



**BUREAU OF CORRECTIONS  
IWAHIG PRISON AND PENAL FARM**  
Iwahig, 5301 Puerto Princesa City  
Palawan



# **PHILIPPINE BIDDING DOCUMENTS**

## **SUPPLY AND DELIVERY OF MEDICAL, DENTAL & LABORATORY SUPPLIES FOR 1<sup>ST</sup> AND 2<sup>ND</sup> QUARTER 2026 USE EARLY PROCUREMENT ACTIVITY (REBID)**

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## ***Section I. Invitation to Bid***



BUREAU OF CORRECTIONS  
**IWAHIG PRISON AND PENAL FARM**  
Iwahig, 5301 Puerto Princesa City  
Palawan



## INVITATION TO BID FOR

### SUPPLY AND DELIVERY OF MEDICAL, DENTAL & LABORATORY SUPPLIES FOR 1<sup>st</sup> AND 2<sup>nd</sup> QUARTER 2026 USE, EPA (REBID)

1. The **Bureau of Corrections, Iwahig Prison and Penal Farm** through the **National Expenditure Program (NEP)** of 2026 intends to apply the sum of **Six Hundred Eleven Thousand Pesos (PhP611,000.00)** being the Approved Budget for the Contract (ABC) to payments under the contract with identification number **IPPF-ITB-08-2025**. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The **Bureau of Corrections, Iwahig Prison and Penal Farm**, now invites bids for the above Procurement Project. Delivery of the Goods is required within sixty (60) calendar days. Bidders should have completed, within the last two (2) years from the date of submission and receipt of bids, a contract similar to the Project equivalent to at least twenty-five percent (25%) of the ABC. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
3. Bidding will be conducted through open competitive bidding procedures using a nondiscretionary “*pass/fail*” criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.

4. Prospective Bidders may obtain further information from the **Bureau of Corrections, Iwahig Prison and Penal Farm**, and inspect the Bidding Documents at the address given below during Monday to Friday from 8:00am to 5:00pm.
5. A complete set of Bidding Documents may be acquired by interested Bidders on December 16, 2025 to December 23, 2025 from the given address and website(s) below and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of **One (₱1,000.00) thousand pesos**. The Procuring Entity shall allow the bidder to present its proof of payment for the fees and presented in person.
6. Bids must be duly received by the BAC Secretariat through manual submission at the office address indicated below, **on or before December 23, 2025 (10:00 A.M.)** (. Late bids shall not be accepted.
7. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 14.
8. **Bid opening shall be on December 23, 2025 (10:10 A.M.)** at the given address below **IPPF, New Conference Room**, Bids will be opened in the presence of the bidders’ representatives who choose to attend the activity.

9. *The Schedule of Bidding Activities shall be as follows:*

ACTIVITIES	DATE/TIME	VENUE
1. Sale and Issuance of Bid Documents	16 December 2025 to 23 December 2025	Procurement Office, IPPF
3. Submission and Opening of Bid Documents	23 December 2025 (10:00/10:10 A.M.)	IPPF, New Conference Room

10. The award of contract for Procurement Projects undertaken through EPA may be made only upon the following conditions and shall be in accordance with Item 7 of Appendix 31 of the 2016 revised IRR of RA 9184:

- a. approval and effectivity of the funding sources, to wit: (i) General Appropriations Act; (ii) Corporate Budget; (iii) Appropriations Ordinance; or (iv) loan agreement in the case of FAPs; or
- b. the reenactment of the previous year's budget which constitutes the current year's authorized budget, when authorized by the Constitution, law or rules.

11. The **Bureau of Corrections, Iwahig Prison and Penal Farm**, reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.

12. For further information, please refer to:

**MONETTE M MARTIN**  
Office of the BAC Secretariat  
BAC Office, Bureau of Corrections, Puerto Princesa City  
[ippfbac@bucor.gov.ph](mailto:ippfbac@bucor.gov.ph)

1. You may visit the following websites:

For downloading of Bidding Documents: [bucor.gov.ph](http://bucor.gov.ph)

*Date of Issue: 16 December 2025*

  
**CT/SINSP FRANCISCO C CAABAY, DMD**  
Chairperson  
Bids and Awards Committee

## ***Section II. Instructions to Bidders***

## 1. Scope of Bid

The Procuring Entity, **Bureau of Corrections, Iwahig Prison and Penal Farm**, wishes to receive Bids for the **Supply and delivery of Medical, Dental & Laboratory Supplies for 1<sup>st</sup> and 2<sup>nd</sup> quarter 2026 use, EPA (Rebid)** with identification number **IPPF-ITB-08-2025**.

The Procurement Project **Supply and delivery of Medical, Dental & Laboratory Supplies for 1<sup>st</sup> and 2<sup>nd</sup> quarter 2026 use, EPA (Rebid)** is composed of the details of which are described in Section VII (Technical Specifications).

## 2. Funding Information

2.1. The GOP through the source of funding as indicated below for FY2026 in the amount of **Six Hundred Eleven Thousand Pesos (PhP611,000.00)**.

2.2. The source of funding is:

NGA, the National Expenditure Program.

## 3. Bidding Requirements

The Bidding for the Project shall be governed by all the provisions of RA No. 9184 and its 2016 revised IRR, including its Generic Procurement Manuals and associated policies, rules and regulations as the primary source thereof, while the herein clauses shall serve as the secondary source thereof.

Any amendments made to the IRR and other GPPB issuances shall be applicable only to the ongoing posting, advertisement, or **IB** by the BAC through the issuance of a supplemental or bid bulletin.

The Bidder, by the act of submitting its Bid, shall be deemed to have verified and accepted the general requirements of this Project, including other factors that may affect the cost, duration and execution or implementation of the contract, project, or work and examine all instructions, forms, terms, and project requirements in the Bidding Documents.

## 4. Corrupt, Fraudulent, Collusive, and Coercive Practices

The Procuring Entity, as well as the Bidders and Suppliers, shall observe the highest standard of ethics during the procurement and execution of the contract. They or through an agent shall not engage in corrupt, fraudulent, collusive, coercive, and obstructive practices defined under Annex "I" of the 2016 revised IRR of RA No. 9184 or other integrity violations in competing for the Project.

## 5. Eligible Bidders

5.1. Only Bids of Bidders found to be legally, technically, and financially capable will be evaluated.

5.2. Foreign ownership exceeding those allowed under the rules may participate pursuant to:

- i. When a Treaty or International or Executive Agreement as provided in Section 4 of the RA No. 9184 and its 2016 revised IRR allow foreign bidders to participate;
- ii. Citizens, corporations, or associations of a country, included in the list issued by the GPPB, the laws or regulations of which grant reciprocal rights or privileges to citizens, corporations, or associations of the Philippines;
- iii. When the Goods sought to be procured are not available from local suppliers; or
- iv. When there is a need to prevent situations that defeat competition or restrain trade.

5.3. Pursuant to Section 23.4.1.3 of the 2016 revised IRR of RA No.9184, the Bidder shall have an SLCC that is at least one (1) contract similar to the Project the value of which, adjusted to current prices using the PSA's CPI, must be at least equivalent to:

- b. For the procurement of Expendable Supplies: The Bidder must have completed a single contract that is similar to this Project, equivalent to at least twenty-five percent (25%) of the ABC.

5.4. The Bidders shall comply with the eligibility criteria under Section 23.4.1 of the 2016 IRR of RA No. 9184.

## **6. Origin of Goods**

There is no restriction on the origin of goods other than those prohibited by a decision of the UN Security Council taken under Chapter VII of the Charter of the UN, subject to Domestic Preference requirements under **ITB** Clause 18.

## **7. Subcontracts**

7.1. The Bidder may subcontract portions of the Project to the extent allowed by the Procuring Entity as stated herein, but in no case more than twenty percent (20%) of the Project.

The Procuring Entity has prescribed that:

- a. Subcontracting is not allowed.

## **8. Pre-Bid Conference**

The Procuring Entity will hold a pre-bid conference for this Project on the specified date and time and either at its physical address **IPPF, New Conference Room** and/or through videoconferencing/webcasting} as indicated in paragraph 6 of the **IB**.

