

Bureau of Corrections - Leyte Regional Prison

Annual Procurement Plan CY 2025

Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity				Estimated Budget (Php)		Remarks (brief description of Program/Project)
				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing	Total Amount	MOOE	
TRAINING EXPENSES										
G-001	Administrative, Security & Operation & Reformation Group Training Activies	Admin Group	SVP	As needed				206,000.00	206,000.00	Technical Skills Training and Professional Development of LRP Personnel/To ensure employees still working to industry standards
OFFICE SUPPLIES AND EQUIPMENT										
G-002	Office Supplies	PMS	PS-DBM/ SVP	2/5/2025	2/12/2025	2/20/2025	2/28/2025	1,001,000.00	1,001,000.00	For written, record & bookkeeping, janitorial and cleaning, and for storage of supplies
PDL SUBSISTENCE, MEDICINE & MEDICAL SUPPLIES										
G-003	Food Subsistence	PMS	Public Bidding	Centralized Procured Items				106,825,000.00	106,825,000.00	To cover PDLs daily food subsistence allowance
G-004	Drugs and Medicines	LRP Infirmary	Public Bidding	10/21/2024	11/12/2024	1/31/2025	1/31/2025	12,991,000.00	12,991,000.00	To cover PDLs medicine allowance
G-005	Medical, Dental and Laboratory Supplies	LRP Infirmary	Public Bidding	1/9/2025	1/13/2025	1/17/2025	1/17/2025	730,000.00	730,000.00	To cover PDLs medical supplies allowance
FUEL, OIL AND LUBRICANTS										
G-006	Petroleum, Oil and Lubricants for Government Service Vehicle	PMS	Public Bidding	10/28/2024	11/5/2024	1/20/2025	1/27/2025	3,100,000.00	3,100,000.00	POL requirements of LRP service vehicles and other machineries
OTHER SUPPLIES AND MATERIALS										
G-007	Office Tables	PMS	SVP	3/3/2025	3/10/2025	3/17/2025	3/19/2025	110,000.00	110,000.00	For CNTI, PMS, REFORMATION COORDINATOR, RECORDS, GAD, PDPS, EAS, MAXSECOM-COG, MINSECOM, REFORMATION OFFICE, CASHIER, SEPARATION, WLS, LDS, SARS, DSA, RDC, ARTA, HRS, GSS, ADMIN, LRPI (22)
G-008	Computer Table	PMS	SVP	3/3/2025	3/10/2025	3/17/2025	3/19/2025	16,000.00	16,000.00	For PMS, REFORMATION COORDINATOR, ADMIN, REFORMATION OFFICE, DSA, ARTA, HRS, LRPI Office use (8)
G-009	Monoblock Chairs, white	PMS	SVP	3/3/2025	3/10/2025	3/17/2025	3/19/2025	114,000.00	114,000.00	For CNTI 50, REFORMATION OFFICE 20, PMS 3, CTOS/Conference Room 30, ETS 100, HRS 25 Office use(228)
G-010	Swivel Chairs	PMS	SVP	3/3/2025	3/10/2025	3/17/2025	3/19/2025	96,000.00	96,000.00	For CNTI, RECORDS, PMS, REFORMATION COORDINATOR, GAD, PDPS, EAS, MINSECOM, REFORMATION OFFICE, CASHIER, WLS, LDS, SARS, OVERSEER, SUBPOENA, DSA, FINANCE, RDC, ARTA, SUPPLY, HR, GSS, ADMIN, LRPI (24)
G-011	Steel Cabinets (4 Layers)	PMS	SVP	4/7/2025	4/14/2025	4/28/2025	5/6/2025	200,000.00	200,000.00	For CNTI, ETS, FOS, WLS, DSA, RDC, HRS, CASHIER, ADMIN, MINSECOM Office use (10)
G-012	Industrial Fan	PMS	SVP	3/3/2025	3/10/2025	3/17/2025	3/19/2025	100,000.00	100,000.00	For Maximum Security Camp PDL Dormitories use (10)
G-013	Ceiling Fan	PMS	SVP	3/3/2025	3/10/2025	3/17/2025	3/19/2025	74,000.00	74,000.00	For PDPS 2, EAS 6, MAXSECOM-COG 2, MINSECOM 16, WLS, RDC 6, ETS 4 Offices use(37)

