



Republic of the Philippines
DEPARTMENT OF JUSTICE
BUREAU OF CORRECTIONS
 NATIONAL HEADQUARTERS
 NBP Reservation, Muntinlupa City, Philippines, 1776

NOTICE TO PROCEED

12 JUL 2025

JOYCE LYN A. PADLAN
 RUSSOR NON-SPECIALIZED WHOLESALE TRADING
 B7 L5 Saint Luke St., Sto. Niño Village, Tunasan, Muntinlupa City

Dear Ms. Padlan:

Based on the approved Purchase Order No. 25-07-61 (copy attached), notice is hereby given to Russor Non-Specialized Wholesale Trading to commence on the Supply and Delivery of Various Materials for the Renovation of Body Frisking Cubicles effective upon receipt of this notice.

You are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the **BUREAU OF CORRECTIONS**.

Very truly yours,

GENERAL GREGORIO PIO P CATAPANG JR., AFP (Ret.) CESE, CCH
 Director General



I acknowledge receipt of this notice.

Joyce Lyn A. Padlan
 Authorized Representative

Date Received July 21, 2025



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 www.bucor.gov.ph | odg@bucor.gov.ph



RFO 28-57

APPENDIX 01

PURCHASE ORDER

Bureau of Corrections

Entity Name

Supplier : RUSSOR NON-SPECIALIZED WHOLESALE TRADING	P.O. No. : 25-07-61
Address : B7 L5 Saint Luke St., Sto. Niño Village, Tunasan, Muntinlupa City	Date : July 04, 2025
TIN : 228-237-796-00001	Mode of Procurement : SMALL VALUE


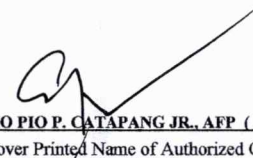
Gentlemen:
Please furnish this Office the following articles subject to the terms and conditions contained herein:


Place of Delivery : Directorate for Logistics, Muntinlupa City	Delivery Term : _____
Date of Delivery : 25 calendar days upon receipt of NTP/P.O.	Payment Terms : _____

Stock/Property No.	Unit	Description	Qty.	Unit Cost	Amount
	pc	Marine plywood 4'x8'x3/4	7	1,230.00	8,610.00
	pc	Marine plywood 4'x8'x1/4	5	400.00	2,000.00
	pc	Gypsum board 4'x8'x12mm	8	605.00	4,840.00
	pc	Good lumber 2"x4"x12'	2	700.00	1,400.00
	pc	Good lumber 2"x2"x12'	2	465.00	930.00
	pc	Good lumber 1"x2x10ft- liston	10	160.00	1,600.00
	pc	Metal studs @3m	40	135.00	5,400.00
	box	Blind river 1/8"/3/4" @1000/box	1	385.00	385.00
	pc	Drill bit 1/8"	1	90.00	90.00
	pc	Black screw 1 1/2" (for metal)	400	2.00	800.00
	pc	Black screw 1 1/2" (for wood)	200	2.00	400.00
	kg	1" common nail wire	2	90.00	180.00
	kg	3" common nail wire	1	90.00	90.00
	kg	1 1/2" finishing nail	2	100.00	200.00
	kg	2" finishing nail	1	100.00	100.00
	ltr	Wood glue	2	275.00	550.00
	pc	Door hinges 3x3	3	165.00	495.00
	Set	Cylindrical entry knob	1	1,120.00	1,120.00
	Pc	Door closer heavy duty	1	660.00	660.00
	Gal	Flat latex beige	4	700.00	2,800.00
	Ltr	Flat latex choco brown	1	180.00	180.00
	Gal	Semi-gloss- off white	3	900.00	2,700.00
	Gal	Semi-gloss- beige	15	900.00	13,500.00
	Ltr	Semi-gloss- choco brown	1	180.00	180.00
	Gal	Wall puty	2	840.00	1,680.00
	pc	Fiber glass mesh	5	110.00	550.00
	pc	Baby roller paint	2	70.00	140.00
(page 1 of 2)					

Total Amount in Words

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

<p>Conforme:</p> <p></p> <p>JOYCE LYN A. PADLAN Signature over Printed Name of Supplier</p> <p><u>JULY 21, 2025</u> Date</p>	<p>Very truly yours,</p> <p></p> <p>GENERAL GREGORIO PIO P. CATAPANG JR., AFP (Ret.), CESE, CCLH Signature over Printed Name of Authorized Official</p> <p>Director General Designation</p>
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<p>Fund Cluster : <u>01</u></p> <p>Funds Available : <u>72,570</u></p> <p></p> <p>MS. DOPHENE DELMO-GADIA Chief Accountant</p>	<p>ORS/BURS No. : <u>02-10/101 2025 - 07-3598</u></p> <p>Date of the ORS/BURS : <u>07 JUL 2025</u></p> <p>Amount : <u>72,570</u></p>
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RECEIVED

Date: 7/21/25 Time: 9:23

RECEIVING & ISSUING SECTION

1009-71/25