



BUREAU OF CORRECTIONS
SAN RAMON PRISON AND PENAL FARM
Brgy. Talisayan, Zamboanga City 7000



NOTICE TO PROCEED

The Manager
ZAMBOANGA CITY LM ENTERPRISES
Pilar Street, Zone IV, Zamboanga City

Dear Sir/Madam,

Based on the approved **Purchase Order No. 2026-02-017** dated 12 Feb 2026 (copy attached), we hereby issue the Notice to Proceed to **ZAMBOANGA CITY LM ENTERPRISES** for the procurement of the **Supply and Delivery of Various Office Supplies for the 1st Quarter FY 2026** at the **San Ramon Prison and Penal Farm (SRPPF)**, Zamboanga City, under the procurement method of Shopping 52.1 (b), effective upon receipt of this notice.

You are responsible for performing the services in accordance with the Terms and Conditions of the Agreement and the implementation schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Retain one (1) copy for your records and return the other to the **Bureau of Corrections, San Ramon Prison and Penal Farm, Zamboanga City**.

Very truly yours,

C/SSUPT DAISY SEVILLA CASTILLOTE
Superintendent /
Head of Procuring Entity (HoPE)

I acknowledge receipt of this notice.

Signature over Printed Name

Date: 02/16/26



991-7240 / 991-7241
srpfctos@bucor.gov.ph / srpfadmin@bucor.gov.ph

