



Republic of the Philippines
DEPARTMENT OF JUSTICE
BUREAU OF CORRECTIONS
 NATIONAL HEADQUARTERS
 NBP Reservation, Muntinlupa City, Philippines, 1776



NOTICE TO PROCEED

GLADYS MIRLA B. ANDA
 FAAA CONSTRUCTION AND TRADING
 B5 L6 La Charina Heights, Brgy. Putatan, Muntinlupa City

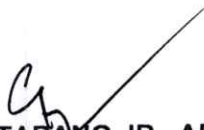
Dear **Ms. Anda**:

Based on the approved Purchase Order No. 25-12-107 (copy attached), notice is hereby given to FAAA Construction and Trading to commence on the Supply and Delivery of Materials for the Improvement of Strategic Communication Office effective upon receipt of this notice.


You are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the **BUREAU OF CORRECTIONS**.

Very truly yours,


GENERAL GREGORIO PIO P CATAPANG JR., AFP (Ret.) CESE, CCLH
 Director General

I acknowledge receipt of this notice.


 Gladys Mirla B. Anda
 Authorized Representative
 Date Received 1/19/26



PURCHASE ORDER
Bureau of Corrections
Entity Name

Supplier : FAAA CONSTRUCTION AND TRADING	P.O. No. : 25-12-107
Address : B5 L6 La Charina Heights, Brgy. Putatan, Muntinlupa City	Date : December 10, 2025
TIN : 217-584-728-000	Mode of Procurement : SMALL VALUE

Gentlemen:
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : __ Directorate for Logistics, Muntinlupa City	Delivery Term : _____
Date of Delivery : __ 15 calendar days upon receipt of NTP/P.O.	Payment Terms : _____

Stock/Property No.	Unit	Description	Qty.	Unit Cost	Amount
	set	0.90m x 2.10m solid core panel door with high quality accessories (jamb, hinges, doorknob, etc)	1	15,000.00	15,000.00
	set	2.00m x 1.20m x ¼" Thk. Fixed glass window with frame	1	9,500.00	9,500.00
	pc	Silicon sealant (clear)	2	230.00	460.00
	pcs	1.2m x 2.4m x 9mm gypsum board	12	600.00	7,200.00
	pcs	32mm x 52mm x 0.6mm x 3m metal studs	30	200.00	6,000.00
	pcs	32mm x 52mm x 0.6mm x 3m metal tracks	2	200.00	400.00
	pcs	1-1/2" black screw (self-tapping)	600	2.80	1,680.00
	Box	1/8 x ½" blind rivet @ 500/ox	1	350.00	350.00
	pcs	1/8" metal drill bit	5	119.00	595.00
	Pc	Heavy duty door closer	1	2,800.00	2,800.00
	Gals	Gypsum putty	3	650.00	1,950.00
	Rolls	Gaza tape	5	150.00	750.00
	gals	Flat latex paint (white)	4	1,200.00	4,800.00
	Gals	Semi-gloss latex paint (white)	4	1,200.00	4,800.00
	Pcs	Sanding paper, #120	10	49.00	490.00
	Pcs	Roller brush, 7"	2	140.00	280.00
	Pcs	Roller brush, 4"	2	98.50	197.00
	pcs	Pain brush, 2"	2	68.00	136.00
		vvvvvvvvvvvvvvvvvvvvvv			vvvvvvvvvvvvvvvvvv
		For the improvement of Strategic Communication office.			
					57,388.00

Total Amount in Words **Fifty seven thousand three hundred eighty eight pesos only.**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

GLADYS MIRALA B. ANDA
Signature over Printed Name of Supplier

11/19/26
Date

Very truly yours,

GENERAL GREGORIO PIO P. CATAPANG JR., AFP (Ret.), CESE, CCLH
Signature over Printed Name of Authorized Official

Director General
Designation

Fund Cluster : 01
Funds Available : 57,388.00

MR. JONNEL CESAR A. LAT
Chief Accountant

ORS/BURS No. : 02-10101-2025-12-6304
Date of the ORS/BURS: 17 DEC 2025
Amount : 57,388.00