



**BUREAU OF CORRECTIONS
 DAVAO PRISON AND PENAL FARM**

Braulio E. Dujali, Davao del Norte, 8106



REQUEST FOR QUOTATION

RFQ No.: 2026-02-018
 Date : _____

Name of Company/Shop/Store : _____
 Name of Authorized Representative : _____
 Contact Number : _____

1. The BuCor-Davao Prison and Penal Farm (DPPF) through its Bids and Awards Committee (BAC) invites interested bidders to submit a quotation/proposal with the Approved Budget for the Contract (ABC) in the amount of **PHILIPPINE PESO EIGHT HUNDRED THIRTY-THREE THOUSAND FIVE HUNDRED FIFTY-FIVE ONLY (PHP 833,555.00)** inclusive of applicable tax for the procurement of the item below:

PR Number	Item Description
2026-01-0011	SUPPLY, DELIVERY AND INSTALLATION OF AIRCONDITIONING UNITS FOR DPPF AND CIW-MINDANAO OFFICES

2. Procurement shall be conducted through **Small Value Procurement** under **Section 34** as prescribed under Rule IV- Methods of Procurement of the Implementing Rules and Regulations (IRR) of Republic Act No. 12009 otherwise known as the "New Government Procurement Act".
3. The quotation must be duly signed by the bidder and must be submitted at the **BAC Office, Administrative Building, Davao Prison and Penal Farm, B.E Dujali, Davao del Norte** or by email at bacdppf@bucor.gov.ph. The quotations shall be received not later than MARCH 31, 2026 @ 7:45 PM.
4. The bidder must **submit a copy** of the following documents, **together with the proposal**, to ensure that the said bidder is technically, legally, and financially capable to undertake the proposed project:
- **Valid and current Mayor's/Business Permit;**
 - **PhilGEPS Registration Number to be indicated in RFQ Form;**
 - **Valid and Current Income Business Tax Return (for ABC above 500,000.00)**
 - **Duly Notarized Omnibus Sworn Statement (for ABC above 50,000.00) to be submitted prior to the award.**
5. DPPF reserves the right to waive any formality in the responses to the eligibility requirements and to this invitation. DPPF further reserves the right to reject all proposals, or declare a failure of small value procurement, or not award the contract, and makes no assurance that the contract shall be entered into as a result of this invitation without thereby incurring any liability to the affected bidder or bidders in accordance with R.A. No. 12009 and its Implementing Rules and Regulations.
6. For any clarification, you may contact *Ms Julie Joy B Divinagracia, Head, BAC Secretariat* at telephone no. **0917-180-4862** or email at bacdppf@bucor.gov.ph.


CSINSP CYNTHROSE F CASANOBA
BAC Chairperson

TERMS AND CONDITIONS

- Bidders shall provide the **correct and accurate information** required in this form.
- Payment Term: _____
- Price proposal must be valid for the period of **thirty (30) calendar days** from the date of submission.
- Price proposal to be denominated in **Philippine Peso (PhP)**, include all taxes and duties and/or levies payable.
- Proposals exceeding the ABC per lot shall be automatically rejected.
- The **award of the contract** shall be made to the **Most Advantageous and Responsive Bid (MARB)** per lot, which complies with the provided technical specifications and other terms and conditions in the **attached Criteria for Evaluation**.
- Any interlineations, erasures, or overwriting shall be valid only if they are signed or initiated by the bidder or any of his/her duly authorized representative/s.
- Liquidated damages equivalent to one-tenth of one percent (0.001%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. DPPF shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open.