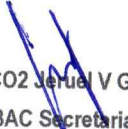
G-014	Stand Fan	PMS	SVP	3/3/2025	3/10/2025	3/17/2025	3/19/2025	8,000.00	8,000.00	For ARTA, LRPI 3 Offices use (4)
G-015	Air Conditioning Unit (1HP)	PMS	SVP	3/3/2025	3/10/2025	3/17/2025	3/19/2025	300,000.00	300,000.00	For CNTI, GAD, PDPS, MAXSECOM-COG, RDC-COG, REFORMATION OFFICE, FOS, CTOS, SEPARATION, OVERSEER, DSA, ETS, SUPPLY, MASS, ADMIN Offices use (15)
G-016	Water Dispenser	PMS	SVP	3/3/2025	3/10/2025	3/17/2025	3/19/2025	48,000.00	48,000.00	For REFORMATION OFFICE, CTOS, LDS, MINSECOM, GAD, PDPS Offices use (6)
G-017	Digital Camera	PMS	SVP	4/7/2025	4/14/2025	4/28/2025	5/6/2025	24,000.00	24,000.00	For MAXSECOM, MINSECOM, RDC-COG Offices use(3)
G-018	TV w/ Complete Accessories, 40"	PMS	SVP	3/3/2025	3/10/2025	3/17/2025	3/19/2025	25,000.00	25,000.00	For ARTA Infomation Display use
G-019	Vacuum Cleaner	PMS	SVP	3/3/2025	3/10/2025	3/17/2025	3/19/2025	12,000.00	12,000.00	For CTOS/Conference Room & PDPS Office use
G-020	Portable Amplifier w/ Built-in Speakers	PMS	SVP	4/7/2025	4/14/2025	4/28/2025	5/6/2025	13,000.00	13,000.00	For BM Office use
G-021	Wireless Microphone	PMS	SVP	4/7/2025	4/14/2025	4/28/2025	5/6/2025	10,500.00	10,500.00	For ETS , SARS , BM Offices use
G-022	Megaphone	PMS	SVP	3/3/2025	3/10/2025	3/17/2025	3/19/2025	15,000.00	15,000.00	For MAXSECOM Security use
G-023	Metal Detector	PMS	SVP	5/5/2025	5/12/2025	5/26/2025	5/26/2025	10,000.00	10,000.00	For MAXSECOM Security use
G-024	White Board 4x6	PMS	SVP	3/3/2025	3/10/2025	3/17/2025	3/19/2025	1,600.00	1,600.00	For Behavior Modification Offices use
G-025	White Board 4x4	PMS	SVP	3/3/2025	3/10/2025	3/17/2025	3/19/2025	3,000.00	3,000.00	For RDC & MINSECOM Offices use
G-026	Electrical Supplies	GSS	SVP	3/3/2025	3/10/2025	3/17/2025	3/19/2025	500,000.00	500,000.00	For Electrical wiring, bulb & other materials use
G-027	Materials for PDL Coffins	GSS	SVP	3/3/2025	3/10/2025	3/17/2025	3/19/2025	100,000.00	100,000.00	Purchase of coffin materials for deceased PDLs
G-028	Infra Tools & Equipments	GSS	SVP	4/7/2025	4/14/2025	4/28/2025	5/6/2025	50,000.00	50,000.00	For Infrastructure maintenance use
G-029	Grass Cutter-4 units	GSS	SVP	2/14/2025	2/17/2025	2/24/2025	2/24/2025	120,000.00	120,000.00	For all camps cleanliness use
G-030	PDL Workers Safety Gears	GSS	SVP	5/5/2025	5/12/2025	5/26/2025	5/26/2025	30,000.00	30,000.00	For PDL construction workers use
G-031	Classroom Tables	ETS	SVP	2/14/2025	2/17/2025	2/24/2025	2/24/2025	30,000.00	30,000.00	Education & Training Section PDL Students use
G-032	Mess Hall Tables & Chairs (10 sets)	ETS	SVP	2/14/2025	2/17/2025	2/24/2025	2/24/2025	100,000.00	100,000.00	Corrections National Training Intitute Employees Students use
G-033	Repair/Maintenance Of Perimeter Fence (Barb Wires & Other Materials)	GSS	SVP	3/3/2025	3/10/2025	3/17/2025	3/19/2025	600,000.00	600,000.00	For perimeter fence security maintenance use
G-034	Windows Blind Rolls	HR	SVP	2/5/2025	2/12/2025	2/20/2025	2/28/2025	18,000.00	18,000.00	For HR 6 Offices use
G-035	Sun Shade Net 3M/Linear Meter	GAD	SVP	2/5/2025	2/12/2025	2/20/2025	2/28/2025	1,600.00	1,600.00	For GAD Offices use
G-036	Digital Weighing Scale (bathroom type)	GAD	SVP	2/5/2025	2/12/2025	2/20/2025	2/28/2025	3,000.00	3,000.00	For GAD Offices use
G-037	Height Measuring Chart	GAD	SVP	2/5/2025	2/12/2025	2/20/2025	2/28/2025	1,000.00	1,000.00	For GAD & HRS Offices use
G-038	Prison Record Jacket	RDC	SVP	2/5/2025	2/12/2025	2/20/2025	2/28/2025	180,000.00	180,000.00	For PDL Documentation use
G-039	Type Writer	RDC	SVP	2/5/2025	2/12/2025	2/20/2025	2/28/2025	25,000.00	25,000.00	For PDL Documentation use
G-040	Type Writer Ribbon	RDC	SVP	2/5/2025	2/12/2025	2/20/2025	2/28/2025	1,000.00	1,000.00	For PDL Documentation use
G-041	Finger Print Ink	RDC	SVP	2/5/2025	2/12/2025	2/20/2025	2/28/2025	5,000.00	5,000.00	For PDL Documentation use
G-042	Barbell, 50kg, Dumbbell, 3kg, 2kg, 1kg	BM	SVP	2/5/2025	2/12/2025	2/20/2025	2/28/2025	13,000.00	13,000.00	For Behavior Modification enrollees use
G-043	Tarpaulin	Admin	Public Bidding	As the need required				70,000.00	70,000.00	For LRP activities & events informative use
G-044	SARO Sports Supplies	SARO	SVP	As the need arises				50,000.00	50,000.00	For daily PDL sports activities
G-045	SARO Activities	SARO	SVP	As the need arises				50,000.00	50,000.00	For PDL Sports and Recreation Program & Activities
G-046	Barbering Equipment/Kits with 2 pcs chair	EAS	SVP	2/5/2025	2/12/2025	2/20/2025	2/28/2025	40,000.00	40,000.00	Eternal Affairs Section PDL use
G-047	Index Card	OVERSEER	SVP	2/5/2025	2/12/2025	2/20/2025	2/28/2025	32,000.00	32,000.00	For PDL Documentation use
G-048	Printer Original Ink	ICTS	SVP	2/14/2025	2/17/2025	2/24/2025	2/24/2025	70,000.00	70,000.00	For MINSECOM, OVERSEER, CTOS, RDC, DSA, LRPI, FINANCE, BUDGET Office use

G-049	Printer Compatible Ink (B,C,M,Y)	ICTS	SVP	2/14/2025	2/17/2025	2/24/2025	2/24/2025	52,500.00	52,500.00	Black 20 liter, Cyan 5 liter, Magenta 5 liter, Yellow 5 liter
G-050	USB hub	ICTS	SVP	2/14/2025	2/17/2025	2/24/2025	2/24/2025	2,000.00	2,000.00	For ICTS, HR, CTOS, CASHIER Office use (4)
G-051	LCD Monitor	ICTS	SVP	2/14/2025	2/17/2025	2/24/2025	2/24/2025	5,000.00	5,000.00	LRP ICT-TSS use
G-052	Photocopier	ICTS	SVP	2/14/2025	2/17/2025	2/24/2025	2/24/2025	100,000.00	100,000.00	For BM & PDPS Office use (2)
G-053	Photocopier Toner	ICTS	SVP	2/14/2025	2/17/2025	2/24/2025	2/24/2025	34,000.00	34,000.00	For BM, HR, PDPS, RDC Photocopier Toner (4)
G-054	ICT Repair Tools Kits	ICTS	SVP	2/14/2025	2/17/2025	2/24/2025	2/24/2025	50,000.00	50,000.00	For ICT repair tool kits for R&M of Internet connections & CCTV's
G-055	32 units CCTV cameras	ICTS	SVP	3/14/2025	3/17/2025	3/28/2025	3/28/2025	550,000.00	550,000.00	Installation of CCTV cameras inside MedSeCom Dormitories
G-056	Transfer of CCTV cameras from MinSeCom/MedSeCom to RDC Dormitories	ICTS	SVP	3/14/2025	3/17/2025	3/28/2025	3/28/2025	100,000.00	100,000.00	Installation of 8 Units CCTV cameras to RDC Dormitories
G-057	External Hardrive w/ casing (4tb)	ICTS	SVP	3/3/2025	3/10/2025	3/17/2025	3/19/2025	16,000.00	16,000.00	For CTOS CCTV File Storage use (2 units)
G-058	External Hardrive w/ casing (1tb)	ICTS	SVP	3/3/2025	3/10/2025	3/17/2025	3/19/2025	40,000.00	40,000.00	For CNTI, OVERSEER, ARTA, HRS, BM, BUDGET, GSS, RECORDS Data Storage use(8)
G-059	Projector	ICTS	SVP	3/3/2025	3/10/2025	3/17/2025	3/19/2025	90,000.00	90,000.00	For BM, SARS, ETS Activity use (3)
G-060	Laptop	ICTS	SVP	3/3/2025	3/10/2025	3/17/2025	3/19/2025	400,000.00	400,000.00	For DSO, DSA, WLS, GAD, PDPS, EAS, SARS GSS Office use (8)
G-061	High Speed Scanner	ICTS	SVP	3/3/2025	3/10/2025	3/17/2025	3/19/2025	64,000.00	64,000.00	For HRS, CTOS Offices use
G-062	Desktop Computer	ICTS	SVP	6/9/2025	6/16/2025	6/23/2025	6/26/2025	600,000.00	600,000.00	For DSO, MAXSECOM-COG, MEDSECOM-COG, MINSECOM, RDC-COG, PMS, REFORMATION COORDINATOR, PDPS,GSCU, BM, REFORMATION OFFICE, WLS, LDS, DSA, RDC, ETS, ARTA, MAS, ADMIN, HRS Office use(20)
G-063	Tanks System Printer w/ Scanner	ICTS	SVP	6/9/2025	6/16/2025	6/23/2025	6/26/2025	504,000.00	504,000.00	For CNTI, DSO, MAXSECOM-COG, MEDSECOM-COG, MINSECOM, RDC-COG, PMS, REFORMATION COORDINATOR, BM, GAD, PDPS, EAS, REFORMATION OFFICE, CTOS, SEPARATION, LDS, OVERSEER, DSA, FINANCE, RDC, ETS, ARTA, SUPPLY, HRS, MAS, ADMIN, GSCU, RSSCS Office use(28)
G-064	Uninterruptible Power Supply (UPS)	ICTS	SVP	6/9/2025	6/16/2025	6/23/2025	6/26/2025	81,000.00	81,000.00	For DSO, MAXSECOM-COG, MEDSECOM-COG, MINSECOM, RDC-COG, PMS, REFORMATION COORDINATOR, PDPS, GSCU, BM, REFORMATION OFFICE, WLS, LDS, DSA, RDC, ETS, ARTA, MAS, ADMIN, HRS, ICTS, PDPS, SEPARATION, OVERSEER, DSA, SUPPLY, HRS Office use(27)
G-065	Video Cards	ICTS	SVP	6/9/2025	6/16/2025	6/23/2025	6/26/2025	15,000.00	15,000.00	Conversion from regular desktop computer to GSS design computer
Contingency Fund								447,800.00	447,800.00	
TOTAL								6,421,000.00	6,421,000.00	