## **9. Clarification and Amendment of Bidding Documents**

Prospective bidders may request for clarification on and/or interpretation of any part of the Bidding Documents. Such requests must be in writing and received by the Procuring Entity, either at its given address or through electronic mail indicated in the **IB**, at least ten (10) calendar days before the deadline set for the submission and receipt of Bids.

## **10. Documents comprising the Bid: Eligibility and Technical Components**

- 10.1. The first envelope shall contain the eligibility and technical documents of the Bid as specified in **Section VIII (Checklist of Technical and Financial Documents)**.
- 10.2. The Bidder's SLCC as indicated in **ITB** Clause 5.3 should have been completed within **the last two (2) years** prior to the deadline for the submission and receipt of bids.
- 10.3. If the eligibility requirements or statements, the bids, and all other documents for submission to the BAC are in foreign language other than English, it must be accompanied by a translation in English, which shall be authenticated by the appropriate Philippine foreign service establishment, post, or the equivalent office having jurisdiction over the foreign bidder's affairs in the Philippines. Similar to the required authentication above, for Contracting Parties to the Apostille Convention, only the translated documents shall be authenticated through an apostille pursuant to GPPB Resolution No. 13-2019 dated 23 May 2019. The English translation shall govern, for purposes of interpretation of the bid.

## **11. Documents comprising the Bid: Financial Component**

- 11.1. The second bid envelope shall contain the financial documents for the Bid as specified in **Section VIII (Checklist of Technical and Financial Documents)**.
- 11.2. If the Bidder claims preference as a Domestic Bidder or Domestic Entity, a certification issued by DTI shall be provided by the Bidder in accordance with Section 43.1.3 of the 2016 revised IRR of RA No. 9184.

- 11.3. Any bid exceeding the ABC indicated in paragraph 1 of the **IB** shall not be accepted.
- 11.4. For Foreign-funded Procurement, a ceiling may be applied to bid prices provided the conditions are met under Section 31.2 of the 2016 revised IRR of RA No. 9184.
- 11.5. Financial proposals for single or multi-year Framework Agreement shall be submitted before the deadline of submission of bids as prescribed in the **IB**. For multi-year Framework Agreement, evaluation of the financial proposal during this stage is for purposes of determining eligibility and whether or not such financial proposal is within the ABC.

## 12. Bid Prices

12.1. Prices indicated on the Price Schedule shall be entered separately in the following manner:

- a. For Goods offered from within the Procuring Entity's country:
- i. The price of the Goods quoted EXW (ex-works, ex-factory, ex-warehouse, ex-showroom, or off-the-shelf, as applicable);
  - ii. The cost of all customs duties and sales and other taxes already paid or payable;
  - iii. The cost of transportation, insurance, and other costs incidental to delivery of the Goods to their final destination; and
  - iv. The price of other (incidental) services, if any, listed in e.
- b. For Goods offered from abroad:
- i. Unless otherwise stated in the **BDS**, the price of the Goods shall be quoted delivered duty paid (DDP) with the place of destination in the Philippines as specified in the **BDS**. In quoting the price, the Bidder shall be free to use transportation through carriers registered in any eligible country. Similarly, the Bidder may obtain insurance services from any eligible source country.
  - ii. The price of other (incidental) services, if any, as listed in **Section VII (Technical Specifications)**.

12.2. For Framework Agreement, the following should also apply in addition to Clause 12.1:

- a. For a single year Framework Agreement, the prices quoted by the Bidder shall be fixed during the Bidder's performance of the contract and not

subject to variation or escalation on any account. Price schedules required under Clause 12.1 shall be submitted with the bidding documents.

- b. For a multi-year Framework Agreement, the prices quoted by the Bidder during submission of eligibility documents shall be the ceiling and the price quoted during mini-competition must not exceed the initial price offer. The price quoted during call for mini-competition shall be fixed during the Bidder's performance of that Call-off and not subject to variation or escalation on any account. Price schedules required under Clause 12.1 shall be submitted with the bidding documents.

### **13. Bid and Payment Currencies**

13.1. For Goods that the Bidder will supply from outside the Philippines, the bid prices may be quoted in the local currency or tradeable currency accepted by the BSP at the discretion of the Bidder. However, for purposes of bid evaluation, Bids denominated in foreign currencies, shall be converted to Philippine currency based on the exchange rate as published in the BSP reference rate bulletin on the day of the bid opening.

13.2. Payment of the contract price shall be made in:

- a. Philippine Pesos.

### **14. Bid Security**

14.1. The Bidder shall submit a Bid Securing Declaration<sup>1</sup> or any form of Bid Security in the amount indicated in the **BDS**, which shall be not less than the percentage of the ABC in accordance with the schedule in the **BDS**.

14.2. The Bid and bid security shall be valid **one hundred twenty (120) calendar days**. Any Bid not accompanied by an acceptable bid security shall be rejected by the Procuring Entity as non-responsive.

14.3. *[Include if Framework Agreement will be used:]* In the case of Framework Agreement, other than the grounds for forfeiture under the 2016 revised IRR, the bid security may also be forfeited if the successful bidder fails to sign the Framework Agreement, or fails to furnish the performance security or performance securing declaration. Without prejudice on its forfeiture, bid securities shall be returned only after the posting of performance security or performance securing declaration, as the case may be, by the winning Bidder or compliant Bidders and the signing of the Framework Agreement.

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<sup>1</sup> In the case of Framework Agreement, the undertaking shall refer to entering into contract with the Procuring Entity and furnishing of the performance security or the performance securing declaration within ten (10) calendar days from receipt of Notice to Execute Framework Agreement.

## 15. Sealing and Marking of Bids

Each Bidder shall submit one copy of the first and second components of its Bid.

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The Procuring Entity may request additional hard copies and/or electronic copies of the Bid. However, failure of the Bidders to comply with the said request shall not be a ground for disqualification.

If the Procuring Entity allows the submission of bids through online submission or any other electronic means, the Bidder shall submit an electronic copy of its Bid, which must be digitally signed. An electronic copy that cannot be opened or is corrupted shall be considered non-responsive and, thus, automatically disqualified.

## 16. Deadline for Submission of Bids

16.1. The Bidders shall submit on the specified date and time and either at its physical address or through online submission as indicated in paragraph 7 of the **IB**.

16.2. *[Include if Framework Agreement will be used:]* for multi-year Framework Agreement, the submission of bids shall be for the initial evaluation of their technical and financial eligibility. Thereafter, those declared eligible during the said initial eligibility evaluation and entered into a Framework Agreement with the Procuring Entity shall submit anew their best financial offer at the address and on or before the date and time indicated in the Call for each minicompetition.

## 17. Opening and Preliminary Examination of Bids

17.1. The BAC shall open the Bids in public at the time, on the date, and at the place specified in paragraph 9 of the **IB**. The Bidders' representatives who are present shall sign a register evidencing their attendance. In case videoconferencing, webcasting or other similar technologies will be used, attendance of participants shall likewise be recorded by the BAC Secretariat.

In case the Bids cannot be opened as scheduled due to justifiable reasons, the rescheduling requirements under Section 29 of the 2016 revised IRR of RA No. 9184 shall prevail.

17.2. The preliminary examination of bids shall be governed by Section 30 of the 2016 revised IRR of RA No. 9184.

## 18. Domestic Preference

18.1. The Procuring Entity will grant a margin of preference for the purpose of comparison of Bids in accordance with Section 43.1.2 of the 2016 revised IRR of RA No. 9184.

- 18.2. *[Include if Framework Agreement will be used:]* for multi-year Framework Agreement, determination of margin of preference shall be conducted every call for Mini-Competition.

## **19. Detailed Evaluation and Comparison of Bids**

- 19.1. The Procuring BAC shall immediately conduct a detailed evaluation of all Bids rated “*passed,*” using non-discretionary pass/fail criteria. The BAC shall consider the conditions in the evaluation of Bids under Section 32.2 of the 2016 revised IRR of RA No. 9184.

