



Republic of the Philippines  
Department of Justice  
**BUREAU OF CORRECTIONS**  
**SAN RAMON PRISON AND PENAL FARM**  
Brgy Talisayan, Zamboanga City 7000



### NOTICE TO PROCEED

**The Manager**  
**TIMOTHY MARKETING INC.**  
Tumaga-Putik Road, Tumaga Zamboanga City

Dear Sir/Madam,

Based on the approved **Purchase Order No. 2025-06-009** dated \_\_\_\_\_ (copy attached), we hereby issue the Notice to Proceed to **TIMOTHY MARKETING INC.** for the procurement of **Supply and Delivery of Motorcycle Vehicle**, with a contract price of **One Hundred Eighty-Five Thousand Pesos (P185,000.00)**, under NP-Small Value Procurement, effective upon receipt of this notice.

You are responsible for performing the services in accordance with the terms and conditions of the agreement and the implementation schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Retain one (1) copy for your records and return the other to the Bureau of Corrections, San Ramon Prison and Penal Farm, Zamboanga City.

Very truly yours,

**C/SSUPT DAISY SEVILLA CASTILLOTE**  
Acting Superintendent  
Head of Procuring Entity (HoPE)

I acknowledge receipt of this notice.

  
Signature over Printed Name

Date: July 01, 2025



991-7240 / 991-7241  
[procurement@bureau.gov.ph](mailto:procurement@bureau.gov.ph) / [procurement@bureau.gov.ph](mailto:procurement@bureau.gov.ph)



**PURCHASE ORDER**  
 BUREAU OF CORRECTIONS  
 SAN RAMON PRISON AND PENAL FARM  
 Agency

Supplier: TIMOTHY MARKETING INC.  
 Address: TAMBOANGA CITY

P. O. No. 2025-06-009  
 Date: 23-Jun-25  
 Mode of Procurement NP SMALL VALUE (50K-53.9)

TIN: \_\_\_\_\_  
 Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: SRPPF Delivery Term: DELIVER  
 Date of Delivery: 15 Days upon receipt of P. O. Payment Term: Upon completion of Delivery

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	UNIT	LOT-1 MOTORCYCLE VEHICLE: FUEL TYPE: GASOLINE (4 STROKES) DISPLACEMENT: 157CC PERFORMANCE: MAX OUTPUT: 15.8HP@8,500 RPM, DRIVE TRAIN: REAR WHEEL DRIVE MAX TORQUE: 17.7NM @6,400 RPM EXHAUST PIPES: SINGLE EXHAUST, FUEL CAPACITY: 8.0 LITERS FUEL CONSUMPTION: 45.0KW/L, LIQUID COOLED, SOHC, ENGINE, SINGLE CYL INJECTION TYPE FUEL INJECTION CLUTCH TYPE: AUTOMATIC CENTRIFUGAL, DRY TRANSMISSION: CVT (VARIABLE SPEED) XXXXXXXXXXXX	1	185,000.00	185,000.00
		FOR SRPPF USE			

(Total Amount in Words) ONE HUNDRED EIGHTY FIVE THOUSAND PESOS 185,000.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme: Fe W. Chuang  
 Signature over Printed name of Supplier  
TIMOTHY MARKETING INC.  
July 01, 2025  
 Date

Very truly yours,  
C/SSUPT DAISY SEVILLA CASTILLO  
 & Acting Superintendent  
 Signature over Printed Name of Authorized Official  
 \_\_\_\_\_  
 Date

Fund Cluster: \_\_\_\_\_  
 Fund Available: \_\_\_\_\_  
CO2 Philip Ian G. Ramirez  
 Signature over Printed Name of Chief Accountant/Head of Accounting Division/Unit

ORS/BURS No. \_\_\_\_\_  
 Date of the ORS/BURS: \_\_\_\_\_  
 Amount: \_\_\_\_\_