



Republic of the Philippines
 Department of Justice
BUREAU OF CORRECTIONS
SAN RAMON PRISON AND PENAL FARM
 City of Zamboanga



REQUEST FOR QUOTATION #2025-10-222

Food Accommodation and Various Materials – for National Correctional Consciousness Week 2025

Date: _____

Name of Company: _____

Address: _____

TIN No.: _____

Please quote your best offer for the item/s described below, subject to the Terms and Conditions as stated hereunder.

- a.) Bidders shall provide correct and accurate information required in this form.
- b.) Bidders may quote for all the items.
- c.) Price quotation/s must be valid for a period of *One Hundred Twenty (120) calendar days* from the date of submission.
- d.) Price quotation/s, to be denominated in Philippine peso shall include all taxes, duties and/or levies payable.
- e.) Quotations exceeding the Approved Budget for the Contract shall be rejected.
- f.) Award of contract shall be made to the lowest quotation (for goods and infrastructure) or, the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
- g.) Any alterations, erasures or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representative/s.
- h.) The item/s shall be delivered within **Fifteen (15) calendar days** from receipt of approved purchase order.
- i.) The BuCor shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.
- j.) Liquidated damages equivalent to one tenth of one percent (0.001%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The BuCor shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
- k.) Bidders shall submit the required documents together with their bid price in a sealed envelope indicating supplier's name and name of project.
- l.) Submission thru e-mail and fax quotation **will be allowed/accepted**.

REQUIREMENTS TO BE SUBMITTED

m.) Valid and Current PhilGEPs Registration Number

n.) Valid and Current Mayor's/Business Permit

Note:

Allow PEs to accept the expired Buisness or Mayor's permit with Official Receipt of renewal application, subject to submission of Business or Mayor's permit after award of contract under GPPB Resoution No. 05-2020 Approving the Acceptance of an Expired Mayor's Permit with Offciiial Receipt for yhe Renewal Application.

p.) Valid and Current Income Tax Return – for ABC above **500,000.00**

q.) Duly Notarized Omnibus Sworn Statement (original) – for ABC above **50,000.00**

r.) Duly Notarized Authority to Signatory (if applicable)

s.) Tax Clearance Certificate – for ABC above **50,000.00**

NOTE:
BIDDERS STATEMENT OF COMPLIANCE ON THE TERMS & CONDITIONS AND REQUIREMENTS AS STATED ABOVE

 Signature over Printed Name of
 Sole Proprietor /Authorized Representative

Submit your sealed quotation duly signed by you or your duly authorized representative not later than October 21, 2025 at 10:00 am the BAC Office, San Ramon Prison and Penal Farm at 9:00am. Late submission of bids shall be rejected. For further information, you can call the BAC Secretariats 0927-427-0841 | 09451422530 or email at srppfbac@bucor.gov.ph, Monday to Friday

CSINSP ROMMEL J. CAMPILIS
 Chairperson, Bids and Awards Committee



991-7240 | 991-7241
srppfctos@bucor.gov.ph | srppfadmin@bucor.gov.ph





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After having carefully read and accepted the Terms and Conditions, I/we submit our quotation/s for the item/s as follows:

PR#2025-10-188

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QTY	UNIT	DESCRIPTION	Compliance to the Technical specifications (Please check)		Unit Price	Offered Quotation	Approved Budget for Contract	Offered Quotation
			YES	NO				
FOOD ACCOMMODATIONS								
Behavior Modification Section								
Lot – 1								
105	Pax	Snacks			65.00		6,825.00	
						Sub-Total	6,825.00	
Education and Training Section								
Lot – 2								
20	Pax	Lunch – (3 days)			150.00		9,000.00	
20	Pax	Snacks – am (2 days)			50.00		2,000.00	
20	Pax	Snacks – pm (2 days)			50.00		2,000.00	
Lot – 3								
20	Pax	Snacks – am			50.00		1,000.00	
20	Pax	Snacks – pm			50.00		1,000.00	
						Sub-Total	15,000.00	
Legal Unit (CHR and Legal Outreach)								
Lot – 4								
60	Pax	Lunch			150.00		9,000.00	
60	Pax	Snacks – am			100.00		6,000.00	
60	Pax	Snacks – pm			100.00		6,000.00	
						Sub-Total	21,000.00	
Health and Welfare Section								
Lot – 5								
50	Pax	Snacks – am			50.00		2,500.00	
50	Pax	Lunch			150.00		7,500.00	
						Sub-Total	10,000.00	
Administrative Section (Clean-up Drive and Zumba)								
Lot – 6								
200	Pax	Snacks – am			100.00		20,000.00	
200	Pax	Snacks – pm			100.00		20,000.00	