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RFQ FORM

Date: _____

The Bids and Awards Committee
DAVAO PRISON AND PENAL FARM
 Braulio E. Dujali, Davao del Norte, 8106

Sir/Madam:

After having carefully read and accepted the project requirements, I/we submit our proposal for the item as follows:

ITEM NO.	UNIT	ITEM/S DESCRIPTION	QTY	State of Compliance		Bidder's Offer	
				YES	NO	Unit Price	Total Amount
1.	Unit	WINDOW TYPE AIRCONDITIONER INVERTER TECHNOLOGY; 1HP, FULL DC * Cooling (standard conditions): capacity kj/h 9707, Input W 793.92, Current A 3.87, CSPF 4.7 * Rated input consumption W 1400 * Rated current 6.25 * Indoor Side airflow (Hi/Mi/Lo) dB(A) 458/334/277 * Indoor side noise level (Hi/Mi/Lo) 53/49/40 * Refrigerant type Mpa 65 * Design pressure R32 * Plug type SP008 * Control: Remote * Application area (cooling standard) m ² 12-18 * Dimension(W*D*H): 558 x 487 x 342 mm * Net/Gross weight: 26.4 / 28.8 kg	7				
2.	Unit	WINDOW TYPE AIRCONDITIONER INVERTER TECHNOLOGY; 1.5HP, FULL DC * Cooling (standard conditions): capacity kj/h 12661, Input W 1210, Current A 5.6, CSPF 4.2 * Rated input consumption W 1400 * Rated current 6.25 * Indoor Side airflow (Hi/Mi/Lo) dB(A) 458/334/277 * Indoor side noise level (Hi/Mi/Lo) 55/51/42 * Refrigerant type Mpa 65 * Design pressure R32 * Plug type SP008 * Control: Remote * Application area (cooling standard) m ² 16-23 * Dimension(W*D*H): 558 x 487 x 342 mm * Net/Gross weight: 26.4 / 28.8 kg	6				
3.	Unit	WALL-MOUNTED AIRCONDITIONER, INVERTER, 1.5HP * Rated cooling capacity (BTU/h) 11,943(2,730-13,649) * Rated cooling capacity (Kw) 3.5 (0.8-4.0) * Rated Power input / Power consumption (Kw)p 1180 (400-1600) * Rated current (Amp) 5.6(1.7-7.1) * Power Supply (V / Ph / Hz) 220-230v / 1 / 60Hz * Air Flow Volume (m3 / h) 600 * Refrigerant R32 * Refrigerant charge (kg) 400 * Noise Level, indoor unit:(dB/A) 41, Outdoor unit (Db/A) 52 * Net dimension: indoor unit (WxDxH) mm 761x200x295, outdoor unit: (WxDxH) mm 703 x 260 x 456 * Weight (net weight) /gross weght) Indoor unit (kg) 8, outdoor unit (kg) 17	5				
4.	Unit	WALL-MOUNTED AIRCONDITIONER, INVERTER, 2HP * Rated cooling capacity (BTU/h) 18,084 (4,436-18,084) * Rated cooling capacity (Kw) 5.3 (1.3-5.3) * Rated Power input / Power consumption (Kw)p 1760 (240-1900) * Rated current (Amp) 8.3 (2.3-9) * Power Supply (V / Ph / Hz) 220-230v / 1 / 60Hz * Air Flow Volume (m3 / h) 850	4				





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		<ul style="list-style-type: none"> * Refrigerant R32 * Refrigerant charge (kg) 690 * Noise Level, indoor unit: (dB/A) 47, Outdoor unit (Db/A) 52 * Net dimension: indoor unit (WxDxH) mm 960x212x316 outdoor unit (WxDxH) mm 709 x 285 x 535 * Weight (net weight)/gross weight) Indoor unit (kg) 11, outdoor unit (kg) 23 				
5.	Unit	WALL-MOUNTED AIRCONDITIONER, INVERTER, 2HP <ul style="list-style-type: none"> * Cooling capacity (Min-Max) BTU/Hr 19,415 (9,000-20,000), kJ/Hr 20,483 (9,495-21,100) * Power supply V/Hz/Ph 230/60/1 * Rated Power (min-max) W 1,735 (597-1,902) * Rated current A 7.5 * EER BTU/W-Hr 11.19, Kj/W-hr 11.81 * CSPF 4.82 * Refrigerant R32 * Operation Temperature (min-max) °C 17-30 * Airflow volume: (Hi/mi/low) CMH 827//619/539 * Noise level (hi/mi/low) dB(A) 43.5/37/33.5 Indoor unit * dimension (W x D x H) : 969x241x320 mm * Unit weight (net/gross) 11.7/15.1kg Outdoor Unit * Dimension (W x D x H) 765x303x555 mm * Unit weight (net/gross) 26.4/28.8 kg 	2			

