



**BUREAU OF CORRECTIONS
SAN RAMON PRISON AND PENAL FARM**
Brgy. Talisayan, Zamboanga City 7000



NOTICE TO PROCEED

The Manager
GOLDEN RIBBONS CATERING
Campaner St., Zone III, Zamboanga City

Dear Sir/Madam,

Based on the approved **Purchase Order No. 2025-07-018** dated 12 March 2025 (copy attached), we hereby issue the Notice to Proceed to **Golden Ribbons Catering** for the procurement of **Food Accommodation during the Command Visit of the BuCor Director General at SRPPF**, Zamboanga City, under NP-Small Value Procurement, effective upon receipt of this notice.

You are responsible for performing the services in accordance with the terms and conditions of the agreement and the implementation schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Retain one (1) copy for your records and return the other to the Bureau of Corrections, San Ramon Prison and Penal Farm, Zamboanga City.

Very truly yours,

C/SSUPT DAISY SEVILLA-CASTILLOTE
Acting Superintendent/
Head of Procuring Entity (HoPE)

I acknowledge receipt of this notice.

ANARISA P. BUGAHOD
Signature over Printed Name

Date: 3/12/25



PURCHASE ORDER
 BUREAU OF CORRECTIONS
 SAN RAMON PRISON AND PENAL FARM
 Agency

Supplier : <u>GOLDEN RIBBONS CATERING</u>	P. O. No. <u>2025-03-018</u>
Address: <u>ZAMBOANGA CITY</u>	Date: <u>12-Mar-25</u>
TIN : _____	Mode of Procurement <u>NP SMALL VALUE (Sec.53.9)</u>

Gentlemen:
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

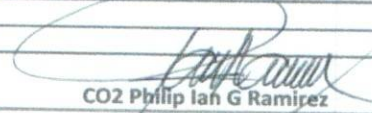
Place of Delivery : <u>SRPPF</u>	Delivery Term: <u>DELIVER</u>
Date of Delivery : <u>15 Days upon receipt of P. O.</u>	Payment Term: <u>Upon completion of Delivery</u>

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
LOT-1					
1	PAX	MEALS FOR DIRECTOR GENERAL AND COMPANY(BREAKFAST, LUNCH, DINNER for 2 days) ✓	20	750.00	15,000.00
2	PAX	LUNCH MEAL MEETING CONFERENCE W/ CHIEFS AND SRPPF PERSONNEL (DAY 1) ✓	400	250.00	100,000.00
3	PAX	LUNCH MEAL MEETING W/ AM/PM SNACKS DURING OCULAR INSPECTION AT CAMP PILAR PRISON AND PENAL FARM (DAY 2) ✓	200	450.00	90,000.00
					205,000.00
XXXXXXXXXX					
FOR THE COMMAND VISIT OF THE BUCOR DIRECTOR GENERAL AT SRPPF ✓					

(Total Amount in Words) TWO HUNDRED FIVE THOUSAND PESOS **205,000.00**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the underivered item/s.

<p>Conforme:</p> <p align="center">  <u>GOLDEN RIBBONS CATERING</u> Signature over Printed name of Supplier <u>03-19-25</u> Date </p>	<p>Very truly yours.</p> <p align="center">  C/SSUPT DAISY SEVILLA CASTILLOTE Acting Superintendent Signature over Printed Name of Authorized Official _____ Date </p>
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<p>Fund Cluster : _____</p> <p>Fund Available: _____</p> <p align="center">  CO2 Philip Ian G Ramirez Signature over Printed Name of Chief Accountant/Head of Accounting Division/Unit </p>	<p>ORS/BURS No. _____</p> <p>Date of the ORS/BURS: _____</p> <p>Amount: _____</p>
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