*[Include the following options if Framework Agreement will be used:]*

- a. In the case of single-year Framework Agreement, the Lowest Calculated Bid shall be determined outright after the detailed evaluation;
  - b. For multi-year Framework Agreement, the determination of the eligibility and the compliance of bidders with the technical and financial aspects of the projects shall be initially made by the BAC, in accordance with Item 7.4.2 of the Guidelines on the Use of Framework Agreement.
- 19.2. If the Project allows partial bids, bidders may submit a proposal on any of the lots or items, and evaluation will be undertaken on a per lot or item basis, as the case maybe. In this case, the Bid Security as required by **ITB** Clause 15 shall be submitted for each lot or item separately.
- 19.3. The descriptions of the lots or items shall be indicated in **Section VII (Technical Specifications)**, although the ABCs of these lots or items are indicated in the **BDS** for purposes of the NFCC computation pursuant to Section 23.4.2.6 of the 2016 revised IRR of RA No. 9184. The NFCC must be sufficient for the total of the ABCs for all the lots or items participated in by the prospective Bidder.
- 19.4. The Project shall be awarded as:

**Option 1 – One Project having several items that shall be awarded as one contract.**

- 19.5. Except for bidders submitting a committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation, all Bids must include the NFCC computation pursuant to Section 23.4.1.4 of the 2016 revised IRR of RA No. 9184, which must be sufficient for the total of the ABCs for all the lots or items participated in by the prospective Bidder. For bidders submitting the committed Line of Credit, it must be at least equal to ten percent (10%) of the ABCs for all the lots or items participated in by the prospective Bidder.

## **20. Post-Qualification**

- 20.1. *[Include if Framework Agreement will be used:]* for multi-year Framework Agreement, all bidders initially determined to be eligible and financially compliant shall be subject to initial post-qualification. The BAC shall then recommend the execution of a Framework Agreement among all eligible, technically and financially compliant bidders and the Procuring Entity and shall be issued by HoPE a Notice to Execute Framework Agreement. The determination of the Lowest Calculated Bid (LCB) shall not be performed by the BAC until a Mini-Competition is conducted among the bidders who executed a Framework Agreement. When a Call for Mini-Competition is made, the BAC shall allow the bidders to submit their best financial proposals on such pre-scheduled date, time and place to determine the bidder with the LCB.
- 20.2. Within a non-extendible period of five (5) calendar days from receipt by the Bidder of the notice from the BAC that it submitted the Lowest Calculated Bid, *{[Include if Framework Agreement will be used:]* or in the case of multi-year Framework Agreement, that it is one of the eligible bidders who have submitted bids that are found to be technically and financially compliant,*}* the Bidder shall submit its latest income and business tax returns filed and paid through the BIR Electronic Filing and Payment System (eFPS) and other appropriate licenses and permits required by law and stated in the **BDS**. *{[Include if Framework Agreement will be used:]* for every mini-competition in Framework Agreement, the LCB shall likewise submit the required documents for final Post Qualification.*}*

## 21. Signing of the Contract

- 21.1. The documents required in Section 37.2 of the 2016 revised IRR of RA No. 9184 shall form part of the Contract. Additional Contract documents are indicated in the **BDS**.

*[Include the following clauses if Framework Agreement will be used:]*

- 21.2. At the same time as the Procuring Entity notifies the successful Bidder that its bid has been accepted, the Procuring Entity shall send the Framework Agreement Form to the Bidder, which contract has been provided in the Bidding Documents, incorporating therein all agreements between the parties.
- 21.3. Within ten (10) calendar days from receipt of the Notice to Execute Framework Agreement with the Procuring Entity, the successful Bidder or its duly authorized representative shall formally enter into a Framework Agreement with the procuring entity for an amount of One Peso to be paid to the procuring entity as a consideration for the option granted by the procuring entity to procure the items in the Framework Agreement List when the need arises.
- 21.4. The Procuring Entity shall enter into a Framework Agreement with the successful Bidder within the same ten (10) calendar day period provided that all the documentary requirements are complied with.
- 21.5. The following documents shall form part of the Framework Agreement:

- a. Framework Agreement Form;
- b. Bidding Documents;
- c. Call-offs;
- d. Winning bidder's bid, including the Technical and Financial Proposals, and all other documents/statements submitted (*e.g.*, bidder's response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity's bid evaluation;
- e. Performance Security or Performance Securing Declaration, as the case may be;
- f. Notice to Execute Framework Agreement; and
- g. Other contract documents that may be required by existing laws and/or specified in the **BDS**.

## ***Section III. Bid Data Sheet***

# Bid Data Sheet

ITB Clause	
5.3	<p>For this purpose, contracts similar to the Project shall be:</p> <ul style="list-style-type: none"> <li>a. <b>Medical, Dental &amp; Laboratory Supplies.</b></li> <li>b. Completed within the last two (2) years equivalent to at least twenty-five percent (25%) of the ABC, prior to the deadline for the submission and receipt of bids.</li> </ul>
7.1	Subcontracting is not allowed
12	The price of the Goods shall be quoted DDP Bureau of Corrections, IPPF or the applicable International Commercial Terms (INCOTERMS) for this Project.
14.1	<p>The bid security shall be in the form of a Bid Securing Declaration, or any of the following forms and amounts:</p> <ul style="list-style-type: none"> <li>a. The amount of not less than two percent (2%) of ABC, if bid security is in cash, cashier's/manager's check, bank draft/guarantee or irrevocable letter of credit; or</li> <li>b. The amount of not less than five percent (5%) of ABC if bid security is in Surety Bond.</li> </ul>
19.3	One Project having several items that shall be awarded as one contract.
20.2	<p>Within a non-extendible period of five (5) calendar days from receipt by the Bidder of the notice from the BAC that it submitted the Lowest Calculated Bid, the Bidder shall submit its;</p> <ul style="list-style-type: none"> <li>1. Latest income and business tax returns filed and paid through the BIR Electronic Filing and Payment System (eFPS)</li> <li>2. Supporting Documents for the SLCC (Sales Invoice or Official Receipt or End-users Acceptance)</li> <li>3. Valid and Current Registration Certificate (SEC Certificate of Registration for Corporation or DTI Certificate of Registration for Sole Proprietorship or CDA Certificate of Registration for Cooperative)</li> <li>4. Valid and Current Mayor's or Business Permit</li> <li>5. Valid and Current Tax Clearance</li> <li>6. Audited Financial Statement</li> </ul>
21.2	No additional contract documents.

## ***Section IV. General Conditions of Contract***

## 1. **Scope of Contract**

This Contract shall include all such items, although not specifically mentioned, that can be reasonably inferred as being required for its completion as if such items were expressly mentioned herein. All the provisions of RA No. 9184 and its 2016 revised IRR, including the Generic Procurement Manual, and associated issuances, constitute the primary source for the terms and conditions of the Contract, and thus, applicable in contract implementation. Herein clauses shall serve as the secondary source for the terms and conditions of the Contract.

This is without prejudice to Sections 74.1 and 74.2 of the 2016 revised IRR of RA No. 9184 allowing the GPPB to amend the IRR, which shall be applied to all procurement activities, the advertisement, posting, or invitation of which were issued after the effectivity of the said amendment.

Additional requirements for the completion of this Contract shall be provided in the **Special Conditions of Contract (SCC)**.

## 2. **Advance Payment and Terms of Payment**

2.1. Advance payment of the contract amount is provided under Annex “D” of the revised 2016 IRR of RA No. 9184.

2.2. The Procuring Entity is allowed to determine the terms of payment on the partial or staggered delivery of the Goods procured, provided such partial payment shall correspond to the value of the goods delivered and accepted in accordance with prevailing accounting and auditing rules and regulations. The terms of payment are indicated in the **SCC**.

*[Include the following clauses if Framework Agreement will be used:]*

2.3. For a single-year Framework Agreement, prices charged by the Supplier for Goods delivered and/or services performed under a Call-Off shall not vary from the prices quoted by the Supplier in its bid.

2.4. For multi-year Framework Agreement, prices charged by the Supplier for Goods delivered and/or services performed under a Call-Off shall not vary from the prices quoted by the Supplier during conduct of Mini-Competition.

