



**BUREAU OF CORRECTIONS  
SAN RAMON PRISON AND PENAL FARM  
Brgy. Talisayan, Zamboanga City 7000**



**NOTICE TO PROCEED**

**The Manager  
ZAMBOANGA CITY LM ENTERPRISES  
Zamboanga City**

Sir/ Ma'am,

Based on the approved Purchase Order No. 2024-10-008 dated 28 Oct - 2024 (Copy Attached), Notice to Proceed is hereby given to **ZAMBOANGA CITY LM ENTERPRISES** for the procurement of **SUPPLY AND DELIVERY OF VARIOUS OFFICE SUPPLIES FOR DIFFERENT SECTION USE 4<sup>TH</sup> QUARTER FY 2024**, San Ramon Prison and Penal Farm (SRPPF), Zamboanga City, effective upon receipt of this notice.

You are responsible for performing the services under the Terms and Conditions of Agreement and in accordance with the implementation schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one (1) copy and return the other to the BUREAU OF CORRECTIONS, San Ramon Prison and Penal Farm, Zamboanga City.

Very truly yours,

**C/SSUPT DAISY SEVILLA-CASTILLOTE**  
Acting Superintendent  
Head of Procuring Entity (HoPE)

I acknowledge receipt of this notice.

  
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Signature over Printed Name

Date: 11-5-24

