Complete and clear scope of work and implementation methodology, including team composition and tasks, time schedule for professional personnel, and activity work schedule;
- e. Duly conformed and signed TOR;
- f. Certificate of Accreditation issued by International Accreditation Forum (IAF) or Philippine Accreditation Bureau (PAB) under the Department of Trade and Industry;
- g. For the Audit Team Leader, Certificate issued by International Register of Certificated Auditors (IRCA). For the Audit Team Member/a, Certification of Completion of Lead Auditor Course for OMS.

3. Financial Proposal: Financial Proposal

The envelopes shall be properly marked as "Eligibility Requirements-Original", "Technical Proposal-Original" and "Financial Proposal-Original" and shall bear the name of the procurement and the Consultant. All envelopes marked original shall be enclosed in a single envelope marked "Original Submission" and shall bear the name of the procurement and the Consultant.

NOTE:

BIDDERS STATEMENT OF COMPLIANCE ON THE TERMS & CONDITIONS AND REQUIREMENTS AS STATED ABOVE

Signature over Printed Name of
Sole Proprietor /Authorized Representative

Submit your sealed quotation duly signed by you or your duly authorized representative not later than SEPTEMBER 23, 2024 at the BAC Office, Bureau of Corrections at 9:00am. Late submission of bids shall be rejected. For further information, you can call the BAC Secretariat c/o MARIA ADORACION VIÑAS at the Supply Office, Bureau of Corrections, Muntinlupa City at Tel # 8809-8587/8478-0907 from 8:00 am to 5:00pm or email at bacsec2022@gmail.com, Monday to Friday


CCSURT CELSO S BRAVO
Chairperson, Bids and Awards Committee

After having carefully read and accepted the Terms and Conditions, I/we submit our proposal/s for the item/s as follows:

REQUEST FOR PROPOSAL 2024-102

Project: ENGAGEMENT OF A CERTIFYING BODY (CB) FOR RE-CERTIFICATION OF ISO 9001:2016 QUALITY MANAGEMENT SYSTEM (QMS) OF THE BUREAU OF CORRECTIONS (BUCOR)

ABC: ₱650,000.00

QTY	UNIT	DESCRIPTION	Compliance to the Technical specifications (Please check)		Unit Price	Offered Quotation	Approved Budget of the Contract (ABC)
			YES	NO			
1	Lot	ENGAGEMENT OF A CERTIFYING BODY (CB) FOR RE-CERTIFICATION OF ISO 9001:2016 QUALITY MANAGEMENT SYSTEM (QMS) OF THE BUREAU OF CORRECTIONS (BUCOR)					650,000.00

SIGNATURE OVER PRINTED NAME OF SOLE PROPRIETOR OR REPRESENTATIVE

TELEPHONE NO: _____
 CELLPHONE NO: _____
 EMAIL: _____

COMPANY LETTERHEAD

ENGAGEMENT OF A CERTIFYING BODY (CB) FOR RE-CERTIFICATION OF ISO 9001:2016
QUALITY MANAGEMENT SYSTEM (QMS) OF THE BUREAU OF CORRECTIONS (BUCOR)

\REPUBLIC OF THE PHILIPPINES)
CITY/MUNICIPALITY OF _____) S.S.

AFFIDAVIT

I, [Name of Affiant], of legal age, [Civil Status], [Nationality], and residing at [Address of Affiant], after having been duly sworn in accordance with law, do hereby depose and state that:

1. *Select one, delete the other:*

If a sole proprietorship: I am the sole proprietor or authorized representative of [Name of Bidder] with office address at [address of Bidder];

If a partnership, corporation, cooperative, or joint venture: I am the duly authorized and designated representative of [Name of Bidder] with office address at [address of Bidder];

2. *Select one, delete the other*

If a sole proprietorship: As the owner and sole proprietor, or authorized representative of [Name of Bidder], I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for **ENGAGEMENT OF A CERTIFYING BODY (CB) FOR RE-CERTIFICATION OF ISO 9001:2016 QUALITY MANAGEMENT SYSTEM (QMS) OF THE BUREAU OF CORRECTIONS (BUCOR)** as shown in the attached duly notarized *Special Power of Attorney*;