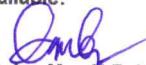
TELEPHONE EXPENSES										
G-066	Mobile Prepaid Load	PMS	Direct	n/a	n/a	2/20/2025	2/28/2025	32,000.00	32,000.00	For communications purposes
G-067	Landline	PMS	Contracting	n/a	n/a	2/20/2025	2/28/2025	57,000.00	57,000.00	For communications purposes
INTERNET EXPENSES										
G-068	Internet Prepaid Load	PMS	Direct Contracting	n/a	n/a	2/20/2025	2/28/2025	122,000.00	122,000.00	For internet subscription
CABLE EXPENSES										
G-069	Cable	PMS	Direct Contracting	n/a	n/a	2/20/2025	2/28/2025	12,000.00	12,000.00	For Offices informative use
OTHER PROFESSIONAL SERVICES										
G-070	Professional Fee	Admin Section	Direct Contracting	As needed				71,000.00	71,000.00	Prof Fee of Contract of Service
R&M OTHER INFRASTRUCTURE										
G-071	30 TL Septic Tank Siphoning	GSS	SVP	As needed				387,000.00	387,000.00	Dislodging of PDL comfort rooms septic tanks
R&M BUILDING & OTHER STRUCTURES										
G-072	REPLACEMENT OF ARTA MAIN DOOR ASSMBLY	GSS	SVP	2/14/2025	2/17/2025	2/24/2025	2/24/2025	18,000.00	18,000.00	Office improvement
G-073	REPAIR OF BEHAVIOUR MODIFICATION DORMITORY	GSS	SVP	5/5/2025	5/12/2025	5/26/2025	5/26/2025	400,000.00	400,000.00	Dorm improvement
G-074	REPAIR OF ADMINISTRATIVE BUILDING TOILET (MALE TOILET)	GSS	SVP	5/5/2025	5/12/2025	5/26/2025	5/26/2025	450,000.00	450,000.00	Office improvement
								Contingency Fund	459,000.00	459,000.00
								TOTAL	1,327,000.00	1,327,000.00
R & M MACHINERY										
G-075	Airconditioning Unit	GSS	SVP	As necessity/defects arises				100,000.00	100,000.00	Cleaning and Recharging of existing AC units
G-076	GENSET	GSS	SVP	As necessity/defects arises				100,000.00	100,000.00	Repair and Maintenance of genset
G-077	Air Compressor	GSS	SVP	As necessity/defects arises				30,000.00	30,000.00	Repair and Maintenance of Air Compressor
G-078	Grass Cutter	GSS	SVP	As necessity/defects arises				30,000.00	30,000.00	Repair and maintenance of grass cutter
G-079	Chain Saw	GSS	SVP	As necessity/defects arises				20,000.00	20,000.00	Repair and maintenance of chain saw
								Contingency Fund	235,000.00	235,000.00
								TOTAL	515,000.00	515,000.00
R & M OFFICE EQUIPMENT										
G-080	IT Equipments	ICTS	SVP	As necessity/defects arises				60,000.00	60,000.00	For Desktop Computers, Printers, Internet & CCTV's maintenance funds
G-081	Update of Accounting System	ICTS	SVP	As necessity/defects arises				15,000.00	15,000.00	Accounting System improvement
								TOTAL	75,000.00	75,000.00
R & M TRANSPORTATION EQUIPMENT										
G-082	HILUX A4H474, HILUX VC 2077, ISUZU SFY 652, PATROL CAR SAA 3972, NAGANO TRACTOR, COASTER BUS, FIRE TRUCK, & DUMP TRUCK	GSS	SVP	As necessity/defects arises				372,000.00	372,000.00	To cover scheduled preventive maintenance of LRP service vehicles & Purchase of spare tire and engine maintenance
								TOTAL	372,000.00	372,000.00

