



Republic of the Philippines  
 DEPARTMENT OF JUSTICE  
**BUREAU OF CORRECTIONS**  
 NATIONAL HEADQUARTERS  
 NBP Reservation, Muntinlupa City, Philippines, 1776



**NOTICE TO PROCEED**

**BENILDA T. GAVINO**  
 MSPN TRADING OPC  
 1383 Corregidor St. Guadalupe Nuevo, Makati City

Dear **Ms. Gavino:**

Based on the approved Purchase Order No. 25-04-026 (copy attached), notice is hereby given to MSPN Trading OPC to commence on the Supply and Delivery of Power Tools and Accessories for the use of Civil Engineering Section effective upon receipt of this notice.

You are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the **BUREAU OF CORRECTIONS**.

Very truly yours,

**GENERAL GREGORIO PIO P CATAPANG JR., AFP (Ret.) CESE, CCLH**  
 Director General

I acknowledge receipt of this notice.

Benilda T Gavino  
 Sole Proprietor

Date Received 20 May 2015



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