



Republic of the Philippines
DEPARTMENT OF JUSTICE
BUREAU OF CORRECTIONS
 NATIONAL HEADQUARTERS
 NBP Reservation, Muntinlupa City, Philippines, 1776



NOTICE TO PROCEED

BENILDA T. GAVINO
 MSPN TRADING OPC
 1383 Corregidor St. Guadalupe Nuevo, Makati City

Dear Ms. Gavino:

Based on the approved Purchase Order No. 25-05-32 (copy attached), notice is hereby given to MSPN Trading OPC to commence on the Supply and Delivery of 2HP Aircon for the use of DPETS Office effective upon receipt of this notice.

You are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule.

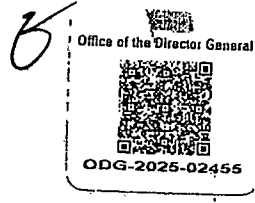
Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the **BUREAU OF CORRECTIONS**.

Very truly yours,

GP
GENERAL GREGORIO PIO P CATAPANG JR., AFP (Ret.) CESE, CCLH
 Director General

I acknowledge receipt of this notice.

Benilda T. Gavino
 MSPN Trading OPC
 Date Received 5-11-25



PURCHASE ORDER

Bureau of Corrections

Entity Name

Supplier : <u>MSPN TRADING OPC</u>	P.O. No. : <u>25-05-32</u>
Address : <u>1383 Corregidor St. Guadalupe Nuevo, Makati City</u>	Date : <u>May 8, 2025</u>
TIN : <u>132-436-817</u>	Mode of Procurement : <u>SMALL VALUE</u>


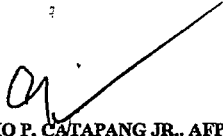

Gentlemen:
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : <u>Directorate for Logistics</u>	Delivery Term : _____
Date of Delivery : <u>15 calendar days upon receipt of NTP/P.O.</u>	Payment Terms : _____

Stock/ Property No.	Unit	Description	Qty.	Unit Cost	Amount
	set	2HP Window Type Aircon "Everest" Inverter, Full Dc, Compact Design, Healthy Air Filter. For the use of DPETS Office.	1		40,000.00 vvvvvvvvvvvvvv
					40,000.00

Total Amount in Words **Forty thousand pesos only.**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

<p>Conforme:</p> <p></p> <p>BENILDA T. GAVINO Signature over Printed Name of Supplier</p> <p><u>5/20/25</u> Date</p>	<p>Very truly yours,</p> <p></p> <p>GENERAL GREGORIO PIO P. CALTAPANG JR., AFP (Ret.), CESE, CCLH Signature over Printed Name of Authorized Official</p> <p>Director General Designation 6</p>
<p>Fund Cluster : _____</p> <p>Funds Available : <u>40,000</u></p> <p> MS. DOPHENE DELMO-GADIA Chief Accountant</p>	<p>ORS/BURS No. : <u>0210401-2025-05-2491</u></p> <p>Date of the ORS/BURS: <u>7 MAY 2025</u></p> <p>Amount : <u>40,000</u></p>

Received with inv. # 000120 \$ 0121 010037

RECEIVED

PA REMBLIN

Date: 7/23/25 Time: 0953H

RECEIVING & ISSUING SECTION