REPRESENTATION EXPENSES							
G-083	Supply & Delivery of Meals & Services for Various LRP Seminars, Trainings, Workshops, Events, Programs, & Activities for the Year 2025	Admin, Reformation, & Security Group	Public Bidding	As the need required	310,000.00	310,000.00	Meals for various LRP Administrative, Reformation, & Security Group Visitors & Stakeholders
Other Maintenance & Operating Expenses							
G-084	PDL Compensation	SDO	N/A	Monthly Basis	300,000.00	300,000.00	For PDL workers allowance
G-085	PDL Gratuity & Transportation Allowance	SDO	N/A	As necessity arises	200,000.00	200,000.00	For released PDL transportation
TOTAL					500,000.00	500,000.00	
G-086	Improvement/Rehabilitation of Existing Water System	GSS	SVP	As necessity arises	591,000.00	591,000.00	Repair and Maintenance of Water Systems
G-087	Electricity Expenses	GSS	N/A	Monthly Basis	4,149,000.00	4,149,000.00	For monthly electrical expenses
G-088	Travelling Expenses	Admin	N/A	As necessity arises	3,678,000.00	3,678,000.00	For employees Official Businesses & PDL transfer
G-089	Postage & Courier Services	Admin	N/A	As necessity arises	46,000.00	46,000.00	For communication purposes
G-090	Fidelity Bond Premiums	PMS	N/A	As the need required	9,000.00	9,000.00	For Superintendent bond use
G-091	Insurance Expenses	PMS	N/A	As the need required	23,000.00	23,000.00	Vehicles, Buildings & Other Structures
G-092	Advertising	PIO	N/A	As the need required	22,000.00	22,000.00	For Notable Events
G-093	Printing	PIO	SVP	As the need required	40,000.00	40,000.00	For LRP Magazine Printng
G-094	Rents Equipment	Admin	SVP	As the need required	46,000.00	46,000.00	For 2025 NCCW vehicle rental
G-095	K9	Security Group	Public Bidding	As the need required	9,900,000.00	9,900,000.00	Security & Operation use
GRAND TOTAL					153,558,000.00	153,558,000.00	
CAPITAL OUTLAY							
G-096	Procurement of LRP Service Vehicle (VAN/MPV)	GSS	Public Bidding	Centralized Procured Items	1,450,000.00	1,450,000.00	

Prepared by:


CO2 Jeriel V Go
BAC Secretariat


Funds available:


Ms. Daisy Mae N Rebao
Chief, Finance Section

Approved by:


C/SUPT JOSEMARI D ALAMBRO
Head of the Procuring Entity

Recommending approval:


MR. TRACY B. SORIANO
BAC Chairperson