If a partnership, corporation, cooperative, or joint venture: I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for **ENGAGEMENT OF A CERTIFYING BODY (CB) FOR RE-CERTIFICATION OF ISO 9001:2016 QUALITY MANAGEMENT SYSTEM (QMS) OF THE BUREAU OF CORRECTIONS (BUCOR)** as shown in the attached [state title of attached document showing proof of authorization (e.g., duly notarized *Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable*);];

3. [Name of Bidder] is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting ;

4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;

5. [Name of Bidder] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

6. *Select one, delete the rest:*

If a sole proprietorship: The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

If a partnership or cooperative: None of the officers and members of [Name of Bidder] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

If a corporation or joint venture: None of the officers, directors, and controlling stockholders of [Name of Bidder] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the

Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. [Name of Bidder] complies with existing labor laws and standards; and
8. [Name of Bidder] is aware of and has undertaken the following responsibilities as a Bidder:
 - a) Carefully examine all of the Bidding Documents;
 - b) Acknowledge all conditions, local or otherwise, affecting the implementation of the Contract;
 - c) Made an estimate of the facilities available and needed for the contract to be bid, if any; and
 - d) Inquire or secure Supplemental/Bid Bulletin(s) issued for the **ENGAGEMENT OF A CERTIFYING BODY (CB) FOR RE-CERTIFICATION OF ISO 9001:2016 QUALITY MANAGEMENT SYSTEM (QMS) OF THE BUREAU OF CORRECTIONS (BUCOR).**

9. [Name of Bidder] did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.

10. In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.

IN WITNESS WHEREOF, I have hereunto set my hand this ___ day of ___, 2024 at _____, Philippines.

Bidder's Representative/Authorized Signatory

SUBSCRIBED AND SWORN to before me this ___ day of [month] [year] at [place of execution], Philippines. Affiant/s is/are personally known to me and was/were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiant/s exhibited to me his/her [insert type of government identification card used], with his/her photograph and signature appearing thereon, with no. _____ and issued on _____ at _____.

Witness my hand and seal this ___ day of [month] [year].

NAME OF NOTARY PUBLIC
Serial No. of Commission _____
Notary Public for _____ until _____
Roll of Attorneys No. _____
PTR No. _____ [date issued], [place issued]
IBP No. _____ [date issued], [place issued]

Doc. No. _____
Page No. _____
Book No. _____
Series of _____

TERMS OF REFERENCE

ENGAGEMENT OF A CERTIFYING BODY (CB) FOR RE-CERTIFICATION OF ISO 9001:2016 QUALITY MANAGEMENT SYSTEM (QMS) OF THE BUREAU OF CORRECTIONS (BUCOR)

1. PURPOSE

The purpose of this Terms of Reference (TOR) is to engage the services of a Certifying Body that will conduct assessment and re-certification audit of the Bureau of Corrections Quality Management System for the renewal of certificate to ISO 9001:2015 Standard before December 26, 2024.

2. BACKGROUND

Executive Order 605, series of 2007 directs all government agencies under the Executive branch to adopt ISO-certified Quality Management Systems (QMS) as part of the implementation of a government-wide quality management program.

BuCor developed and installed its Quality Management System (QMS) in conformity with the ISO 9001:2015 standards and was awarded a three-year certification to ISO 9001:2015 OMS on December 26, 2018 covering the BuCor's core and support to operation processes. Through continuous implementation BuCor was re-certified in December 26, 2021. This is in line with the commitment to ensure that BuCor is able to provide prompt, accessible, responsive, and excellent public services in accordance with its mission and mandates.

In order to sustain continuity in the implementation of the BuCor's ISO-certified OMS and ensure compliance to the above-mentioned directive, there is a need to avail of the services of a Certifying Body (CB) that will re-certify BuCor's OMS to conform with ISO 9001 standards before it expires on December 26, 2024. In view of this, the BuCor shall engage a CB to provide ISO 9001:2015 re-certification for the BuCor's core and support to operations processes under its QMS.