Conditions:

1. The supplier shall supply air conditioners which fulfills at least ENERGY STAR 4.0
2. The supplier shall ensure that the products are repairable and that replacement parts are available (for minimum of 10 years after end of production).
3. Free installation for wall mounted ACU only.
4. The unit/parts supplied must be BRAND-NEW and under warranty for at least one (1) year on all parts, accessories and compressor.
5. Brand offered should have been in the Philippine Market for the last 10 years with reputable track record.
6. Store must be within 70km radius from Davao Prison and Penal Farm.
7. In the event of any defect or malfunction during the warranty period, the supplier shall undertake the necessary repair or replacement of defective parts, including hauling, labor, delivery and all related transportation expenses, at no additional cost to the procuring entity.

REMINDER:

- Kindly refer to the Criteria for Evaluation.
- Please attached Brochure for product/s offered.

Total Offered:	
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Approved Budget of the Contract (ABC): <p align="center">PHILIPPINE PESO EIGHT HUNDRED THIRTY-THREE THOUSAND FIVE HUNDRED FIFTY-FIVE ONLY (PHP 833,555.00)</p>	Delivery Period: <p align="center">15 DAYS</p>
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(Total) Amount offered in Words and Figures: _____

The above-quoted price is inclusive of all costs and applicable taxes.

Very truly yours,

Signature : _____
 Printed Name¹ : _____
 Email Address : _____

Date: _____
 Company Name: _____
 Contact Number: _____

¹ Authorized Representative must submit a Secretary's Certificate for Corporation or Special Power of Attorney for Sole Proprietorship or Partnership stating s/he is authorized to sign, execute, deliver, all documents and amendments thereto, including but not limited to forms, statements, undertakings, declarations, and estimates necessary or relating to the Company's participation in the Project. Moreover, receive any and all notices, communication and information pertaining to the Project; and execute and perform any and all acts necessary or appropriate to submit the bid and participate in the Project, and to sign and execute the ensuing contract for the Project. Likewise, to discourage middleman, the authorized representative has to show proof of employment to the company s/he is representing for at least three (3) years.





**CRITERIA FOR EVALUATION
 SUPPLY, DELIVERY, AND INSTALLATION OF AIRCONDITIONING UNITS FOR VARIOUS
 OFFICES**

CRITERIA	WEIGHT
1. QUALITY AND TECHNICAL MERIT, including technical competence and credible track record	40%
A. Quality and Technical merit refer to the goods offer that meets the technical specifications as required (20%)	
provides a higher/premium/superior specification (20%)	
meet the minimum specifications (15%)	
B. Technical competence refers to the offer that it meets the functional and operational parameters. (15%)	
High/premium/superior technical competence of the item/product (15%)	
meet the minimum technical competence of the item/product (10%)	
C. a credible track record refers to the number of years it has been in the market, which has excellent reviews from reputable market institution. (5%)	
2. AESTHETIC AND FUNCTIONAL DESIGN AND CHARATERISTICS (20%)	20%
a. Aesthetic (10%)	
Professional, modern, and non-typical in its appearance (10%)	
Professional, modern, and typical in its appearance (5%)	
b. functional design and characteristics (10%)	
complete and with additional features (10%)	
complete features (5%)	
3. SOCIAL, ENVIRONMENT, ECONOMIC AND INNOVATIVE CHARACTERISTICS (10%)	10%
Product is with ecolabelling (10%)	
4. AFTER-SALES SERVICE AND TECHNICAL ASSISTANCE (30%)	30%
Part of the offer (30%)	