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						Sub-Total	40,000.00	
External and Affairs Section								
		Lot – 7						
1	Pax	Lunch			200.00		200.00	
10	Pax	Snacks – am			50.00		500.00	
						Sub-Total	700.00	
		Lot – 8						
80	Pax	Lunch			100.00		8,000.00	
						Sub-Total	8,000.00	
		Lot – 9						
130	Pax	Lunch			100.00		13,000.00	
						Sub-Total	13,000.00	
		Lot – 10						
10	Pax	Snacks – am			50.00		500.00	
						Sub-Total	500.00	
Reformation Coordinator (Benefactors)								
		Lot – 11						
150	Pax	Lunch			220.00		33,000.00	
						Sub-Total	33,000.00	
Deputy Superintendent for Reformation (Culminating Activity)								
		Lot - 12						
200	Pax	Food Accommodation			150.00		30,000.00	
						Sub-Total	30,000.00	
						Total	178,025.00	
TOKENS AND MATERIALS								
Behavior Modification Section								
		Lot – 13						
12	Pcs	White Board Marker (assorted)			30.00		360.00	
40	Sheets	Cartolina (colored poster board)			12.00		480.00	
200	Sheets	Construction paper (assorted)			00.50		100.00	
6	Rolls	Scotch Tape (wide rolls)			50.00		300.00	
5	Rolls	Double-sided tape			40.00		200.00	
10	Pcs	Scissors (medium)			40.00		400.00	
105	Pcs	Ballpen (black/blue)			8.00		840.00	
29	Pcs	Pencil			5.00		145.00	
10	Pcs	Pilot Pen (black, fine tip)			35.00		350.00	





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					Sub-Total	3,175.00	
Education and Training Section							
Lot – 14							
2	Pcs	Electric Razor			1,000.00	2,000.00	
5	Pcs	Face Towel			50.00	250.00	
10	Pcs	Tissue			10.00	100.00	
2	Pcs	Spray Bottle			100.00	200.00	
4	Pcs	Hair Scissors			250.00	1,000.00	
2	Pcs	Straight Edge Razor			300.00	600.00	
3	Pcs	Barber Brush			100.00	300.00	
6	Pcs	Hair Comb			50.00	300.00	
4	Pcs	Clip			50.00	200.00	
5	Pcs	Barber Apron			100.00	500.00	
					Sub-Total	5,450.00	
Lot – 15							
1	Pc	Token			1,000.00	1,000.00	
					Sub-Total	1,000.00	
Work and Livelihood Section							
Lot – 16							
1	Pack	Assorted Balloons			500.00	500.00	
					Sub-Total	500.00	
Legal Unit							
Lot – 17							
2	Pcs	Token			4,500.00	9,000.00	
					Sub-Total	9,000.00	
Administrative Section							
Lot – 18							
1	Pack	Balloons (assorted) 100pcs			400.00	400.00	
2	Rolls	Ribbons			100.00	200.00	
2	Rolls	Scotch Tape			100.00	200.00	
4	Packs	Pin			25.00	100.00	
2	Rolls	Straws			50.00	100.00	
					Sub-Total	1,000.00	
External and Affairs Section							
Lot – 19							
1	Pc	Token			1,000.00	1,000.00	





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					Sub-Total	1,000.00	
Reformation Coordinator							
		Lot - 20					
50	Pcs	Certificate Holder		50.00		2,500.00	
10	Packs	Vellum Board A4		40.00		400.00	
10	Packs	Photopaper A4 210GSM		100.00		1,000.00	
1	Set	Brother Printer Ink (CMYK)		2,500.00		2,500.00	
					Sub-Total	6,400.00	
		Lot - 21					
50	Pcs	Token		300.00		15,000.00	
					Sub-Total	15,000.00	
					Total	42,525.00	
TARPAULIN							
Work and Livelihood Section							
		Lot - 22					
1	Pcs	Tarpaulin 4ft x 8ft		1,500.00		1,500.00	
1	Pcs	Tarpaulin 1.5 x 4.5		500.00		500.00	
1	Pcs	Tarpaulin 1.5 x 4.5		500.00		500.00	
					Sub-Total	2,500.00	
Administrative Section							
		Lot - 23					
4	Pcs	Tarpaulin 4ft x 6 ft		1,000.00		4,000.00	
					Sub-Total	4,000.00	
Reformation Coordinator							
		Lot - 24					
1	Pc	Tarpaulin 5x8		500.00		500.00	
					Sub-Total	500.00	
					Total	7,000.00	
	xxxxx	xxxxxx Nothing Follows xxxxxxxx			GRAND TOTAL	₱ 227,550.00	

Purposed: for the celebration of national correctional consciousness week (NCCW) 2025.

SIGNATURE OVER PRINTED NAME OF SOLE PROPRIETOR OR REPRESENTATIVE

TELEPHONE NO: _____
 CELLPHONE NO: _____

EMAIL: _____

991-7240 | 991-7241

srppfctos@bucor.gov.ph | srppfadmin@bucor.gov.ph

