



Republic of the Philippines
DEPARTMENT OF JUSTICE
BUREAU OF CORRECTIONS
 NATIONAL HEADQUARTERS
 NBP Reservation, Muntinlupa City, Philippines, 1776

NOTICE TO PROCEED

SHERAINE KAY M. MARCELINO
 PSMM OFFICE SUPPLIES AND EQUIPMENT TRADING
 B55 L40 Noche Buena St., Brgy. Greater Lagro, Quezon City

Dear **Ms. Marcelino**:

Based on the approved Purchase Order No. 25-10-81 (copy attached), notice is hereby given to PSMM Office Supplies and Equipment Trading to commence on the Supply and Delivery of Various BuCor Flags effective upon receipt of this notice.

You are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the **BUREAU OF CORRECTIONS**.

Very truly yours,

GENERAL GREGORIO PIO P CATAPANG JR., AFP (Ret.) CESE, CCLH
 Director General



I acknowledge receipt of this notice.

Sheraine Kay M. Marcelino
 Sheraine Kay M. Marcelino
 Authorized Representative
 Date Received 10-17-25



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