



Republic of the Philippines
DEPARTMENT OF JUSTICE
BUREAU OF CORRECTIONS
NATIONAL HEADQUARTERS
NBP Reservation, Muntinlupa City, Philippines, 1776



NOTICE TO PROCEED

January 6, 2025

ELEANOR R. STA. MARIA
EM-MERS AND GRACE VARIETY TRADING
Em-mers Building, NBP Reservation, Muntinlupa City

Dear Ms. Sta. Maria :

Based on the approved Purchase Order No. 25-01-01 (copy attached), notice is hereby given to Em-mers and Grace Variety Trading to commence on the Supply and Delivery of Umbrella, Cap and Rain Coat for the use of ARCC effective upon receipt of this notice.


You are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the **BUREAU OF CORRECTIONS**.

Very truly yours,


GENERAL GREGORIO PIO P CATAPANG JR., AFP (Ret.) CESE, CCLH
Director General

I acknowledge receipt of this notice.


Eleanor R. Sta. Maria
Em-mers and Grace Variety Trading
Date Received JAN. 17, 2025



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