



**BUREAU OF CORRECTIONS
DAVAO PRISON AND PENAL FARM**

Braulio E. Dujali, Davao del Norte, 8106



REQUEST FOR QUOTATION

RFQ No.: 2025-08-054
Date : _____

Name of Company/Shop/Store : _____
Name of Authorized Representative : _____
Contact Number : _____

1. The **BuCor-Davao Prison and Penal Farm (DPPF)** through its **Bids and Awards Committee (BAC)** invites interested bidders to submit a quotation/proposal with the Approved Budget for the Contract (ABC) in the amount of **PHILIPPINE PESO NINETY-NINE THOUSAND SIX HUNDRED ONLY (PHP 99,600.00)** inclusive of applicable tax for the procurement of the item below:

PR Number	Item Description
2025-07-0085	PROCUREMENT OF MEALS AND SERVICES FOR JAIL VISIT OF BOARD OF PARDONS AND PAROLE AT DAVAO PRISON AND PENAL FARM

2. Procurement shall be conducted through **Small Value Procurement** under **Section 53.9 - Negotiated Procurement** as prescribed under Rule XVI- Alternative Methods of Procurement of 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (R.A.) No. 9184, otherwise known as the “*Government Procurement Reform Act*”.
3. The quotation must be duly signed by the bidder and must be submitted at the **BAC Office, Administrative Building, Davao Prison and Penal Farm, B.E Dujali, Davao del Norte** or by email at bacdppf@bucor.gov.ph. **The quotations shall be received not later than Aug- 11, 2025 @ 10:00 AM.**
4. **The bidder must submit a copy of the following documents, together with the proposal, to ensure that the said bidder is technically, legally, and financially capable to undertake the proposed project:**
- **Valid and current Mayor’s/Business Permit;**
 - **PhilGEPS Registration Number to be indicated in RFQ Form;**
 - **Duly Notarized Omnibus Sworn Statement (for ABC above 50,000.00)**
 - **Valid and Current Income Business Tax Return (for ABC above 500,000.00)**
5. **DPPF** reserves the right to waive any formality in the responses to the eligibility requirements and to this invitation. DPPF further reserves the right to reject all proposals, or declare a failure of small value procurement, or not award the contract, and makes no assurance that the contract shall be entered into as a result of this invitation without thereby incurring any liability to the affected bidder or bidders in accordance with R.A. No. 9184 and its Implementing Rules and Regulations.
6. For any clarification, you may contact the **BAC Secretariat** at mobile no. **0917-180-4862** or email at bacdppf@bucor.gov.ph


CSUPT DIVINA S CAMIÑA
BAC Chairperson

TERMS AND CONDITIONS

- Bidders shall provide the **correct and accurate information** required in this form.
- Payment Term: _____
- Price proposal must be valid for the period of **thirty (30) calendar days** from the date of submission.
- Price proposal to be denominated in **Philippine Peso (PhP)**, include all taxes and duties and/or levies payable.
- Proposals exceeding the ABC per lot shall be automatically rejected.
- The **award of the contract** shall be made to the lowest calculated and responsive proposal per lot, which complies with the minimum technical specifications and other terms and conditions stated herein.
- Any interlineations, erasures, or overwriting shall be valid only if they are signed or initiated by the bidder or any of his/her duly authorized representative/s.
- Liquidated damages equivalent to one-tenth of one percent (0.001%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. DPPF shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open.





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RFQ FORM

Date: _____

**The Bids and Awards Committee
DAVAO PRISON AND PENAL FARM
Braulio E. Dujali, Davao del Norte, 8106**

Sir/Madam:

After having carefully read and accepted the project requirements, I/we submit our proposal for the item as follows:

Approved Budget of the Contract (ABC): <i>PHILIPPINE PESO NINETY-NINE THOUSAND SIX HUNDRED ONLY (PHP 99,600.00)</i>	Contract Period: <i>15 DAYS</i>
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ITEM NO.	UNIT	ITEM/S DESCRIPTION	QTY	State of Compliance		Bidder's Offer		
				YES	NO	Brand Name, Model, and Other Remarks	Unit Price	Total Amount
1.	DAY 1 – AUG. 12, 2025							
2.	PAX	Morning Snacks: (Clubhouse Sandwich, Chips & Free Flowing Coffee)	75					
3.	PAX	Rice, Tuna Tinola, Beef Broccoli, Shanghai Rolls, Fresh Fruits & Canned Juice (VIP Serving)	24					
4.	PAX	Rice, Tuna Tinola, Shanghai Rolls, Fresh Fruits & Canned Juice (Buffet Serving)	51					
5.	PAX	Afternoon Snacks (Palabok w/ Toasted Bread & Softdrinks)	75					
6.	DAY 2 – AUG. 13, 2025							
7.	PAX	Morning Snacks (Burger, Chips & Free Flowing Coffee)	75					
8.	PAX	Rice, Pork Sinigang, Beef Kare-Kare, Chopsuey, Fresh Fruits & Canned Juice (VIP Serving)	24					
9.	PAX	Rice, Pork Sinigang, Chopsuey, Fresh Fruits & Canned Juice (Buffet Serving)	51					
10.	PAX	Afternoon Snacks (Carbonara w/ Garlic Bread & Softdrinks)	75					
11.	DAY 3 – AUG. 14, 2025							
12.	PAX	Morning Snacks (Cheese Burger , Chips & Free Flowing Coffee)	75					
13.	PAX	Rice, Tinola Native Chicken, Pork BBQ, Sotanghon Guisado, Fresh Fruits & Canned Juice (VIP Serving)	24					
14.	PAX	Rice, Tinola Native Chicken , Pork BBQ, Fresh Fruits & Canned Juice (Buffet Serving)	51					
15.	PAX	Afternoon Snacks (Beef Lasagna with Garlic Bread & Softdrinks)	75					
16.	DAY 4 – AUG. 15, 2025							
17.	PAX	Morning Snacks (Ham & Cheese Sandwich, Chips & Free Flowing Coffee)	75					
18.	PAX	Rice, Beef Bulalo, Lechon Kawali, Garlic Shrimps, Fresh Fruits & Canned Juice (VIP Serving)	24					
19.	PAX	Rice, Beef Bulalo, Garlic Shrimps, Fresh Fruits & Canned Juice (Buffet Serving)	51					
20.	PAX	Afternoon Snacks (Lasagna w/ Toasted Bread & Softdrinks)	75					
21.	INCLUSIONS:							
	<ul style="list-style-type: none"> ✓ BUFFET SET-UP ✓ WAITING ATTENDANTS ✓ SERVICE WATER FOR BUFFET STATION/MINERAL WATER FOR VIP ✓ MOBILIZATION FEE 							





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TERMS & CONDITIONS:

- STORE MUST BE WITHIN 30KM RADIUS OF THIS PENAL FARM
- FOOD WILL BE SERVED ON AUGUST 12-15, 2025

(Total) Amount offered in Figures:	₱
(Total) Amount offered in Words:	PHILIPPINE PESO

The above-quoted price is inclusive of all costs and applicable taxes.

Very truly yours,

Signature : _____
 Printed Name¹ : _____
 Email Address : _____

Date : _____
 Company Name : _____
 Contact Number : _____
 PHILGEPS Registration Number : _____
 TIN : _____

¹ Authorized Representative must submit a Secretary's Certificate for Corporation or Special Power of Attorney for Sole Proprietorship or Partnership stating s/he is authorized to sign, execute, deliver, all documents and amendments thereto, including but not limited to forms, statements, undertakings, declarations, and estimates necessary or relating to the Company's participation in the Project. Moreover, receive any and all notices, communication and information pertaining to the Project; and execute and perform any and all acts necessary or appropriate to submit the bid and participate in the Project, and to sign and execute the ensuing contract for the Project. Likewise, to discourage middleman, the authorized representative has to show proof of employment to the company s/he is representing for at least three (3) years.

