



Republic of the Philippines
Department of Justice
BUREAU OF CORRECTIONS
SAN RAMON PRISON AND PENAL FARM
Brgy. Talisayan, Zamboanga City 7000



NOTICE TO PROCEED

The Manager
VISTA DE LENTE STUDIO
L&F Bldg, San Jose Rd, 7000 Zamboanga City

Dear Sir/Madam,

Based on the approved **Purchase Order No. 2025-07-011** dated 18 July 2025 (copy attached), we hereby issue the Notice to Proceed to **VISTA DE LENTE STUDIO** for the procurement of **Food and Hotel Accommodation and Various Materials – 155th Founding Anniversary**, with a contract price of **Thirty Thousand Pesos (P30,000.00)**, under NP-Small Value Procurement, effective upon receipt of this notice.

You are responsible for performing the services in accordance with the terms and conditions of the agreement and the implementation schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Retain one (1) copy for your records and return the other to the Bureau of Corrections, San Ramon Prison and Penal Farm, Zamboanga City.

Very truly yours,

C/SSUPT DAISY SEVILLA-CASTILLOTE
Acting Superintendent / 
Head of Procuring Entity (HoPE)

I acknowledge receipt of this notice.

MR. GRATEL NILLAXUBA
Signature over Printed Name

Date: 07/28/25

