

Drgy: Talsayan, Zamboanga City 7000

## NOTICE TO PROCEED

**The Manager**  
**ZAMBOANGA CITY LM ENTERPRISES**  
Pilar St, Zamboanga City, Zamboanga del Sur

Dear Sir/Madam,

Based on the approved **Purchase Order No. 2025-07-013** dated 18 July 2025 (copy attached), we hereby issue the Notice to Proceed to **ZAMBOANGA CITY LM ENTERPRISES** for the procurement of **Food and Hotel Accommodation and Various Materials – 155th Founding Anniversary**, with a contract price of **Forty-Nine Thousand Nine Hundred Ten Pesos (P49,910.00)**, under NP-Small Value Procurement, effective upon receipt of this notice.

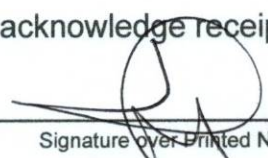
You are responsible for performing the services in accordance with the terms and conditions of the agreement and the implementation schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Retain one (1) copy for your records and return the other to the Bureau of Corrections, San Ramon Prison and Penal Farm, Zamboanga City.

Very truly yours,

**C/SSUPT DAISY SEVILLA-CASTILLOTE**  
Acting Superintendent /  
Head of Procuring Entity (HoPE)

I acknowledge receipt of this notice.

  
\_\_\_\_\_  
Signature over Printed Name

Date: 7-20-25



TIN :

Mode of Procurement

NP SMALL VALUE (Sec.53.9)

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery :

SRPPF

Delivery Term:

DELIVER

Date of Delivery :

15 Days upon receipt of P. O.

Payment Term:

Upon completion of Delivery

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	PCS	LOT-5 LEI & TOKENS	60	498.50	29,910.00
2	PCS	LOT-6 AWARDS PLAQUE XXXXXXXXXX	40	500.00	20,000.00
					49,910.00

IN CELEBRATION OF THE 155th FOUNDING ANNIVERSARY OF THE SAN RAMON PRISON AND PENAL FARM (SRPPF)

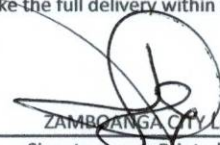
(Total Amount in Words)


FORTY NINE THOUSAND NINE HUNDRED TEN PESOS

49,910.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the underivered item/s.

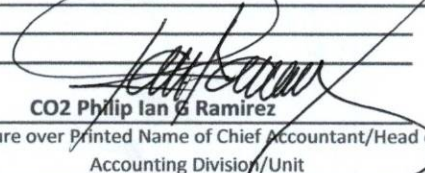
Conforme:

  
 ZAMBOANGA CITY LM ENTERPRISES  
 Signature over Printed name of Supplier  
 7. 2025  
 Date

Very truly yours:  
  
 C/SSUPT DAISY SEVILLA-CASTILLOTE  
 Acting Superintendent  
 Signature over Printed Name of Authorized Official  
 Date

Fund Cluster :

Fund Available:

  
 CO2 Philip Ian G Ramirez  
 Signature over Printed Name of Chief Accountant/Head of  
 Accounting Division/Unit

ORS/BURS No.

Date of the ORS/BURS:

Amount: