



BUREAU OF CORRECTIONS
SAN RAMON PRISON AND PENAL FARM
 Brgy. Talisayan, Zamboanga City 7000



NOTICE TO PROCEED

The Manager
GRAND ASTORIA HOTEL
 Zamboanga City

Dear Sir/Madam,

Based on the approved **Purchase Order No. 2025-09-013**, dated 24-Sept-2025 (copy attached), we hereby issue this **Notice to Proceed** to **Grand Astoria Hotel** for the procurement of **Lot 2 for the Food Accommodation of PMT NHQ Members and Secretariat during On-Site Validation for January to June 2025 Rating Period, under Negotiated Procurement – Small Value Procurement**, effective upon receipt of this notice.

You are responsible for performing the services in accordance with the terms and conditions of the agreement and the implementation schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Retain one (1) copy for your records and return the other to the Bureau of Corrections, San Ramon Prison and Penal Farm, Zamboanga City.

Very truly yours,

C/SSUPT DAISY SEVILLA CASTILLOTE
 Acting Superintendent/
 Head of Procuring Entity (HoPE)

I acknowledge receipt of this notice.

MJ Horca
 Signature over Printed Name

Date: 9-27-25

991-7240 / 991-7241

srppfctos@bucor.gov.ph / srppfadmin@bucor.gov.ph



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