



Republic of the Philippines
DEPARTMENT OF JUSTICE
BUREAU OF CORRECTIONS
 NATIONAL HEADQUARTERS
 NBP Reservation, Muntinlupa City, Philippines, 1776



NOTICE TO PROCEED

02 AUG 2025

JOEMER ALMARIO
 JBTR CONSUMER GOODS TRADING
 Suite 414 Pasda Mansion 77 Panay Ave. Cor. Timog, Q.C.

Dear Mr. Almario:

Based on the approved Purchase Order No. 25-05-30 (copy attached), notice is hereby given to JBTR Consumer Goods Trading to commence on the Supply and Delivery of Printer Ink for the use of PDPD effective upon receipt of this notice.

You are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the **BUREAU OF CORRECTIONS**.

Very truly yours,

CG

GENERAL GREGORIO PIO P CATAPANG JR., AFP (Ret.) CESE, CCLH
 Director General

I acknowledge receipt of this notice.

Joemer Almario
 Joemer Almario
 JBTR Consumer Goods Trading
 Date Received August 15, 2025



PURCHASE ORDER
Bureau of Corrections

Entity Name

Supplier : JBTR CONSUMER GOODS TRADING Address : Suite 414 Pasda Mansion 77 Panay Ave. Cor. Timog, Q.C. TIN : 291-882-616-000	P.O. No. : 25-05-30 Date : May 5, 2025 Mode of Procurement : NEGOTIATED (35.2)
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Gentlemen:
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : <u>Directorate for Logistics, Muntinlupa City</u>	Delivery Term :
Date of Delivery : 15 Calendar days upon receipt of Approved P.O./NTP	Payment Terms :

Property No.	Unit	Description	Qty.	Unit Cost	Amount
	bit	#003 Black	30	285.00	8,550.00
	set	#003 Tri Color Set	20	900.00	18,000.00
	bit	#664 Black	50	280.00	14,000.00
	set	#664 Tri Color Set	40	900.00	36,000.00
	bit	#GT53 (Black)	50	290.00	14,500.00
	set	#GT52 (Tri Color)	40	960.00	38,400.00
		vvvvvvvvvvvvvvvvvvvvvv			vvvvvvvvvv
For the use of PDPD.					
					129,450.00

Total Amount in Words **One hundred twenty nine thousand four hundred fifty pesos only.**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:  JOEMAR ALMARIO Signature over Printed Name of Supplier <u>August 15, 2025</u> Date	Very truly yours,  GENERAL GREGORIO PIO R. CATAPANG JR., AFP (Ret.), CENE, CCLII Signature over Printed Name of Authorized Official Director General Designation
Fund Cluster : <u>01</u> Funds Available : <u>129,450.00</u> MS. BOPHENE DELMO-GADIA Chief Accountant	ORS/BURS No. : <u>02-101101-2025-05-2385</u> Date of the ORS/BURS: <u>20 MAY 2025</u> Amount : <u>129,450.00</u>

RECEIVED
Date: <u>8/15/25</u> Time: <u>9:08</u>
RECEIVING & ISSUING SECTION