



Republic of the Philippines
Department of Justice
BUREAU OF CORRECTIONS
SAN RAMON PRISON AND PENAL FARM
Brgy. Talisayan, 7000, Zamboanga City, Region – 9



NOTICE TO PROCEED

The Manager
PETROLINE MARKETING INC.
Zamboanga City

Sir/ Ma'am,

Based on the approved Purchase Order No. _____ dated _____ (Copy Attached), Notice to Proceed is hereby given to **PETROLINE MARKETING INC.** for the **SUPPLY AND DELIVERY OF PETROLEUM, OIL AND LUBRICANTS FOR SRPPF MOTORIZED AND STATIONARY ENGINES FY 2025**, San Ramon Prison and Penal Farm (SRPPF), Zamboanga City, thru Negotiated Procurement- Two Failed Biddings effective upon receipt of this notice.

You are responsible for performing the services under the Terms and Conditions of Agreement and in accordance with the implementation schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one (1) copy and return the other to the BUREAU OF CORRECTIONS, San Ramon Prison and Penal Farm, Zamboanga City.

Very truly yours,

C/SSUPT DAISY SEVILLA- CASTILLOTE
Acting Superintendent /
Head of Procuring Entity (HoPE)

I acknowledge receipt of this notice.

RUSSEL P. PAGAMUNGAN
Signature over Printed Name

Date: March 11, 2025

Contract Agreement Form for the Procurement of Goods (Revised)

**SUPPLY AND DELIVERY OF PETROLEUM, OIL AND LUBRICANTS (POL) FOR SRPPF
MOTORIZED AND STATIONARY ENGINES FY 2025**

CONTRACT AGREEMENT

THIS AGREEMENT made the _____ day of 11 MAR 2025 20____ between **Bureau of Corrections- San Ramon Prison and Penal Farm** of the Philippines (hereinafter called "the Entity") of the one part and **Petroline Marketing Inc.** of Zamboanga City, Philippines (hereinafter called "the Supplier") of the other part;

WHEREAS, the Entity invited Bids for certain goods and ancillary services, particularly **Supply and Delivery of Petroleum, Oil and Lubricants (POL) for SRPPF Motorized and Stationary Engines FY 2025** and has accepted a Bid by the Supplier for the supply of those goods and services in the sum of **Two Million Six Hundred Thirty Thousand Two Hundred Twenty Four Pesos (₱2,630,224.00)** (hereinafter called "the Contract Price").

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents as required by the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as integral part of this Agreement, *viz.*:
 - i. Philippine Bidding Documents (PBDs);
 - i. Schedule of Requirements;
 - ii. Technical Specifications;
 - iii. General and Special Conditions of Contract; and
 - iv. Supplemental or Bid Bulletins, if any
 - ii. Winning bidder's bid, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted;

Bid form, including all the documents/statements contained in the Bidder's bidding envelopes, as annexes, and all other documents submitted (*e.g.*, Bidder's response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity's bid evaluation;
 - iii. Performance Security;
 - iv. Notice of Award of Contract; and the Bidder's conforme thereto; and
 - v. Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBDs. **Winning bidder agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, Variation Orders, and Warranty Security, shall likewise form part of the Contract.**

3. In consideration for the sum of **Two Million Six Hundred Thirty Thousand Two Hundred Twenty Four Pesos (₱2,630,224.00)** or such other sums as may be ascertained, **Petroline Marketing Inc.** agrees to **Supply and Delivery of Petroleum, Oil and Lubricants (POL) for SRPPF Motorized and Stationary Engines FY 2025** in accordance with his/her/its Bid.
4. The **Bureau of Corrections- San Ramon Prison and Penal Farm** agrees to pay the above-mentioned sum in accordance with the terms of the Bidding.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.

C/SSUPT DAISY SEVILLA CASTILLOTE

Acting Superintendent/ Head of Procuring Entity
for:

Bureau of Corrections- San Ramon Prison and Penal Farm

RUSSEL P PAGARUGAN

Authorized Representative


For:

Petroline Marketing Inc.

Acknowledgment

BEFORE ME, a Notary Public in Zamboanga City,
11 MAR 2025 personally appeared the
above named persons and presented to me their competent
evidence of identity appearing below their names. They are
known to me to be the same persons who executed the
aforegoing instrument and they acknowledged to me that the
same is their own free and voluntary act and deed.
This instrument consists of two (2) page(s) which
have been signed on each and every page by the parties and
their instrumental witnesses appearing the page on which
the acknowledgment is written.
IN MY HAND AND SEAL on the date and place
written.

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Book No. XVII
Series of 2025


HONORIZA KRYSLE S. MONJARDIN
NOTARY PUBLIC
Until 31 December 2025
Notarial Commission No. 2024-04
Door 3, LK3 Bldg., Gov. Alvarez St., ZC.
PTR No. 3067100-01/03/2025
IBP No. 499173-01/06/2025
at Zamboanga City
MCLE No. VIII-0009431-06/07/2024
Roll No. 52983