



**BUREAU OF CORRECTIONS  
IWAHIG PRISON AND PENAL FARM**  
Iwahig, 5301 Puerto Princesa City  
Palawan



**NOTICE TO PROCEED**

August 5, 2025

**JENCEL TRADING & TIRE CARE CENTER**  
Bgy San Pedro, Puerto Princesa City

Dear Sir/Ma'am:

The **Purchase Order No. 2025-08-091** having been approved, notice is hereby given to **JENCEL TRADING & TIRE CARE CENTER** that you may commence on the **supply and delivery of oil and lubricants for preventive maintenance of heavy equipment FY 2025** at Iwahig Prison & Penal Farm effective upon receipt of notice. You are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the Iwahig Prison and Penal Farm.

Very truly yours,

**C/SUPT GARY A GARCIA RCrim, MSCA**  
Superintendent, IPPF

I acknowledge receipt of this notice on August 8, 2025  
Name of the Representative of the Bidder GEMA E. CANEA  
Authorized Signature



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