



**REQUEST FOR QUOTATION OF PRICES**

**HOTEL FOOD AND ACCOMMODATION FOR THE COMMAND VISIT OF BUCOR  
 DIRECTOR GENERAL**

Date: April 30, 2025

RFQ No: 2025-062

Name Company: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Business Permit No.: \_\_\_\_\_  
 TIN No.: \_\_\_\_\_  
 PhilGEPS Registration No. (required) \_\_\_\_\_

Please quote your best offer for the item/s described below, subject to the Terms and Conditions as stated hereunder.

- a.) Bidders shall provide *correct and accurate* information required in this form.
- b.) Bidders shall *quote for all the items*.
- c.) Price quotation/lot must be valid for a period of *One Hundred Twenty (120) calendar days* from the date of submission.
- d.) Price quotation/s, to be denominated in *Philippine peso* shall include all taxes, duties and/or levies payable.
- e.) Quotation *exceeding* the Approved Budget for the Contract (ABC) shall be rejected.
- f.) *Award of contract* shall be made to the lowest quotation (for goods and infrastructure) or highest rated offer (for consultation services) which complies with the minimum technical specifications and other terms and conditions stated herein.
- g.) *Any alterations, erasures or overwriting* shall be valid only if they are signed or initiated by you or any of your duly authorized representative/s. In case of *price discrepancy* over the amounts in words and in figures, the amount in words will prevail.
- h.) *All items must be delivered within (15) calendar days from receipt of approved Notice to Proceed.*
- i.) The LRP shall have the right to *inspect and/or to test* the goods to confirm its conformity to the technical specifications.
- j.) Liquidated damages equivalent to *one tenth of one percent (0.1%)* of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The BuCor-LRP shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
- k.) Bidders shall submit the required documents together with their bid price in a *sealed envelope*.
- l.) *Submission thru e-mail and fax of your quotation will not be entertained/accepted due to the concerns about document integrity, security, or to ensure all submissions are received and tracked properly.*
- m.) Send your sealed quotation thru mail or submit it personally at the address hereunder provided.

**REQUIREMENTS TO BE SUBMITTED**

- n.) Certified true copy of Valid & Current *Mayors/Business Permit*  
 Note:  
 Allow PEs to accept the expired Business or Mayor's permit with Official Receipt of renewal application, subject to submission of Business or Mayor's permit after award of contract under GPPB Resolution No. 05-2020 Approving the Acceptance of an Expired Mayor's Permit with Official Receipt for the Renewal Application.
- o.) Certified true copy of Valid & Current *PhilGEPS Registration Number*
- p.) *Notarized Omnibus Sworn Statement* (GPPB-prescribed form) will also be required to be submitted prior to award.

**NOTE:**

**BIDDERS STATEMENT OF COMPLIANCE ON THE TERMS & CONDITIONS AND REQUIREMENTS AS STATED ABOVE**

\_\_\_\_\_  
 Signature over Printed Name  
 Authorized Representative / Sole Proprietor

Submit your sealed quotation duly signed by you or your duly representative not later than \_\_\_\_\_, 2025 on or before 9:00am at the Office of the BAC/BAC Secretariat, Leyte Regional Prison, Abuyog, Leyte. Late submission of bids shall be rejected.

*for*   
**MR. TRACY B. SORIANO, MSCA**  
 BAC Chairperson

After having carefully read and accepted the Terms and Conditions, I/we submit our quotation/s for the item/s as follows:

RFQ No: <b>2025-062</b>							
Project Title: <b>HOTEL FOOD AND ACCOMMODATION FOR THE COMMAND VISIT OF BUCOR DIRECTOR GENERAL</b>							
Qty.	Unit	Description	ABC	Compliance to Technical Specifications (Please Check)		Offered Quotation per Unit	Offered Quotation per Unit x Quantity
				YES	NO		
3	rooms	Premier Beach Pool (April 30, 2025)	P114,264.00				
1	rooms	Executive Suite Beach Pool (April 30, 2025)					
2	rooms	Premier Beach Pool (May 01-02, 2025)					
2	rooms	Executive Suite Beach Pool (May 01-02, 2025)					
20	pax	Dinner (April 30, 2025)					
6	pax	Dinner (May 01, 2025)					
6	pax	Lunch (May 01, 2025)					
xxx	xxxx	xxx			xxx	xxx	xxx
<b>TOTAL Offered Quotation</b>							

Signature Over Printed Name of Sole Proprietor or Representative \_\_\_\_\_

Position/Designation: \_\_\_\_\_

Mobile No.: \_\_\_\_\_

COMPANY LETTERHEAD  
**HOTEL FOOD AND ACCOMMODATION FOR THE COMMAND VISIT OF  
BUCOR DIRECTOR GENERAL**

Bid Reference No.: 2025-062

**Omnibus Sworn Statement**

REPUBLIC OF THE PHILIPPINES )  
CITY/MUNICIPALITY OF \_\_\_\_\_ ) S.S.

**AFFIDAVIT**

I, \_\_\_\_\_, of legal age, Married/Single,  
Filipino, \_\_\_\_\_ and \_\_\_\_\_ residing \_\_\_\_\_ at  
\_\_\_\_\_, after having been  
duly sworn in accordance with law, do hereby depose and state that:

1. I am the sole proprietor or authorized representative of \_\_\_\_\_ with office address at \_\_\_\_\_;
2. As the owner and sole proprietor, or authorized representative of \_\_\_\_\_, I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for ***Hotel food and accommodation for the command visit of BuCor Director General*** of the ***Leyte Regional Prison*** as shown in the attached ***duly notarized Special Power of Attorney***;
3. \_\_\_\_\_ is not “blacklisted” or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;
4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;
5. \_\_\_\_\_ is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;
6. The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;
7. \_\_\_\_\_ complies with existing labor laws and standards; and
8. \_\_\_\_\_ is aware of and has undertaken the following responsibilities as a Bidder:

- a) Carefully examine all of the Bidding Documents;
  - b) Acknowledge all conditions, local or otherwise, affecting the implementation of the Contract;
  - c) Made an estimate of the facilities available and needed for the contract to be bid, if any; and
  - d) Inquire or secure Supplemental/Bid Bulletin(s) issued for the *Hotel food and accommodation for the command visit of BuCor Director General*.
9. \_\_\_\_\_ did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.
10. In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.

IN WITNESS WHEREOF, I have hereunto set my hand this \_\_\_ day of \_\_\_\_, 2025 at \_\_\_\_\_, Philippines.

\_\_\_\_\_  
Bidder's Representative/Authorized Signatory

**SUBSCRIBED AND SWORN** to before me this \_\_\_ day of \_\_\_ 2025 at \_\_\_\_\_, Philippines. Affiant/s is/are personally known to me and was/were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiant/s exhibited to me his/her [insert type of government identification card used], with his/her photograph and signature appearing thereon, with no. \_\_\_\_\_ and his/her Community Tax Certificate No. \_\_\_\_\_ issued on \_\_\_ at \_\_\_\_\_.

Witness my hand and seal this \_\_\_ day of \_\_\_ 2025.

**NAME OF NOTARY PUBLIC**

Serial No. of Commission \_\_\_\_\_  
 Notary Public for \_\_\_\_\_ until \_\_\_\_\_  
 Roll of Attorneys No. \_\_\_\_\_  
 PTR No. \_\_\_\_\_ [date issued], [place issued]  
 IBP No. \_\_\_\_\_ [date issued], [place issued]

Doc. No. \_\_\_\_\_  
 Page No. \_\_\_\_\_  
 Book No. \_\_\_\_\_  
 Series of \_\_\_\_\_