



  
 Republic of the Philippines  
**DEPARTMENT OF JUSTICE**  
**BUREAU OF CORRECTIONS**  
 NATIONAL HEADQUARTERS  
 NBP Reservation, Muntinlupa City, Philippines, 1776



## NOTICE TO PROCEED

**NOEMI S. JOSE**  
 SNAR CONSULTANCY CORPORATION  
 Lot 25A, Ersid Emission Testing, Sandoval Ave., Pasig City

Dear **Ms. Jose**:

Based on the approved Purchase Order No. 25-12-115 (copy attached), notice is hereby given to SNAR Consultancy Corporation to commence on the Supply and Delivery of Materials for the Renovation of DPETS Office effective upon receipt of this notice.

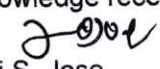
You are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the **BUREAU OF CORRECTIONS**.

Very truly yours,

  
**GENERAL GREGORIO PIO P. CATAPANG JR., AFP (Ret.) CESE, CCLH**  
 Director General

I acknowledge receipt of this notice.

  
 Noemi S. Jose  
 Authorized Representative  
 Date Received 01/29/2026



### PURCHASE ORDER

Bureau of Corrections

Entity Name

Supplier : <b>SNAR CONSULTANCY CORPORATION</b>	P.O. No. : 25-12-115
Address : Lot 25A, Ersid Emission Testing, Sandoval Ave., Pasig City	Date : December 18, 2025
TIN : 642-724-471-000	Mode of Procurement : SMALL VALUE


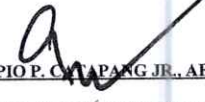
Gentlemen:  
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : Directorate for Logistics, Muntinlupa City	Delivery Term : _____
Date of Delivery : 15 calendar days upon receipt of NTP/P.O.	Payment Terms : _____

Stock/Property No.	Unit	Description	Qty.	Unit Cost	Amount
	sqft	7.9mx 2.7m Aluminum glass partition with sliding door 1 3/4 x 4 Aluminum tubular and 1 3/4 x 134 Aluminum square tube with 1/4" bronze glass (include frosted window film, door sealing strip)	230	445.00	102,350.00
	sqft	1 3/4 x 4" Aluminum tubular bar framing w/ 800mm x 2100mm swing glass door (Include frosted window film, door sealing strip)	112	142.00	15,904.00
	pcs	4mm Metal studs 32mm x 75mm @3m	9	150.00	1,350.00
	pcs	4mm Metal tracks 32mm x 75mm @3m	5	140.00	700.00
	box	1/8 x 1/2" blind rivets @ 500/box	1	400.00	400.00
	kgs	1 1/2" Concrete nail	1	120.00	120.00
	box	Black screw 1 1/2" @600pcs/box (self taping)	1	580.00	580.00
	pcs	Metal drill bit 1/8"	5	70.00	350.00
	kgs	2" Concrete nail	1	120.00	120.00
	pcs	Fiber cement board 12mm x 4' x 8'	8	1360.00	10,880.00
	pcs	Putty @ 5kgs	2	500.00	1,000.00
	pcs	Fiber mesh tape 2" @ 30m	2	150.00	300.00
	gal	Primer latex paint, semi-gloss, white, water based	2	1200.00	2,400.00
	gal	Top coat latex paint, semi-gloss, white, water based	3	1200.00	3,600.00
	set	9" roller paint/pan/ paint tray	2	150.00	300.00
	pcs	2" paint brush	3	60.00	180.00
	set	Putty knife (2pcs per set).	1	100.00	100.00
	pcs	Sand paper # 120	10	47.00	470.00
	pcs	Fluted wall panel 47 x 4.8in x 8ft vvvvvvvvvvvvvvvvvvvv	22	400.00	8,800.00
					vvvvvvvvvvvvvvvvvvvv
					<b>149,904.00</b>

Total Amount in Words: **One hundred forty nine thousand nine hundred four pesos only.**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conformed:  <b>NOEMI S. JOSE</b> Signature over Printed Name of Supplier  01/29/26 Date	Very truly yours,  <b>GENERAL GREGORIO PIO P. CAYAPAN JR., AFP (Ret.), CESE, CCLH</b> Signature over Printed Name of Authorized Official  Director General Designation
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Fund Cluster : <u>01</u>	ORS/BURS No. : <u>02-101101-2025-12-6652</u>
Funds Available : <u>149,904.00</u>	Date of the ORS/BURS: <u>23 DEC 2025</u>
<b>MR. JONNEL CESAR A. LAT</b> Chief Accountant	Amount : <u>149,904.00</u>

RECEIVED

Date: 1/29/26 Time: 9:15

RECEIVING & ISSUING SECTION