## 3. **Performance Security**

Within ten (10) calendar days from receipt of the Notice of Award by the Bidder from the Procuring Entity but in no case later than prior to the signing of the Contract by both parties, the successful Bidder shall furnish the performance security in any of the forms prescribed in Section 39 of the 2016 revised IRR of RA No. 9184. *{[Include if Framework Agreement will be used:] In the case of Framework Agreement, the Bidder may opt to furnish the performance security or a Performance Securing Declaration as defined under the Guidelines on the Use of Framework Agreement.}*

#### **4. Inspection and Tests**

The Procuring Entity or its representative shall have the right to inspect and/or to test the Goods to confirm their conformity to the Project *{[Include if Framework Agreement will be used:] or Framework Agreement}* specifications at no extra cost to the Procuring Entity in accordance with the Generic Procurement Manual. In addition to tests in the **SCC, Section IV (Technical Specifications)** shall specify what inspections and/or tests the Procuring Entity requires, and where they are to be conducted. The Procuring Entity shall notify the Supplier in writing, in a timely manner, of the identity of any representatives retained for these purposes.

All reasonable facilities and assistance for the inspection and testing of Goods, including access to drawings and production data, shall be provided by the Supplier to the authorized inspectors at no charge to the Procuring Entity.

#### **5. Warranty**

5.1 In order to assure that manufacturing defects shall be corrected by the Supplier, a warranty shall be required from the Supplier as provided under Section 62.1 of the 2016 revised IRR of RA No. 9184.

5.2 The Procuring Entity shall promptly notify the Supplier in writing of any claims arising under this warranty. Upon receipt of such notice, the Supplier shall, repair or replace the defective Goods or parts thereof without cost to the Procuring Entity, pursuant to the Generic Procurement Manual.

#### **6. Liability of the Supplier**

The Supplier's liability under this Contract shall be as provided by the laws of the Republic of the Philippines.

If the Supplier is a joint venture, all partners to the joint venture shall be jointly and severally liable to the Procuring Entity.

## ***Section V. Special Conditions of Contract***

# Special Conditions of Contract

GCC Clause	
1	<p><i>[List here any additional requirements for the completion of this Contract. The following requirements and the corresponding provisions may be deleted, amended, or retained depending on its applicability to this Contract:]</i></p> <p><b>Delivery and Documents –</b></p> <p>For purposes of the Contract, “EXW,” “FOB,” “FCA,” “CIF,” “CIP,” “DDP” and other trade terms used to describe the obligations of the parties shall have the meanings assigned to them by the current edition of INCOTERMS published by the International Chamber of Commerce, Paris. The Delivery terms of this Contract shall be as follows:</p> <p>The delivery terms applicable to this Contract are <b><i>delivered to Supply Office Bodega, Bureau of Corrections, Iwahig Prison and Penal Farm, Palawan.</i></b> Risk and title will pass from the Supplier to the Procuring Entity upon receipt and final acceptance of the Goods at their final destination.”</p> <p>Delivery of the Goods shall be made by the Supplier in accordance with the terms specified in Section VI (Schedule of Requirements).</p> <p>For purposes of this Clause the Procuring Entity’s Representative at the Project Site is the Chief, NBPH.</p> <p><b>Incidental Services –</b></p> <p>The Supplier is required to provide all of the following services, including additional services, if any, specified in Section VI. Schedule of Requirements:</p> <p style="padding-left: 40px;">a. furnishing of a detailed operations and maintenance manual for each appropriate unit of the supplied Goods;</p> <p>The Contract price for the Goods shall include the prices charged by the Supplier for incidental services and shall not exceed the prevailing rates charged to other parties by the Supplier for similar services.</p> <p><b>Spare Parts –</b></p> <p>The Supplier is required to provide all of the following materials, notifications, and information pertaining to spare parts manufactured or distributed by the Supplier:</p> <p style="padding-left: 40px;">a. such spare parts as the Procuring Entity may elect to purchase from the Supplier, provided that this election shall not relieve the Supplier of any warranty obligations under this Contract; and</p>

	<p>b. in the event of termination of production of the spare parts:</p> <ul style="list-style-type: none"> <li>i. advance notification to the Procuring Entity of the pending termination, in sufficient time to permit the Procuring Entity to procure needed requirements; and</li> <li>ii. Following such termination, furnishing at no cost to the Procuring Entity, the blueprints, drawings, and specifications of the spare parts, if requested.</li> </ul> <p>The spare parts and other components required are listed in <b>Section VI (Schedule of Requirements)</b> and the cost thereof are included in the contract price.</p> <p>The Supplier shall carry sufficient inventories to assure ex-stock supply of consumable spare parts or components for the Goods for a period of [<i>indicate here the time period specified. If not used indicate a time period of three times the warranty period</i>].</p> <p>Spare parts or components shall be supplied as promptly as possible, but in any case, within [<i>insert appropriate time period</i>] months of placing the order.</p>
	<p><b>Packaging –</b></p> <p>The Supplier shall provide such packaging of the Goods as is required to prevent their damage or deterioration during transit to their final destination, as indicated in this Contract. The packaging shall be sufficient to withstand, without limitation, rough handling during transit and exposure to extreme temperatures, salt and precipitation during transit, and open storage. Packaging case size and weights shall take into consideration, where appropriate, the remoteness of the Goods’ final destination and the absence of heavy handling facilities at all points in transit.</p> <p>The packaging, marking, and documentation within and outside the packages shall comply strictly with such special requirements as shall be expressly provided for in the Contract, including additional requirements, if any, specified below, and in any subsequent instructions ordered by the Procuring Entity.</p> <p>The outer packaging must be clearly marked on at least four (4) sides as follows:</p> <p>Name of the Procuring Entity  Name of the Supplier  Contract Description  Final Destination  Gross weight  Any special lifting instructions  Any special handling instructions  Any relevant HAZCHEM classifications</p>

	<p>A packaging list identifying the contents and quantities of the package is to be placed on an accessible point of the outer packaging if practical. If not practical the packaging list is to be placed inside the outer packaging but outside the secondary packaging.</p> <p><b>Transportation –</b></p> <p>Where the Supplier is required under Contract to deliver the Goods CIF, CIP, or DDP, transport of the Goods to the port of destination or such other named place of destination in the Philippines, as shall be specified in this Contract, shall be arranged and paid for by the Supplier, and the cost thereof shall be included in the Contract Price.</p> <p>Where the Supplier is required under this Contract to transport the Goods to a specified place of destination within the Philippines, defined as the Project Site, transport to such place of destination in the Philippines, including insurance and storage, as shall be specified in this Contract, shall be arranged by the Supplier, and related costs shall be included in the contract price.</p>
	<p>Where the Supplier is required under Contract to deliver the Goods CIF, CIP or DDP, Goods are to be transported on carriers of Philippine registry. In the event that no carrier of Philippine registry is available, Goods may be shipped by a carrier which is not of Philippine registry provided that the Supplier obtains and presents to the Procuring Entity certification to this effect from the nearest Philippine consulate to the port of dispatch. In the event that carriers of Philippine registry are available but their schedule delays the Supplier in its performance of this Contract the period from when the Goods were first ready for shipment and the actual date of shipment the period of delay will be considered force majeure.</p> <p>The Procuring Entity accepts no liability for the damage of Goods during transit other than those prescribed by INCOTERMS for DDP deliveries. In the case of Goods supplied from within the Philippines or supplied by domestic Suppliers risk and title will not be deemed to have passed to the Procuring Entity until their receipt and final acceptance at the final destination.</p> <p><b>Intellectual Property Rights –</b></p> <p>The Supplier shall indemnify the Procuring Entity against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the Goods or any part thereof.</p>
2.2	Not applicable
4	<p>The inspections and tests that will be conducted are: Partial/Complete Goods shall be inspected by the IAC Inspection and Acceptance Committee, IPPF.</p> <p>The Inspection and Acceptance Committee (IAC).</p>

	<p>To be witnessed by:</p> <p>COA Representative</p> <p>Inspection and acceptance will be conducted by the Inspection and Acceptance Committee (IAC) IPPF, to be witnessed by the COA Representative to the actual delivery at the Project Site. Goods with defect or non-compliant with the required specifications as stipulated in the approved Purchase Order/Technical Specifications shall be rejected and shall be replaced by the Supplier free of cost to the Procuring Entity within seven (7) calendar days</p> <p>The Goods shall be accepted by the end user after passing the inspection of the Inspection and Acceptance Committee (IAC) IPPF.</p> <p>The inspections and tests that will be conducted are;</p> <p>1) Upon delivery, the Goods shall undergo physical inspection by the Inspection and Acceptance Committee (IAC) of the PROCURING ENTITY to ascertain the physical condition and acceptability of the Goods.</p> <p>2.) However, if the end user requested for purposes of laboratory analysis a random samples shall be selected by the end user of its duly authorized representative and witnessed by a representative from supplier. The tests to be conducted by FDA (Food and Drug Administration) and sample sizes are as follows:</p> <p>a) Physico-Chemical Test</p> <p>i. Tablet/capsule – 1 commercial presentation (min of 50 pcs.)</p> <p>ii. Liquid/Suspension Solution – 60mlx6 bottles; 120ml x 6 bottles</p> <p>iii. Granules/Powders for Suspension – 30ml x 6 bottles; 60ml x 6 bottles</p> <p>b) Sterility Test</p> <p>i. Solid Preparations: Less than 50mg or more but 200mg or more – minimum of 20 bottles</p> <p>ii. Liquid Preparations: 1ml to 100ml – minimum of 20 bottles; 50ml to 1000ml- minimum of 6 bottles</p> <p>c) Microbiological Test</p> <p>i. Tablet/capsule – number of tablets/capsules equivalent to at least 20g</p> <p>ii. Liquid Preparations – 500ml to 1000ml – minimum of 6 bottles</p> <p>3) The supplier shall promptly replace the equivalent quantity of Goods taken as samples without cost to the PROCURING ENTITY.</p>
	<p>4) Pending FDA analysis, said products should not be distributed to end-users nor shall it be used such time it is cleared by FDA laboratory testing.</p> <p>5) If FDA inspection or results of laboratory analysis show major violations, the entire delivery shall be rejected and the company will not be allowed to participate in any future procurement activities of the agency.</p>

## ***Section VI. Schedule of Requirements***



**BUREAU OF CORRECTIONS  
 IWAHIG PRISON AND PENAL FARM**  
 Iwahig, 5301 Puerto Princesa City  
 Palawan



## *Section VI. Schedule of Requirements*

**Supply and delivery of Medical, Dental & Laboratory Supplies for 1<sup>st</sup> and 2<sup>nd</sup> quarter 2026  
 use, EPA (Rebid)**

The delivery schedule expressed as weeks/months stipulates hereafter a delivery date which is the date of delivery to the project site.

Item Number	Description	Quantity	Delivered, Weeks/Months
<b>63 Items</b>	<b>Medical, Dental &amp; Laboratory Supplies</b>	<b>63</b>	<b>60 calendar days</b>

**I/We hereby commit to comply and deliver all the requirement in accordance with the  
 above stated schedule.**

**CONFORME:**

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Name of Company in Print

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Signature Printed Name of Authorized Representative

---

Date

## ***Section VII. Technical Specifications***



**BUREAU OF CORRECTIONS  
IWAHIG PRISON AND PENAL FARM**  
Iwahig, 5301 Puerto Princesa City  
Palawan



## *Section VII. Technical Specifications*

### *Medical, Dental & Laboratory Supplies*

<b>Item No.</b>	<b>Qty.</b>	<b>Dosage Form</b>	<b>Agency Specification</b>	<b>Bidder's Statement of Compliance</b>
1.	50	BOT	ALCOHOL 70% 500 ML	
2.	1	PC	AMBU BAG (BAG VALVE MASK) PVC, ADULT	
3.	15	PC	BATTERY DOUBLE A (US BRAND) ALKALINE	
4.	33	PC	BATTERY TRIPLE A (US BRAND) ALKALINE	
5.	27	PACK	BLOOD GLUCOSE STRIPS 50'S COMPATIBLE WITH GLUCOMETER	
6.	15	PACK	BLOOD URIC ACID STRIPS, SU118 CODE 8309, 25'S	
7.	5	PC	ANEROID SPHYGMOMANOMETER HOSPITAL GRADE WITH WARRANTY	
8.	43	PC	CADAVER BAG FOR ADULT	
9.	1	PC	CALCIUM HYDROXIDE SELF CURE	
10.	1	PC	CALCIUM HYDROXIDE LIGHT CURE	
11.	10	BOT	DISHWASHING LIQUID 1 GAL	
12.	50	CAN	DISINFECTANT SPRAY 500g	
13.	73	PACK	DIAPER FOR ADULT MEDIUM 10'S	
14.	60	PACK	DIAPER FOR ADULT LARGE 10'S	
15.	5	BOT	EUCALYPTUS OIL + LAVENDER OIL SIZE NO.5 1.5ML	
16.	99	BOX	FACE MASK, MEDICAL, ADULT, 50'S	
17.	1	PC	FLOWABLE LIGHT CURE RESTORATIVE CEMENT SHADE 13	
18.	30	PC	FOLEY CATHETER Fr 14	
19.	30	PC	FOLEY CATHETER Fr 16	
20.	8	ROLL	GARBAGE BAG BLACK XL	
21.	8	ROLL	GARBAGE BAG BLACK MEDIUM	
22.	60	BOX	PREMIUM LATEX EXAMINATION GLOVES, POWDERED 100'S MEDIUM	

Name of Company

Signature over Printed Name

Date



**BUREAU OF CORRECTIONS  
**IWAHIG PRISON AND PENAL FARM**  
 Iwahig, 5301 Puerto Princesa City  
 Palawan  
 of Authorized Representative**



## *Section VII. Technical Specifications*

### *Medical, Dental & Laboratory Supplies*

<b>Item No.</b>	<b>Qty.</b>	<b>Dosage Form</b>	<b>Agency Specification</b>	<b>Bidder's Statement of Compliance</b>
23.	60	BOX	PREMIUM LATEX EXAMINATION GLOVES, POWDERED 100'S LARGE	
24.	4	PC	GLUCOMETER WITH STRIPS HOSPITAL GRADE WITH WARRANTY	
25.	50	BAR	HYPOALLERGENIC BAR SOAP 50G	
26.	50	BOT	HYDROGEN PEROXIDE 500ML	
27.	3	PC	ICED PACK FOR COLD COMPRESS	
28.	2	BOX	I.V. CANNULA G.22, 100'S	
29.	2	BOX	IV CANNULA G20, 100'S	
30.	1	PACK	INSULIN PEN TIP NEEDLES 6MM, 100'S / BOX	
31.	4	PC	IRIS SCISSOR 4 1/2", STAINLESS STEEL	
32.	60	CAN	INSECTICIDE SPRAY WATERBASED, 500G	
33.	2	PC	KNIFE HANDLE SIZE #7	
34.	2	PC	LEUKOPLAST 2.5cm x 5m	
35.	8	PC	LIGHT BULB 50 WATTS	
36.	3	PC	MEDICAL OXYGEN REGULATOR	
37.	10	BOX	MICROPORE 1 INCH	
38.	200	PC	MACROSET/ IV INFUSION SET ADULT	
39.	20	PC	OXYGEN FACEMASK (ADULT)	
40.	2	PC	RADIOPAQUE POSTERIOR GLASS IONOMER RESTORATIVE CEMENT LIQUID AND POWDER	

Name of Company

Signature over Printed Name  
of Authorized Representative

Date



**BUREAU OF CORRECTIONS  
IWAHIG PRISON AND PENAL FARM**  
Iwahig, 5301 Puerto Princesa City  
Palawan



## *Section VII. Technical Specifications*

### *Medical, Dental & Laboratory Supplies*

<b>Item No.</b>	<b>Qty.</b>	<b>Dosage Form</b>	<b>Agency Specification</b>	<b>Bidder's Statement of Compliance</b>
41.	75	PACK	PAPER TOWEL, INTERFOLDED 1 PLY	
42.	13	PC	FINGERTIP PULSE OXIMETER HOSPITAL GRADE WITH WARRANTY	
43.	20	BOT	SODIUM LAUROYL SARCOSINATE GENTLE SKIN CLEANSER, 60ML	
44.	2	PACK	STERILE LANCETS 100'S	
45.	101	BAR	SULFUR SOAP WITH MOISTURIZER	
46.	10	BOX	SYRINGE, INSULIN 1CC WITH NEEDLE	
47.	8	BOX	SYRINGE, 5CC WITH NEEDLE	
48.	8	BOX	SYRINGE, 10CC WITH NEEDLE	
49.	17	PC	THERMOMETER AXILLARY HOSPITAL GRADE	
50.	3	BOX	TRANSPORE TAPE	
51.	65	PACK	UNDERPAD	
52.	60	PC	URINE BAG 2000ml CAPACITY	
53.	75	PACK	WET WIPES, 80 SHEETS/PACK	
54.	100	PC	MEDICAL OXYGEN TANK REFILL 50LBS	