3. OBJECTIVE

The purpose of this Terms of Reference (TOR) is to engage the services of a CB that will conduct assessment, audit and provide independent confirmation that BuCor's QMS for its core and support to operations processes meet the ISO 9001:2015 standard requirements, and if found compliant, issue the corresponding Certificate. The CB shall also conduct surveillance audit within a three-year period after the BuCor's ISO 9001:2015 QMS gains re-certification.

4. SCOPE OF WORK

The re-certification audit shall cover the BuCor's core processes in particular on the provision of Admission and Release of PDL (*Persons Deprive of Liberty, formerly Inmates*), Provision of Safekeeping and Security, Reformation Programs and Support to Operation Services at the BuCor Operating Prisons and Penal Farms Identified sites, namely:

SITES	LOCATION	NO OF PERSONNEL
1) NHQ-New Bilibid Prison	Brgy Poblacion PH -ITT6 Muntinlupa City	3523
2) Correctional Institution for Women	Brgy. Addition Hills Nueve de Pebrero PH- 1550 Mandaluyong City	254
3) Iwahig Prison and Penal Farm	Brgy. Iwahig, PH- 5300 Puerto Princesa City, Palawan	546
4) Sablayan Prison and Penal Farm,	Brgy. Malisbong , PH- 5104 Sablayan, Occidental Mindoro	485
5) Davao Prison and Penal Farm	Brgy. Dujali PH-8100 Davao Del Norte	880
6) San Ramon Prison and Penal Farm	Sitio San Ramon, Brgy. Talisayan PH - 7000 Zamboaga City	451
7) Leyte Regional Prison	Brgy. Mahagna, PH- 651P Abuyog, Leyte	378

Limited to procedures within the control of the Bureau of Corrections, the said Third Party Certification Audit shall involve the following activities:

Scope of work	Key Output
<p>Re-certification Audit</p> <p>Issuance of ISO 9001:2015 Certificate valid for three (3) years</p>	<ul style="list-style-type: none"> o Prepare and submit re-certification audit plan, not later than one (1) month prior to re-certification audit; o Conduct for re-certification audit; o Prepare and submit audit report detailing observations, opportunities for Improvements, and any non-conformity to ISO 9001:2015 standards Immediately after the completion of the audit; and
	<ul style="list-style-type: none"> o ISO 9001:2015 Certificate valid for three (3) years, for the following processes: <ul style="list-style-type: none"> a) Provision of Admission and Release of PDL (Persons Deprived of Liberty, formerly Inmates); b) Provision of Safekeeping and Security; c) Reformation Programs - Moral and Spiritual, Education and Training, Medical Services, Sports & Recreation, Livelihood, Behavior Modification d) Support to Operations

5. CERTIFYING BODY'S QUALIFICATION REQUIREMENTS

5.1 Qualification and Competencies. The CB must possess the following qualifications:

5.1.1 Must have at least ten (10) years of experience in conducting 3rd Party Certification Audit with clients from private and government sector, locally or abroad.

5.1.2 Must have audited and certified at least seven (7) national/local government entities in the ISO 9001:2015 standard In the past three (3) years.

5.1.3 Must be accredited by international Accreditation Forum (IAF) members or Philippines Accreditation Bureau (PAB) under the Department of Trade and Industry.

5.1.4 Auditor/s assigned to do the audit must possess the following:

5.1.4.1 For the *Audit Team Leader*

- a. **International Register of Certificated Auditors (IRCA) certified**
- b. **Have at least six (6) years' experience in auditing both private and government institutions (locally or abroad} on ISO OMS certification**
- c. **Must have at least five (5) relevant projects in ISO OMS certification for government institutions**

5.1.4.2 For the *Audit Team Member/s*

- a. **Must have passed the Lead Auditor Course for QMS (ISO 9001:2015), with certificate of completion issued by a third-party certifying body.**
- b. **Must have at least five (5) years' experience in auditing QMS.**
- c. **Must have at least three (3) relevant projects in ISO OMS certification for government institutions.**

5.2 Documentary Requirements/Submission

Interested firms are required to submit one (1) original and four (4) copies of the following in three (3) separate sealed envelopes:

5.2.2 Eligibility Requirements:

- a. **DTI.PAB certification accreditation;**
- b. **SEC registration;**
- c. **Mayor's/Business permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zones or Areas. In cases of recently expired Mayor's/Business permits, it shall be accepted together with the official receipt as proof that the bidder has applied for renewal within the period prescribed by the concerned local government unit: Provided, That the renewed permit shall be submitted as a post qualification requirement in accordance with Section 34.2 of the IRR of RA 9184:**
- d. **PhilGEPS registration certificate/number;**

- e. **Statement of the consultant specifying its nationality and confirming that those who will actually perform the service are registered professionals authorized by the appropriate regulatory body to practice these professions and allied professions;**
- f. **Income/Business Tax Return; and**
- g. **Omnibus Sworn Statement**

5.2.3 Technical Proposal:

- a. **List of ongoing and completed certification projects;**
- b. **Curriculum vitae of the proposed certification audit team with audit experience relevant to this project-;**
- c. **Certificate of satisfactory service from at least one (1) of its previous government clients on delivering quality output on time;**
- d. **Complete and clear scope of work and implementation methodology, including team composition and tasks, time schedule for professional personnel, and activity work schedule;**
- e. **Duly conformed and signed TOR;**
- f. **Certificate of Accreditation issued by International Accreditation Forum (IAF) or Philippine Accreditation Bureau (PAB) under the Department of Trade and Industry;**
- g. **For the Audit Team Leader, Certificate issued by International Register of Certificated Auditors (IRCA). For the Audit Team Member/a, Certification of Completion of Lead Auditor Course for OMS.**

5.2.3 Financial Proposal:

The envelopes shall be property marked as "Eligibility Requirements-Original". "Technical Proposal-Original and "Financial Proposal-Original and shall bear the name of the procurement and the Consultant All envelopes marked original shall be enclosed in a single envelope marked "Original Submission" and shall bear the name of the procurement and the Consultant.

5.3 Evaluation and Selection Criteria

5.3.1 For evaluation of the Certifying body, its technical and financial proposal shall be given weight of 80% and 20%, respectively, based on the criteria provided in the TOR for a maximum of 100 points.

5.3.2 On the other hand, the evaluation of Bids shall be evaluated using the Quality-Cost Based Evaluation (QCBE) procedure. The criteria and the rating system for the evaluation of technical proposal is stated hereunder:

No	Criteria	Parameter	Rating	Maximum Points
EXPERIENCE AND CAPABILITY OF THE FIRM				
1	CERTIFYING BODY'S HISTORY Relates to the number of years It has been engaged in conducting 3rd Party Certification Audit	15 years	25	25
		10-14 years	20	
		5-9 years	15	
2	CERTIFYING EXPERIENCE Relates to the number of national/local government entities audited and provided with ISO 9001:2015 Certification in the past three (3) years	10 government entities audited and certified	25	25
		7-9 government entities audited and certified	20	
		5-8 government entities audited and certified	15	
QUALITY OF PERSONNEL				
3	AUDIT TEAM LEADER'S HISTORY Relates to the number of years the team leader has been engaged in auditing institution on ISO QMS Certification	10 years	25	25
		6-9 years	20	
		3-5 years	15	
4	AUDIT TEAM MEMBER'S HISTORY Relates to the number of year and the member has been engaged auditing institutions on ISO QMS Certification	6 years	25	25
		4-5 years	20	
		2-3 years	15	
		TOTAL		100

Table for Selection Criteria and the Rating system for CB

6. CLIENT'S RESPONSIBILITY

6.1 The BuCor's *Quality Management Representative (QMR)/ Director, Directorate for Administration* shall evaluate the quality of work delivered by the CB Auditors based on this TOR to ensure the quality and relevance of work being conducted, and based on this, shall Issue a written project acceptance/approval, retention, or discontinuance. The following comprises the general expectations from BUCor, as client

6.1.1 Prior to any execution of activities related to this Terms of Reference, the BuCor through its Lead Auditor and members of the Internal Quality Audit Team shall conduct close anchoring and monitoring of all the activities to be audited as Indicated herein in coordination with the Head/s of the BuCor Operating Prisons and Penal Farms (OPPFs);

6.1.2 The Lead Auditor and members of the Internal Quality Audit Team shall be responsible for providing technical assistance for the project. They shall closely coordinate with the representatives of the CB in the conduct of the audit and other related certification activities, including monitoring of the

progress of the various tasks.

