



Republic of the Philippines
Department of Justice
BUREAU OF CORRECTIONS
SAN RAMON PRISON AND PENAL FARM
Brgy. Talisayan, Zamboanga City 7000



NOTICE TO PROCEED

The Manager
GRAND ASTORIA HOTEL
Zamboanga City

Dear Sir/Madam,

Based on the approved **Purchase Order No.** 2025-10-001 dated 4 Nov. 2025 (copy attached), we hereby issue the Notice to Proceed to **GRAND ASTORIA HOTEL** for the **PROCUREMENT OF SUPPLY AND DELIVERY OF FOOD ACCOMMODATION AND VARIOUS MATERIALS FOR 120TH BUCOR FOUNDING ANNIVERSARY FOR LOT 1** with a contract price of **SIXTY THOUSAND PESOS (P60,000.00)**, under NP-Small Value Procurement, effective upon receipt of this notice.

You are responsible for performing the services in accordance with the terms and conditions of the agreement and the implementation schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Retain one (1) copy for your records and return the other to the Bureau of Corrections, San Ramon Prison and Penal Farm, Zamboanga City.

Very truly yours,

C/SSUPT DAISY SEVILLA CASTILLOTE
Superintendent/
Head of Procuring Entity (HoPE)

I acknowledge receipt of this notice.

NTJ HORIA
Signature over Printed Name

Date: Nov 5, 2025



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