Name of Company

Signature over Printed Name  
of Authorized Representative

Date



**BUREAU OF CORRECTIONS  
**IWAHIG PRISON AND PENAL FARM**  
 Iwahig, 5301 Puerto Princesa City  
 Palawan**



## *Section VII. Technical Specifications*

### *Medical, Dental & Laboratory Supplies*

Item No.	Qty.	Dosage Form	Agency Specification	Bidder's Statement of Compliance
55.	30	PC	MEDICAL OXYGEN TANK REFILL 20LBS	
56.	10	BOX	METHYL SALICYLATE TOPICAL PATCH, 10'S	
57.	5	BOX	YELLOW TUBE GEL SEPARATOR 100's	
58.	1	BOX	HEPATITIS A ANTIGEN KIT 25'S	
59.	2	BOX	HBSAG STRIP SERUM 50'S	
60.	2	BOX	DENGUE DUO 25's	
61.	60	PC	DETERGENT POWDER ANTIBACTERIAL 1KG	
62.	15	BOT	LIQUID HANDSOAP 500ML	
63.	30	BOT	CHLOROX, 1.8L	

<b>The appropriate and valid License to Operate must also be attached as part of the Technical Specification requirements.</b>	
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Name of Company      Signature over Printed Name      Date      of Authorized Representative

***Section VIII. Checklist of Technical and  
Financial Documents***

# Checklist of Technical and Financial Documents

## I. TECHNICAL COMPONENT ENVELOPE

### *Class "A" Documents*

#### Legal Documents

- (a) Valid PhilGEPS Registration Certificate (Platinum Membership) (all pages);

#### Technical Documents

- (b) Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid; **and**
- (c) Statement of the bidder's Single Largest Completed Contract (SLCC) similar to the contract to be bid, except under conditions provided for in Sections 23.4.1.3 and 23.4.2.4 of the 2016 revised IRR of RA No. 9184, within the relevant period as provided in the Bidding Documents; **and**
- (d) Original copy of Bid Security. If in the form of a Surety Bond, submit also a certification issued by the Insurance Commission; **or** Original copy of Notarized Bid Securing Declaration; **and**
- (e) Conformity with the Schedule of Requirements; **and**
- 
- 
- (f) Conformity with the Technical Specifications, which may include production/delivery schedule, manpower requirements, and/or after-sales/parts, if applicable; **and**
  1. Valid, current and appropriate License to Operate (LTO) from FOOD and DRUG ADMINISTRATION (FDA)
  2. Valid and Current Certificate of Product Registration (CPR) **and**
- (g) Original duly signed Omnibus Sworn Statement (OSS); **and** if applicable, Original Notarized Secretary's Certificate in case of a corporation, partnership, or cooperative; or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder.

#### Financial Documents

- (h) The prospective bidder's computation of Net Financial Contracting Capacity (NFCC); **or** A committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation.

### *Class "B" Documents*

- (i) If applicable, a duly signed joint venture agreement (JVA) in case the joint venture is already in existence; **or** duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.

Each partner of the joint venture shall submit their respective PhilGEPS Certificates of Registration in accordance with Section 8.5.2 of this IRR. The submission of

technical and financial eligibility documents by any of the joint venture partners constitutes compliance: Provided, That the partner responsible to submit the NFCC shall likewise submit the Statement of all of its ongoing contracts and Audited Financial Statements

**II. FINANCIAL COMPONENT ENVELOPE**

- (j) Original of duly signed and accomplished Financial Bid Form; **and**
- (k) Original of duly signed and accomplished Price Schedule(s).

# *Bidding Forms*

COMPANY LETTERHEAD

**Statement of ongoing government & private contracts**

**Supply and delivery of Medical, Dental & Laboratory Supplies for 1<sup>st</sup> and 2<sup>nd</sup> quarter  
2026 use, EPA (Rebid)**

Statement of all its ongoing government and or private contracts including contracts awarded but not yet started, if any whether similar or not similar in nature.

Name of Contract	Date of contract	Contract Duration	Owner's Name and Address	Kind of Goods	Amount of Contract	Value of Outstanding Contract
Total Value of Outstanding Contract:						

**CERTIFIED CORRECT:**

\_\_\_\_\_  
Name and Signature of Authorized Representative

\_\_\_\_\_  
Position

\_\_\_\_\_  
Date

COMPANY LETTERHEAD

**Statement of Single Largest Completed Contract**

**Supply and delivery of Medical, Dental & Laboratory Supplies for 1<sup>st</sup> and 2<sup>nd</sup> quarter  
2026 use, EPA (Rebid)**

Statement of Single (1) Largest Completed Contract of Similar in nature within the last two (2) years from the date of submission and receipt of bids amounting to at least twenty-five percent (25%) of the Approved Budget of the Contract (ABC)

Name of Contract	Date of contract	Contract Duration	Owner's Name and Address	Kind of Goods	Amount of Contract	Amount of completed contracts, adjusted by the Bidder to current prices using PSA's consumer price index, if necessary	Date of Delivery

**CERTIFIED CORRECT:**

\_\_\_\_\_  
Name and Signature of Authorized Representative

\_\_\_\_\_  
Position

\_\_\_\_\_  
Date

COMPANY LETTERHEAD

**Supply and delivery of Medical, Dental & Laboratory Supplies for 1<sup>st</sup> and 2<sup>nd</sup> quarter  
2026 use, EPA (Rebid)**

**REPUBLIC OF THE PHILIPPINES)**  
**CITY OF \_\_\_\_\_) S.S.**

X-----X

**BID SECURING DECLARATION**  
**Invitation to Bid: [Insert Reference number]**

**To: Bureau of Corrections, Iwahig Prison and Penal Farm, Palawan**

I/We, the undersigned, declare that:

1. I/We understand that, according to your conditions, bids must be supported by a Bid Security, which may be in the form of a Bid-Securing Declaration.
2. I/We accept that: (a) I/we will be automatically disqualified from bidding for any contract with any procuring entity for a period of two (2) years upon receipt of your Blacklisting order; and, (b) I/we will pay the applicable fine provided under Section 6 of the Guidelines on the Use of Bid Securing Declaration, within Ten (10) days from receipt of the written demand by the procuring entity for the commission of acts resulting to the enforcement of the bid securing declaration under Sections 23.1(b), 34.2, 40.1 and 69.1, except 69.1(f), of the IRR of RA 9184; without prejudice to other legal action the government may undertake.
3. I/We understand that this Bid Securing Declaration shall cease to be valid on the following circumstances:
  - (a) Upon expiration of the bid validity period, or any extension thereof pursuant to your request;
  - (b) I am/we are declared ineligible or post-disqualified upon receipt of your notice to such effect, and (i) I/we failed to timely file a request for reconsideration or (ii) I/we filed a waiver to avail of said right;
  - (c) I am/we are declared the bidder with the Lowest Calculated Responsive Bid, and I/we have furnished the performance security and signed the Contract.

IN WITNESS WHEREOF, I/We have hereunto set my/our hand/s this \_\_\_\_ day of  
[month] [year] at [place of execution].

COMPANY LETTERHEAD

\_\_\_\_\_  
*[Insert NAME OF BIDDER'S AUTHORIZED REPRESENTATIVE]*

\_\_\_\_\_  
*[Insert Signatory's Legal Capacity]*  
Affiant

**SUBSCRIBED AND SWORN** to before me this \_\_\_ day of *[month]* *[year]* at *[place of execution]*, Philippines. Affiant/s is/are personally known to me and was/were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiant/s exhibited to me his/her *[insert type of government identification card used]*, with his/her photograph and signature appearing thereon, with no. \_\_\_\_\_ issued on \_\_\_\_\_ at \_\_\_\_\_.

Witness my hand and seal this \_\_\_ day of *[month]* *[year]*.

