



**BUREAU OF CORRECTIONS
IWAHIG PRISON AND PENAL FARM
Iwahig, 5301 Puerto Princesa City
Palawan**



REQUEST FOR QUOTATION 095-2024

Date: _____

Name of Company: _____

Address: _____

Name of Store/Shop: _____

Address: _____

Please quote your best offer for the item/s described below, subject to the Terms and Conditions as stated hereunder.

- a.) Bidders shall provide correct and accurate information required in this form.
- b.) Procurement is by lot, Bidders shall quote in lot.
- c.) Price quotation/s must be valid for a period of *Thirty (30) calendar days* from the date of submission.
- d.) Price quotation/s, to be denominated in Philippine peso shall include all taxes, duties and/or levies payable.
- e.) Quotations exceeding the Approved Budget for the Contract shall be rejected.
- f.) Award of contract shall be made to the lowest quotation (for goods and in frastructure) or, the highest rated offer (for *-consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
- g.) Any alterations, erasures or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representative/s.
- h.) The item/s shall be delivered within **Fifteen (15) calendar days** from receipt of approved purchase order.
- i.) The IP&PF shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.
- j.) Liquidated damages equivalent to one tenth of one percent (0.001%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The IP&PF shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
- k.) **Bidders shall submit the required documents together with their bid price in a sealed envelope.**
- l.) **Payments to bidders will be coursed through their Land bank accounts.**

REQUIREMENTS TO BE SUBMITTED

- a.) **Certified True Copy of Valid & Current Tax Clearance**
- b.) **Certified True Copy of Valid & Current Business License**
 - m.1. **DTI/SEC Registration**
 - m.2. **Valid & Current Mayors Permit**
- c.) **Bidders who are registered in the IP&PF Suppliers Registry need not to submit the aforementioned requirements**

NOTE:

BIDDERS STATEMENT OF COMPLIANCE ON THE TERMS & CONDITIONS AND REQUIREMENTS AS STATED ABOVE

Signature over Printed Name
Authorized Representative or Sole Proprietor

Submit your sealed quotation duly signed by you or your duly representative not later than **November 25, 2024** at the BAC Office, Iwahig Prison and Penal Farm at 2:00 pm Late submission of bids shall be rejected.


CTINSP FRANCISCO C CAABAY, DMD

BAC, Chairman

After having carefully read and accepted the Terms and Conditions, I/we submit our quotation/s for the item/s as follows:

REQUEST FOR QUOTATION 095-2024

<u>PROCUREMENT PROJECT</u>	<u>Approved Budget for the Contract (ABC)</u>
Supply and delivery of IPPF Offices Supplies for 4th quarter 2024 use	P 157,000.00

Item NO	Quantity	Unit	Description	Compliance to the Technical specifications (Please check)		Offered quotation (per Unit)	Offered quotation (TOTAL)
				YES	NO		
			INK FOR BROTHER PRINTER (ORIGINAL)				
1	25	bot	Ink refill BT60 108ml, Black				
2	25	bot	Ink refill BT5000 48.8ml, Cyan				
3	25	bot	Ink refill BT5000 48.8ml, Magenta				
4	25	bot	Ink refill BT5000 48.8ml, Yellow				
			INK FOR EPSON L3110/L5190 (ORIGINAL)				
5	20	bot	Ink refill #003 65ml, Black				
6	20	bot	Ink refill #003 65ml, Magenta				
7	20	bot	Ink refill #003 65ml, Cyan				
8	20	bot	Ink refill #003 65ml, Yellow				
9	400	Ream	Paper Multicopy A4				
10	45	Pack	Interfolded paper towel, 3's (3packs per Bundle)				

SIGNATURE OVER PRINTED NAME OF REPRESENTATIVE OR SOLE PROPRIETOR
TELEPHONE NO: _____
CELLPHONE NO: _____
EMAIL: _____



Telephone No: (048) 717 1368
 E-mail Address: _____

