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BUREAU OF CORRECTIONS  
**IWAHIG PRISON AND PENAL FARM**  
Iwahig, 5301 Puerto Princesa City  
Palawan



**NOTICE TO PROCEED**

**December 23, 2024**

**CA COPY CENTER & PRINTING PRESS & GEN. MDSE.**  
Bgy. San Pedro, Puerto Princesa City

Dear Sir:

The Purchase Order No. 2024-12-123 having been approved, notice is hereby given to **CA COPY CENTER & PRINTING PRESS & GEN. MDSE.** that you may commence on the Lease of nine (9) unit's photocopier for three (3) months for IPPF Offices use at Iwahig Prison & Penal Farm effective upon receipt of notice.

You are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the Iwahig Prison and Penal Farm.

**Very truly yours,**

  
**C/SUPT GARY A GARCIA, RCrim MSCA**  
Superintendent, IPPF 1)

I acknowledge receipt of this notice on 12/23/24  
Name of the Representative of the Bidder Janic O. Manzo  
Authorized Signature 