**NAME OF NOTARY PUBLIC**

Serial No. of Commission \_\_\_\_\_

Notary Public for \_\_\_\_\_ until \_\_\_\_\_

Roll of Attorneys No. \_\_\_\_\_

PTR No. \_\_\_\_\_ *[date issued]*, *[place issued]*

IBP No. \_\_\_\_\_ *[date issued]*, *[place issued]*

Doc. No. \_\_\_\_\_

Page No. \_\_\_\_\_

Book No. \_\_\_\_\_

Series of \_\_\_\_\_

COMPANY LETTERHEAD

**Supply and delivery of Medical, Dental & Laboratory Supplies for 1<sup>st</sup> and 2<sup>nd</sup> quarter  
2026 use, EPA (Rebid)**

***Omnibus Sworn Statement***

REPUBLIC OF THE PHILIPPINES ) CITY/MUNICIPALITY  
OF \_\_\_\_\_ ) S.S.

**AFFIDAVIT**

I, *[Name of Affiant]*, of legal age, *[Civil Status]*, *[Nationality]*, and residing at *[Address of Affiant]*, after having been duly sworn in accordance with law, do hereby depose and state that:

1. ***Select one, delete the other:***

*If a sole proprietorship:* I am the sole proprietor or authorized representative of *[Name of Bidder]* with office address at *[address of Bidder]*;

*If a partnership, corporation, cooperative, or joint venture:* I am the duly authorized and designated representative of *[Name of Bidder]* with office address at *[address of Bidder]*;

2. ***Select one, delete the other:***

a) *If a sole proprietorship:* As the owner and sole proprietor, or authorized representative of *[Name of Bidder]*, I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for **Supply and delivery of Medical, Dental & Laboratory Supplies for 1<sup>st</sup> and 2<sup>nd</sup> quarter 2026 use, EPA (Rebid)** as shown in the attached duly notarized *Special Power of Attorney*;

b) *If a partnership, corporation, cooperative, or joint venture:* I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for **Supply and delivery of Medical, Dental & Laboratory Supplies for 1<sup>st</sup> and 2<sup>nd</sup> quarter 2026 use, EPA (Rebid)** of the **Bureau of Corrections, Iwahig Prison and Penal Farm,**, as shown in the attached *[state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable);]*;

3. *[Name of Bidder]* is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units,

foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting ;

4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;
5. *[Name of Bidder]* is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;
6. ***Select one, delete the rest:***

*If a sole proprietorship:* The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

*If a partnership or cooperative:* None of the officers and members of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

*If a corporation or joint venture:* None of the officers, directors, and controlling stockholders of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. *[Name of Bidder]* complies with existing labor laws and standards; and
8. *[Name of Bidder]* is aware of and has undertaken the following responsibilities as a Bidder:
  - a) Carefully examine all of the Bidding Documents;
  - b) Acknowledge all conditions, local or otherwise, affecting the implementation of the Contract;
  - c) Made an estimate of the facilities available and needed for the contract to be bid, if any; and

- d) Inquire or secure Supplemental/Bid Bulletin(s) issued for the **Supply and delivery of Medical, Dental & Laboratory Supplies for 1<sup>st</sup> and 2<sup>nd</sup> quarter 2026 use, EPA (Rebid).**
9. *[Name of Bidder]* did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.
10. In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.

IN WITNESS WHEREOF, I have hereunto set my hand this \_\_\_ day of \_\_\_, 2025 at \_\_\_\_\_, Philippines.

\_\_\_\_\_  
Bidder's Representative/Authorized Signatory

**SUBSCRIBED AND SWORN** to before me this \_\_\_ day of *[month]* *[year]* at *[place of execution]*, Philippines. Affiant/s is/are personally known to me and was/were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiant/s exhibited to me his/her *[insert type of government identification card used]*, with his/her photograph and signature appearing thereon, with no. \_\_\_\_\_ and issued on \_\_\_\_\_ at \_\_\_\_\_.

Witness my hand and seal this \_\_\_ day of *[month]* *[year]*.

**NAME OF NOTARY PUBLIC**

Serial No. of Commission \_\_\_\_\_

Notary Public for \_\_\_\_\_ until \_\_\_\_\_

Roll of Attorneys No. \_\_\_\_\_

PTR No. \_\_\_\_\_ *[date issued]*, *[place issued]*

IBP No. \_\_\_\_\_ *[date issued]*, *[place issued]*

Doc. No. \_\_\_\_\_

Page No. \_\_\_\_\_

Book No. \_\_\_\_\_

Series of \_\_\_\_\_

COMPANY LETTERHEAD

**Supply and delivery of Medical, Dental & Laboratory Supplies for 1<sup>st</sup> and 2<sup>nd</sup> quarter  
2026 use, EPA (Rebid)**

**Certificate of Net Financial Contracting Capacity**

(Please show figures at how you arrived at the NFCC)

This is to certify that our Net Financial Contracting Capacity (NFCC) is \_\_\_\_\_ (P \_\_\_\_\_) which is at least equal to the total ceiling price we are bidding. The amount is computed as follows: (Please show computation of NFCC)

$$\text{NFCC} = (\text{CA} - \text{CL}) (15) - \text{C}$$

Where:

CA = Current Assets

CL = Current Liabilities

C = value of all outstanding or uncompleted portions of the  
Projects under going contracts, including awarded contracts  
Yet to be started coinciding with the contract for this Project

**NOTE:**

**The values of the bidder's current assets and current liabilities shall be based on the Audited Financial Statement submitted to the BIR.**

Issued this \_\_\_\_\_ day of \_\_\_\_\_, 2025

\_\_\_\_\_  
Name & Signature of Authorized Representative

\_\_\_\_\_  
Position

\_\_\_\_\_  
Date

COMPANY LETTERHEAD

**Supply and delivery of Medical, Dental & Laboratory Supplies for 1<sup>st</sup> and 2<sup>nd</sup> quarter  
2026 use, EPA (Rebid)**

**Bid Form**

---

Date: \_\_\_\_\_  
Invitation to Bid N<sup>o</sup>: [Insert Reference number]

To: **Bids and Awards Committee**  
Bureau of Corrections  
Iwahig Prison and Penal Farm  
Puerto Princesa City, Palawan

Gentlemen and/or Ladies:

Having examined the Bidding Documents including Bid Bulletin Numbers *[insert numbers]*, the receipt of which is hereby duly acknowledged, we, the undersigned, offer to **Supply and delivery of Medical, Dental & Laboratory Supplies for 1<sup>st</sup> and 2<sup>nd</sup> quarter 2026 use, EPA (Rebid)** in conformity with the said Bidding Documents for the sum of

\_\_\_\_\_ ₱ \_\_\_\_\_ or such other sums as may be ascertained in accordance with the Schedule of Prices attached herewith and made part of this Bid.

We undertake, if our Bid is accepted, to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements.

If our Bid is accepted, we undertake to provide a performance security in the form, amounts, and within the times specified in the Bidding Documents.

We agree to abide by this Bid for the Bid Validity Period specified in **BDS** provision for **ITB** Clause 17.1 and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

Commissions or gratuities, if any, paid or to be paid by us to agents relating to this Bid, and to contract execution if we are awarded the contract, are listed below:

Name and address	Amount and	Purpose of	of agent	Currency
Commission or gratuity				

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(if none, state "None")

Until a formal Contract is prepared and executed, this Bid, together with your written acceptance thereof and you're Notice of Award, shall be binding upon us.

We understand that you are not bound to accept the Lowest Calculated Bid or any Bid you may receive.

We certify/confirm that we comply with the eligibility requirements as per **ITB** Clause 5 of the Bidding Documents.

We likewise certify/confirm that the undersigned, *[for sole proprietorships, insert: as the owner and sole proprietor or authorized representative of Name of Bidder, has the full power and authority to participate, submit the bid, and to sign and execute the ensuing contract, on the latter's behalf for the **Supply and delivery of Medical, Dental & Laboratory Supplies for 1<sup>st</sup> and 2<sup>nd</sup> quarter 2026 use, EPA (Rebid) of the Bureau of Corrections, IPPF.** *[for partnerships, corporations, cooperatives, or joint ventures, insert: is granted full power and authority by the Name of Bidder, to participate, submit the bid, and to sign and execute the ensuing contract on the latter's behalf for **Supply and delivery of Medical, Dental & Laboratory Supplies for 1<sup>st</sup> and 2<sup>nd</sup> quarter 2026 use, EPA (Rebid) of the Bureau of Corrections, IPPF.****

We acknowledge that failure to sign each and every page of this Bid Form, shall be a ground for the rejection of our bid.