6.1.3

BuCor shall ensure that the process owners and concerned officials and staff are available on the scheduled dates of audits. For any request for change or cancellation of schedule, however, at least a one (1) week notice shall be given and the said change/ adjustment shall be made based on mutual agreement by both parties.

7. CERTIFYING BODY'S RESPONSIBILITY

The following are the general expectations from the Certifying Body:

7.1

The Certifying Body Auditors/Team shall provide information that indicates experience, educational/ training qualifications and capacity to undertake the work outlined herein, within the specified timelines. As part of this, the consultant is expected to provide an indication of Public QMS-related engagements, as well as QMS certification audit engagements that are currently committed, ongoing or completed. This will be considered in the assessment of the CBs qualification requirements.

7.2 Certifying Body undertakes to perform the Certification Audit with the highest standards of professional and ethical competence and integrity.

- 7.3 **Commitment to treat with utmost confidentiality, all information and materials gathered and used relating to this engagement or the Client's business or operations.**
- 7.4 **The Certifying Body shall promptly and fully deliver the Audit Plan with schedule of activities for the entire duration of the engagement.**
- 7.4 **Adherence to certification audit schedule/appointment and any changes or adjustments of schedules as may be agreed upon. For any request for change or cancellation of schedule, however, at least a one (1) week notice shall be given and the said change/adjustment shall be made based on mutual agreement by both parties;**
- 7.5 **Provision of information on any conflicts of interest and proposed approach to the resolution thereof;**
- 7.6 **The costs of accommodation, food, transportation and incidental expenses shall be for the account of the OPPF/BUCOR to be audited.**
- 7.7 **The duly authorized representative of the Certification Body Auditors shall submit an audit report after conducting the audits, as the case may be, on mutually agreed schedules; and**
- 7.8 **Conduct of Certification Audit.**

8. DURATION OF ENGAGEMENT AND APPROVED BUDGET FOR THE CONTRACT (ABC)

The service of the Certification Body Auditors will be engaged three (3) months. The project is expected to commence upon receipt of the Notice to Proceed. The ABC is SIX HUNDRED FIFTY THOUSAND PESOS ONLY (650,000.00) inclusive of all taxes and other charges imposed under applicable laws. A separate procurement shall commence in the following year for the conduct of *1st Surveillance Audit in 2025 and 2nd year Surveillance Audit in 2026.*

9. DELIVERABLES, TIMELINE AND TERMS OF PAYMENT

9.1 The following services and outputs will be expected from the Certification Body Auditors to be delivered to BuCor, NHQ with the timelines specified below and based on the agreed General Work Plan;

Activity	Output	Timeline
a. Issuance of Audit Notification and Audit Plan	Audits Plans, schedules and other requirements relative to the Audit	- Within 10 days upon BC'S receipt of the Notice to Proceed (NTP)
b. Conduct Certification Audit	Certifications Audit conducted	- October 2024
c. Submission of Audit Findings/ Results	Acceptance/ Reports	- After conducting the Audits or after the Audit Closing Meeting

d. Evaluation of Corrections and Corrective Action Plan	Acceptance Report of Correction and Corrective Actions	- 15 days after the Audit Proper
e. Issuance of ISO 9001:2015 QMS Certificate	<ul style="list-style-type: none"> - One (1) originally-signed ISO 9001:2015 Certificate (a4 size) - One (1) originally signed ISO 9001:2015 Certificate (Executive Size) 	- 1month after the audit

Notes: *Changes in the project schedule shall be allowed subject to BuCor and Certifying Body consideration.

***Subject to actual submission of correction and corrective action report.

***Subject satisfactory results of assessment audit

9.2. Payment shall be made upon completion of the final output and submission of the required deliverables;

9.3. Payment shall be supported by a Certificate of Satisfactory Service based on the work rendered comprising the actual outputs as certified by the Certifying Body Auditors and duly accepted by the BuCor QMR or his/her duly authorized representative

CONFORME:

Bidder's Company Name

_____ Name and Signature of Authorized Representative

Designation

Date