



**BUREAU OF CORRECTIONS  
SAN RAMON PRISON AND PENAL FARM**  
Brgy. Talisayan, Zamboanga City 7000



**NOTICE TO PROCEED**

The Manager  
**ZC TYREPRO CENTER, INC.**  
Zamboanga City

Dear Sir/Madam,

Based on the approved Purchase Order No. \_\_\_\_\_ dated \_\_\_\_\_ (copy attached), we hereby issue the Notice to Proceed to **ZC Tyrepro Center Inc.** for the procurement of **Supply and Delivery of Vehicle Parts and Accessories for Maintenance and Replacement Use**, under NP-Small Value Procurement, effective upon receipt of this notice.

You are responsible for performing the services in accordance with the terms and conditions of the agreement and the implementation schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Retain one (1) copy for your records and return the other to the Bureau of Corrections, San Ramon Prison and Penal Farm, Zamboanga City.

Very truly yours,

**C/SSUPT DAISY SEVILLA CASTILLO**  
Acting Superintendent/  
Head of Procuring Entity (HoPE)

I acknowledge receipt of this notice.

**EMERIE R YEO**

Signature over Printed Name

Date June 3, 2025

