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Republic of the Philippines  
Department of Justice  
BUREAU OF CORRECTIONS  
Sablayan Prison and Penal Farm  
Brgy. Malisbong, Sablayan Occidental Mindoro



**BIDS AND AWARDS COMMITTEE**

Official Email Address: sppfbacsec.bucor.gov.ph@gmail.com

**NOTICE TO PROCEED**

27 January 2026

**MS. EMILY E. DAPROSA**

Manager

**JADE OFFICE SUPPLIES AND EQUIPMENT TRADING**

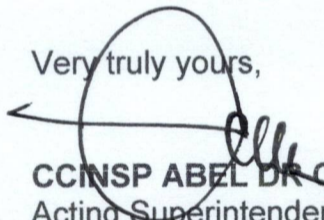
Sablayan, Occidental Mindoro

**Sir:**

Based on the approved Contract Agreement No. **SPPF2026-PO NO 007** (copy attached), Notice to Proceed is hereby given to **JADE OFFICE SUPPLIES AND EQUIPMENT TRADING** for the **SUPPLY AND DELIVERY OF OFFICE SUPPLIES FOR THE 1ST QUARTER OF 2026 - 1 LOT** amounting **SEVEN HUNDRED EIGHTY-THREE THOUSAND FIVE HUNDRED SEVENTY-FIVE PESOS (PHP 783,575)** only effective upon receipt of this notice.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the **SABLAYAN PRISON AND PENAL FARM**.

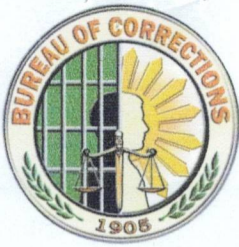
Very truly yours,

  
**CCINSP ABEL D. CIRUELA, MSCA**  
Acting Superintendent, SPPF  
Head of Procuring Entity

I acknowledged receipt of this notice.

\_\_\_\_\_  
**MS. EMILY E. DAPROSA**

Date: FEB 24 2026



Republic of the Philippines  
Department of Justice  
BUREAU OF CORRECTIONS  
**Sablayan Prison and Penal Farm**  
Brgy. Malisbong Sablayan, 5104  
Occidental Mindoro



**BIDS AND AWARDS COMMITTEE**  
Official Email Address: [sppfbacsec.bucor.gov.ph@gmail.com](mailto:sppfbacsec.bucor.gov.ph@gmail.com)

## NOTICE OF AWARD

27 January 2026

**MS. EMILY E. DAPROSA**  
Manager  
**JADE OFFICE SUPPLIES AND EQUIPMENT TRADING**  
Sablayan, Occidental Mindoro

**Madamme/Sir:**

In connection with your quotation submitted in the Opening of Bids conducted by this office on 26 January 2026 for the **SUPPLY AND DELIVERY OF OFFICE SUPPLIES FOR THE 1ST QUARTER OF 2026 - 1 LOT** please be informed that your quotation for the said project amounting to **SEVEN HUNDRED EIGHTY-THREE THOUSAND FIVE HUNDRED SEVENTY-FIVE PESOS (PHP 783,575) ONLY** is hereby accepted and declared as the **Single Calculated and Responsive Quotation (SCRQ)**.

Very truly yours,

**CCINSP ABEL DR CIRUELA, MSCA**  
Acting Superintendent, SPPF  
Head of Procuring Entity

I acknowledged receipt of this notice

**MS. EMILY E. DAPROSA**  
Date: FEB 24 2026