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 2025.

\_\_\_\_\_  
*[Signature over Printed Name]*

\_\_\_\_\_  
*[In the capacity of]*

Duly authorized to sign Bid for and on behalf of \_\_\_\_\_





**BUREAU OF CORRECTIONS  
IWAHIG PRISON AND PENAL FARM**  
Iwahig, 5301 Puerto Princesa City  
Palawan



**SCHEDULE OF PRICES**

*Medical, Dental & Laboratory Supplies*

Item No.	Qty.	Agency Specification	Unit Price	Total Bid Price Inclusive of VAT	ABC
1.	50	ALCOHOL 70% 500 ML			6,000.00
2.	1	AMBU BAG (BAG VALVE MASK) PVC, ADULT			150.00
3.	15	BATTERY DOUBLE A (US BRAND) ALKALINE			900.00
4.	33	BATTERY TRIPLE A (US BRAND) ALKALINE			2,475.00
5.	27	BLOOD GLUCOSE STRIPS 50'S COMPATIBLE WITH GLUCOMETER			24,300.00
6.	15	BLOOD URIC ACID STRIPS, SU118 CODE 8309, 25'S			18,000.00
7.	5	ANEROID SPHYGMOMANOMETER HOSPITAL GRADE WITH WARRANTY			7,500.00
8.	43	CADAVER BAG FOR ADULT			27,950.00
9.	1	CALCIUM HYDROXIDE SELF CURE			1,500.00
10.	1	CALCIUM HYDROXIDE LIGHT CURE			1,500.00
11.	10	DISHWASHING LIQUID 1 GAL			600.00
12.	50	DISINFECTANT SPRAY 500g			32,500.00
13.	73	DIAPER FOR ADULT MEDIUM 10'S			14,600.00
14.	60	DIAPER FOR ADULT LARGE 10'S			12,000.00
15.	5	EUCALYPTUS OIL + LAVENDER OIL SIZE NO.5 1.5ML			350.00

Name of Company

Signature over Printed Name

Date



**BUREAU OF CORRECTIONS  
IWAHIG PRISON AND PENAL FARM**  
Iwahig, 5301 Puerto Princesa City  
Palawan



of Authorized Representative

**SCHEDULE OF PRICES**

*Medical, Dental & Laboratory Supplies*

Item No.	Qty.	Agency Specification	Unit Price	Total Bid Price Inclusive of VAT	ABC
16.	99	FACE MASK, MEDICAL, ADULT, 50'S			9,900.00
17.	1	FLOWABLE LIGHT CURE RESTORATIVE CEMENT SHADE 13			1,500.00
18.	30	FOLEY CATHETER Fr 14			1,350.00
19.	30	FOLEY CATHETER Fr 16			1,350.00
20.	8	GARBAGE BAG BLACK XL			360.00
21.	8	GARBAGE BAG BLACK MEDIUM			240.00
22.	60	PREMIUM LATEX EXAMINATION GLOVES, POWDERED 100'S MEDIUM			30,000.00
23.	60	PREMIUM LATEX EXAMINATION GLOVES, POWDERED 100'S LARGE			30,000.00
24.	4	GLUCOMETER WITH STRIPS HOSPITAL GRADE WITH WARRANTY			6,400.00
25.	50	HYPOALLERGENIC BAR SOAP 50G			3,750.00
26.	50	HYDROGEN PEROXIDE 500ML			5,000.00
27.	3	ICED PACK FOR COLD COMPRESS			450.00
28.	2	I.V. CANNULA G.22, 100'S			13,000.00
29.	2	IV CANNULA G20, 100'S			13,000.00

Name of Company

Signature over Printed Name  
of Authorized Representative

Date



**BUREAU OF CORRECTIONS  
IWAHIG PRISON AND PENAL FARM**  
Iwahig, 5301 Puerto Princesa City  
Palawan



**SCHEDULE OF PRICES**

*Medical, Dental & Laboratory Supplies*

Item No.	Qty.	Agency Specification	Unit Price	Total Bid Price Inclusive of VAT	ABC
30.	1	INSULIN PEN TIP NEEDLES 6MM, 100'S / BOX			2,500.00
31.	4	IRIS SCISSOR 4 1/2", STAINLESS STEEL			1,180.00
32.	60	INSECTICIDE SPRAY WATERBASED, 500G			27,300.00
33.	2	KNIFE HANDLE SIZE #7			240.00
34.	2	LEUKOPLAST 2.5cm x 5m			640.00
35.	8	LIGHT BULB 50 WATTS			4,000.00
36.	3	MEDICAL OXYGEN REGULATOR			6,600.00
37.	10	MICROPORE 1 INCH			3,000.00
38.	200	MACROSET/ IV INFUSION SET ADULT			10,000.00
39.	20	OXYGEN FACEMASK (ADULT)			1,700.00
40.	2	RADIOPAQUE POSTERIOR GLASS IONOMER RESTORATIVE CEMENT LIQUID AND POWDER			5,000.00
41.	75	PAPER TOWEL, INTERFOLDED 1 PLY			7,500.00
42.	13	FINGERTIP PULSE OXIMETER HOSPITAL GRADE WITH WARRANTY			4,550.00
43.	20	SODIUM LAUROYL SARCOSINATE GENTLE SKIN CLEANSER, 60ML			3,800.00
44.	2	STERILE LANCETS 100'S			600.00

Name of Company

Signature over Printed Name  
of Authorized Representative

Date



**BUREAU OF CORRECTIONS  
IWAHIG PRISON AND PENAL FARM**  
Iwahig, 5301 Puerto Princesa City  
Palawan



**SCHEDULE OF PRICES**

*Medical, Dental & Laboratory Supplies*

Item No.	Qty.	Agency Specification	Unit Price	Total Bid Price Inclusive of VAT	ABC
45.	101	SULFUR SOAP WITH MOISTURIZER			7,575.00
46.	10	SYRINGE, INSULIN 1CC WITH NEEDLE			9,000.00
47.	8	SYRINGE, 5CC WITH NEEDLE			7,200.00
48.	8	SYRINGE, 10CC WITH NEEDLE			8,800.00
49.	17	THERMOMETER AXILLARY HOSPITAL GRADE			2,550.00
50.	3	TRANSPORE TAPE			750.00
51.	65	UNDERPAD			6,500.00
52.	60	URINE BAG 2000ml CAPACITY			3,540.00
53.	75	WET WIPES, 80 SHEETS/PACK			11,250.00
54.	100	MEDICAL OXYGEN TANK REFILL 50LBS			150,000.00
55.	30	MEDICAL OXYGEN TANK REFILL 20LBS			33,000.00
56.	10	METHYL SALICYLATE TOPICAL PATCH, 10'S			1,500.00
57.	5	YELLOW TUBE GEL SEPARATOR 100's			2,250.00
58.	1	HEPATITIS A ANTIGEN KIT 25'S			900.00

Name of Company

Signature over Printed Name  
of Authorized Representative

Date



**BUREAU OF CORRECTIONS  
**IWAHIG PRISON AND PENAL FARM**  
 Iwahig, 5301 Puerto Princesa City  
 Palawan**



**SCHEDULE OF PRICES**

***Medical, Dental & Laboratory Supplies***

<b>Item No.</b>	<b>Qty.</b>	<b>Agency Specification</b>	<b>Unit Price</b>	<b>Total Bid Price Inclusive of VAT</b>	<b>ABC</b>
59.	2	HBSAG STRIP SERUM 50'S			1,800.00
60.	2	DENGUE DUO 25's			2,200.00
61.	60	DETERGENT POWDER ANTIBACTERIAL 1KG			8,700.00
62.	15	LIQUID HANDSOAP 500ML			3,300.00
63.	30	CHLOROX, 1.8L			4,950.00

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Name of Company

Signature over Printed Name  
of Authorized Representative

Date



**Sixth Edition  
July 2020  
Bids and Awards Committee 2025**