



**NOTICE TO PROCEED**

**METRO COOLAIRE TRADING CORPORATION**

B2 L2 Westfield Homes Subdivision  
 Iponan, Cagayan de Oro City

Sir/Ma'am:

This refers to our award of contract to your company for the **SUPPLY, DELIVERY AND INSTALLATION OF AIRCONDITIONING UNITS FOR DPPF AND CIW-DAVAO** (formerly known as CIW-MINDANAO) **OFFICES** amounting to **Philippine Peso Seven Hundred Eighteen Thousand One Hundred Fifty-Seven Only (₱ 718,157.00)** inclusive of government taxes and fees pursuant to DPPF BAC Resolution No. 2026-04-018.

In relation thereto, notice is hereby given to your company that the implementation of the said project shall commence immediately. You are expected to perform in terms and conditions stipulated in the contract.

Upon receipt of this notice, you are responsible for the **SUPPLY, DELIVERY AND INSTALLATION OF AIRCONDITIONING UNITS FOR DPPF AND CIW-MINDANAO OFFICES**.

Please acknowledge receipt of this notice by signing at the portion provided below.

Thank you.

Very truly yours,

**CSURT ABEL DR CIRUELA, MSCA**  
 Head of the Procuring Entity  
 Superintendent, DPPF

Conforme:

**METRO COOLAIRE TRADING CORPORATION**

ARTHUR M. VERAPOSA

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 Name and Signature

Date: 5/11/2026

