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Republic of the Philippines  
Department of Justice  
**BUREAU OF CORRECTIONS**  
**SAN RAMON PRISON AND PENAL FARM**  
Brgy. Talisayan, Zamboanga City 7000



**NOTICE TO PROCEED**

**The Manager**  
**STARLIGHT GENERAL MERCHANDISE**  
San Jose District City, Araullo St, Pagadian City

Dear Sir/Madam,

Based on the approved Purchase Order No. 2025-08-034 dated 08-20-2025 (copy attached), we hereby issue the Notice to Proceed to STARLIGHT GENERAL MERCHANDISE for the procurement SUPPLY AND DELIVERY OF VARIOUS EQUIPMENT FOR THE OFFICE USE OF CAMP PILAR CURUAN, with a contract price of FORTY-ONE THOUSAND EIGHT HUNDRED SEVENTY PESOS (P41,870.00), under NP-Small Value Procurement, effective upon receipt of this notice.

You are responsible for performing the services in accordance with the terms and conditions of the agreement and the implementation schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Retain one (1) copy for your records and return the other to the Bureau of Corrections, San Ramon Prison and Penal Farm, Zamboanga City.

Very truly yours,

**C/SSUPT DAISY SEVILLA CASTILLOTE**  
Acting Superintendent/  
Head of Procuring Entity (HoPE)

I acknowledge receipt of this notice.

**MICHAEL D. CHANG**  
Signature over Printed Name

Date: 08/28/2025



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