



Republic of the Philippines  
**DEPARTMENT OF JUSTICE**  
**BUREAU OF CORRECTIONS**  
 NATIONAL HEADQUARTERS  
 NBP-Reservation, Muntinlupa City, Philippines, 1776



16 SEP 2025

**NOTICE TO PROCEED**

**ERRA DELA CRUZ**  
 EXCELUCENT EQUIPMENT CORPORATION  
 Macasaet Bldg., Irawan, Puerto Princesa City

Dear Ms. Dela Cruz:

Based on the approved Purchase Order No. 25-09-72 (copy attached) notice is hereby given to Excelucent Equipment Corporation to commence on the Supply and Delivery of Various Parts and Filters for BuCor Heavy Equipment at IPPF effective upon receipt of this notice

You are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the **BUREAU OF CORRECTIONS**.

Very truly yours,

**GENERAL GREGORIO PIO P CATAPANG JR., AFP (Ret.) CESE, CCLH**  
 Director General

Office of the Director General



ODG 2025 06473

I acknowledge receipt of this notice.

Erra Dela Cruz  
 Authorized Representative

Date Received 9/17/25



**PURCHASE ORDER**  
Bureau of Corrections  
Entity Name

Supplier: <b>EXCELLENT EQUIPMENT CORPORATION</b>	P.O. No.: 25-09-72
Address: Macasact Bldg. Irawan, Puerto Princesa City	Date: September 3, 2025
TIN No.: 010-487 467-00003	Mode of Procurement: NEGOTIATED (53.2)

Gentlemen:  
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: Directorate for Logistics, Muntinlupa City <i>DPAT</i>	Delivery Term
Date of Delivery: 15 calendar days upon receipt of NTP-P.O.	Payment Terms

Stock Property	Unit	Description	Qty.	Unit Cost	Amount
	each	PAYLOAD FR			
	each	Engine Oil Filter	2		3,392.64
	each	Engine Oil Filter (Primary, 0.372 kg)	2		2,877.12
	each	Engine Oil Filter (Secondary, 0.591)	2		3,389.74
	each	Filter-engine Fuel	1		2,103.84
	each	Aircon Belt	1		748.80
		VAT			1,501.46
	lot	PREVENTIVE MAINTENANCE SERVICES	1		17,754.84
		Change of engine oil & gear oil. Change of hydraulic oil & coolant. Change engine oil filter. Change fuel filter primary. Change hyd line filter. Change air breather. Change drain filter. Change water separator. Change air cleaner. Change element-air breather. Install bowl assy fuel filter. Testing and observation.			
		VAT			2,130.58
	each	BACKHOE			
	each	Element-oil filter	1		5,997.60
	each	Filter-fuel	1		5,490.72
	each	Filter-hyd return (250 hours)	1		2,257.92
	each	Filter-line	1		292.17
	each	Element-air breather (250 hours)	1		403.00
	each	Hyd drain filter (0.58kg)	1		1,234.50
	each	Filter-fuel (0.87kg)	1		1,897.92
	each	Filter-air safety (1000 hours) (0.49kg)	1		3,318.25
	each	Filter-air primary (1000 hours) (2.13kg)	1		10,595.00
	each	Bowl assy-fuel filter (0.16kg)	1		2,409.12
		VAT			4,067.54

*page 1 of 2 pages*

Total Amount in Words

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered items.

Conforme:  
*E. Cruz*  
**FERRA DELA CRUZ**  
Signature over Printed Name of Supplier  
  
September 17, 2025  
Date

Very truly yours,  
*Gregorio P. Catalang Jr.*  
**GENERAL GREGORIO PIO P. CATALANG JR., AFP (Ret.), CPL, CCLH**  
Signature over Printed Name of Authorized Official  
  
Director General  
Resignation


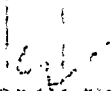
Fund Cluster: 01  
Funds Available: 88,288.18  
**MS. DOPHENE DELA CRUZ-GADIA**  
Chief Accountant

ORS/BURS No.: 02-09107-2025-09-4375  
Date of the ORS/BURS: 09/04/25  
Amount: 88,288.18

**RECEIVED**  
*Or Remolin*  
Date: 9/17/25 Time: 1349H  
**RECEIVING & ISSUING SECTION**

**PURCHASE ORDER**  
Bureau of Corrections  
Entity Name

OFFICIAL USE

Supplier : <u>EXCELLENT EQUIPMENT CORPORATION</u>		P.O. No. : 25-09-72			
Address : Macasnet Bldg Irawan, Puerto Princesa City		Date : September 3, 2025			
TIN No. : 010-487-467-00003		Mode of Procurement : NEGOTIATED (53 2)			
Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein:					
Place of Delivery : Directorate for Logistics, Muntinlupa City		Delivery Term :			
Date of Delivery : 15 calendar days upon receipt of NTP P.O.		Payment Terms :			
Stock/ Property No.	Unit	Description	Qty.	Unit Cost	Amount
	lot	PREVENTIVE MAINTENANCE SERVICES	1		14,754.84
		*Change of Engine oil			
		*Change filter-Eng oil			
		*Change engine oil filter			
		*Change fuel filter primary			
		*Change fuel filter secondary			
		*Testing and Observation			
		VAT			1,770.58
		For the use of Payloader & Backhoe, IPPF.			
		<i>page 2 of 2 pages.</i>			
					<b>88,388.18</b>
Total Amount in Words		Eighty eight thousand three hundred eighty eight pesos 18/100.			
In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered items.					
Confirmed:		Very truly yours,			
 ERRA DEFLA CRUZ Signature over Printed Name of Supplier September 17, 2025 Date		 GENERAL GREGORIO PIO P. CATAPANG JR., AFP (Ret.) CFSE, CCLII Signature over Printed Name of Authorized Official Director General Designation			
Fund Cluster : 01		ORS/BURS No. : 02-1610-2025-09-4575			
Funds Available : 88,388.18		Date of the ORS/BURS : 09/04/25			
MS. DOPIRENE DELA GADIA Chief Accountant		Amount : 88,388.18			