



**BUREAU OF CORRECTIONS
IWAHIG PRISON AND PENAL FARM**
Iwahig, 5301 Puerto Princesa City
Palawan



REQUEST FOR QUOTATION 073-2025

Date: _____

Name of Company: _____

Address: _____

Name of Store/Shop: _____

Address: _____

Please quote your best offer for the item/s described below, subject to the Terms and Conditions as stated hereunder.

- a.) Bidders shall provide correct and accurate information required in this form.
- b.) Procurement is by lot, Bidders shall quote in lot.
- c.) Price quotation/s must be valid for a period of *Thirty (30) calendar days* from the date of submission.
- d.) Price quotation/s, to be denominated in Philippine peso shall include all taxes, duties and/or levies payable.
- e.) Quotations exceeding the Approved Budget for the Contract shall be rejected.
- f.) Award of contract shall be made to the lowest quotation (for goods and infrastructure) or, the highest rated offer (for *-consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
- g.) Any alterations, erasures or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representative/s.
- h.) The item/s shall be delivered within **thirty (30) calendar days** from receipt of approved purchase order.
- i.) The IP&PF shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.
- j.) Liquidated damages equivalent to one tenth of one percent (0.001%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The IP&PF shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
- k.) Bidders shall submit the required documents together with their bid price in a sealed envelope.
- l.) Payments to bidders will be coursed through their Land bank accounts.

REQUIREMENTS TO BE SUBMITTED

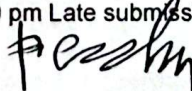
- a.) **Certified True Copy of Valid & Current Tax Clearance**
- b.) **Certified True Copy of Valid & Current Business License**
 - m.1. **DTI/SEC Registration**
 - m.2. **Valid & Current Mayors Permit**
- c.) **Certified True Copy of Valid & Current PhilGEPS Registration**
- d.) **Bidders who are registered in the IP&PF Suppliers Registry need not to submit the aforementioned requirements**

NOTE:

BIDDERS STATEMENT OF COMPLIANCE ON THE TERMS & CONDITIONS AND REQUIREMENTS AS STATED ABOVE

Signature over Printed Name
Authorized Representative or Sole Proprietor

Submit your sealed quotation duly signed by you or your duly representative not later than June 18, 2025 at the BAC Office, Iwahig Prison and Penal Farm at 1:00 pm Late submission of bids shall be rejected.


CTSINSP FRANCISCO C CAABAY, DMD
BAC, Chairman

After having carefully read and accepted the Terms and Conditions, I/we submit our quotation/s for the item/s as follows:

REQUEST FOR QUOTATION 073-2025

<u>PROCUREMENT PROJECT</u>	<u>Approved Budget for the Contract (ABC)</u>
Supply and delivery of semi expendable machineries and equipment (Printer, multi-functional, A3 printer, photocopier, desktop computer, AVR and photocopying machine) for IPPF Offices use	P 422,000.00

Item No	Quantity	Unit	Description	Compliance to the Technical specifications (Please check)		Offered quotation	Offered quotation
				YES	NO	(per Unit)	(TOTAL)
1.	5	set	PRINTER, MULTIFUNCTIONAL (print/scan/copy) with automatic feeder (ADF), ink tank				
2.	1	unit	A3 PRINTER, Functions: fax, print, scan, copy Printer type: inkjet printer, a4 print speed up to 22 lpm (black)201pm (colour) -wifi, airprint, mopria, wifi direct, LAN,USB 2.0 -Auto 2-slided (duplex) printing,50 sheets auto-document feeder (ADF), 2.7" colour LCD touchscreen -Print resolution: up to 1200x4800dpi -Papertype: plain, inkjet, glossy (cast/rasin) paper size: A4, letter, executive, B5A3, ledger, B4, legal, folio, A5,B6,photo-4"x6", indexcard-5"x8"photo-3-5"x5",photo-5"x7",C5 envelope, mexico, legal, india legal -2 sided(duplex) paper size: A3,ledger,JIS B4, legal,folio,A4,letter,executive,A5,JIS B5,JIS B6, mixico, legal, india, legal -Borderless: A4,letter, A6,photo (10cm x 15cm). photo L (89mm x 127mm) photo 2L (13cm x 18cm) index card (127mm x 203mm), A3 ledger -Connectivity: Hi-speed USB 2.0 LAN, wireless LAN, IEEE 802.11 b/g/n				

			(infrastructure mode), IEEE 802.11 g/n (WI-FI Direct)				
3.	1	unit	PHOTOCOPIER B/W multifunctional 300 dpi, 600 dpi, 1200 dpi 850 sheets max inputs capacity, duplex as standard support A4/legal max original size JPEG scan format, USB 2.0 (high speed)USB host interfate, gigabit ethernet				
4.	3	set	DESKTOP COMPUTER Minimum Specifications: 1. Processor (CPU): <input type="checkbox"/> Intel Core i5-13400 (10 cores) or AMD Ryzen 5 5600G APU or higher 2. Motherboard: <input type="checkbox"/> Compatible B660M or B550M with at least 2 RAM slots, HDMI/DisplayPort, and integrated audio/network ports 3. Memory (RAM): <input type="checkbox"/> 16GB DDR4 3200MHz (2×8GB dual channel) 4. Storage: <input type="checkbox"/> 1TB NVMe SSD (PCIe Gen 3 or higher) 5. Power Supply: <input type="checkbox"/> Minimum 500W 80+ Bronze certified PSU (branded) 6. Casing: <input type="checkbox"/> Mid-tower or small form factor with front USB ports and good ventilation 7. Monitor: <input type="checkbox"/> 24" IPS Full HD 1080p (1920×1080 resolution) LED Monitor with HDMI/VGA cables 8. Keyboard and Mouse: <input type="checkbox"/> USB wired branded keyboard and optical mouse combo 9. UPS: <input type="checkbox"/> 650VA–800VA Uninterruptible Power Supply (branded) 10. Operating System: <input type="checkbox"/> Licensed Windows 11 Pro OEM pre-installed with COA sticker 11. Warranty: <input type="checkbox"/> Minimum 1-year warranty on all parts and service 12. Other Inclusions: <input type="checkbox"/> Free assembly and testing <input type="checkbox"/> Free OS installation and driver setup <input type="checkbox"/> Proper cable management <input type="checkbox"/> Official receipt and warranty documentation				
5.	2	pc	AUTOMATIC VOLTAGE REGULATOR , heavy duty, power on delay, 2000w				
6.			PHOTOCOPYING MACHINE				

1	pc	(20 copies/print per minute, multi-function A3 size laser copier printer and scan in one, monochrome copy and print with colored scanning, built-in electronic sorting, standard: scan to USB, zoom: 25-400% in 1% steps, scanning speed: max at least 55ipm (b/w), laser imaging technology, toner technology simitri HD polymerized toner. Cost per copy of A4 at. 54cents with document feeder for automatic back to back copying and scanning, includes machine steel table and initial toner. With service center available within Palawan, free lifetime service with preventive maintenance check up				
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SIGNATURE OVER PRINTED NAME OF REPRESENTATIVE OR SOLE PROPRIETOR

TELEPHONE NO: _____
 CELLPHONE NO: _____
 EMAIL: _____



Telephone No: (048) 717 1368
 E-mail Address: www.bucor.gov.ph | ippfctos@bucor.gov.ph

